

Old Stratford Parish Council

MINUTES OF THE ANNUAL MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 8th May 2018 at the Memorial Hall, 2 Deanshanger Road

Defibrillators presentation by EM Ambulance Service

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder & Mr R Smith
Also present were Mr D Everett (Clerk), and 0 member of the public

1. Election of Chairman

Cllr Pateman was re-elected Chairman by unanimous decision

2. Election of Vice Chairman

Cllr Laurence was re-elected Vice Chairman by unanimous decision

3. Declaration of Acceptance (Min: 1 & 2)

Both duly signed the Declaration of Acceptance

4. Apologies for Absence

Cllrs Mrs S Tate (Staff Training – School), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC) another meeting

5. Members Declaration of Interest (for items on the Agenda)

Cllr Laurence a non prejudicial interest on S/2018/0782/FUL as near neighbour

6. Election of Working Groups and Representatives

Planning:	Full council
Finance:	Cllrs Pateman, Laurence, Morris, Holloway and Smith
General Purpose:	Cllrs Pateman, Morris, Ryder and Carey
Scrutiny:	Cllrs Pateman, Laurence, Carey and Smith
Transport/Highways:	Cllrs Holloway & Smith
Pocket Park:	The clerk
Passenham United Charities:	Cllr Ritson (awaits confirmation)
Parish Path Warden:	Cllr Laurence
Whalley's Charity:	The clerk
School Governors:	- deferred
Parish Charity (Community Hall):	Cllr Smith-

* **RESOLVED** That where appropriate and subject to agreed conditions, the clerk would continue to act and deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the council

7. Adoption of Standing Orders (as amended), Revised Code of Conduct, Financial Regulations & Risk Assessment and Asset Register for 2018/2019, Emergency Plan and other relevant Documents Prior to new DGPR (25th May2018); Complaints Procedure & Freedom of Information Policy

* **RESOLVED** to approve

8. To Sign and Approve Minutes of the Meeting dated Tuesday 10th April 2018

Minute of the Meeting held 10th April 2018 was signed as true record

9. Matters arising from the minutes not included on the agenda – for report only

(a) SNC Funding Fair @ Towcester Racecourse Wed 16 May

Attending?

(b) BCS response for update re rumours

Proposed land purchase of parish land and aspirations re new course of river and new canal

* Discussed > exchange of views on the way forward – any action deferred until planning application (no action on BCS proposal)

(c) Allotments update

* Now with SNC Planning Enforcement

(d) Part of the original canal boundary fencing Deanshanger Road (to replace whole length with like for like)

* Clerk unable to source > Cllr Morris (Cllr Carey) to view refurbishment of existing

(e) Public Transport issues

Clerk to invite Stagecoach / NCC to meeting especially regarding route 89 Awaits Cllr Walker

10. To Accept the Minutes of the Annual Open Meeting held 24th April 2018 as a true record

* Deferred to next meeting still awaiting report from Cllr Walker > opinion was to ignore any report

11. Public Speaking Time (this is limited to 15 minutes)

None present

12. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Report from Cllr Pritchard read and attached

(b) Cllr Walker (NCC)

No reports

13. Correspondence received since the last meeting

(a) N/CALC

Offer to act as DPO (Data Protection Officer) as foreseen conflict of interest if clerk acts as Data Processor under the new DPGR Regs commencing 25th May > Chairman spoke on N/CALC GDPR Training this day he attended with the clerk and endorsed offer

* **RESOLVED** to agree

*** (b) Zurich Municipal Insurance**

Request to quote > clerk advised that current 3 year Ins agreement (Came & Company) ends and waits the latest offer > deferred

(e) Aylesbury Mains

PL certificates for OSCH Car Park > Invoice awaits

* Certificates to OSCH

14. Monthly roundup and issues from each Councillor

Monthly roundup from each Councillor

(a) Cllr Murgatroyd Grant application re bollards?

(b) Cllr Holloway Defibrillators > costing C&D Grant > next meeting

- (c) **Cllr Carey** OSIB (update donations to the clerk); watering and BCS proposals
- (d) **Cllr Smith** RAB update and highways issues
- (e) **Cllr Ryder** spoke on Memorial Garden proposals > discussed > OSIB
- (f) **Cllr Ritson** Daff report; Gravel permission and outstanding MKPT Appeal: SIDs
- (g) **Cllr Laurence** FP reports and Cllr web addresses (discussed at length)
- (h) **Chairman's Report** on email security after GHDPR workshop and other issues

15. Work programme and planned discussions / presentations

Deferred

16. Planning

(a) Applications Received

S/2018/0925/MAR Removal of condition re footpath link to school; Land South West of Towcester Road

* **OBJECTION** - We are of the opinion that the school cannot make the decision to remove the S106 condition on behalf of the LEA, as the S106 states '*Site opening in boundary subject to LEA approval*'. This was an issue hard fought for and agreed by the then head of the school. Residents with children we are told purchased properties on site, due to the safe link to school. We would ask that no decision is made until a survey we are carrying out is made available

S/2018/0782/FUL Two storey rear extension; 7 Water Close

* Comments > incongruous to the street scene as view from adjacent properties

INTERIM

S/2018/0974/FUL single storey rear and side extension 45 Towcester Road

* No objection

(b) Decision Notices

(c) Enforcement / Appeals

Complaint of foul language Persimmon site

(d) Old Stratford Allotment - update

17. Press Notices

None

18. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

R&P book presented to council for signature

(b) To Approve Current State of Finance (provisional end of year)

Treasurer's a/c:	£953.66
Business Inst a/c:	£70,939.30 (+VAT repay't / ½ Precept)
Earmarked Reserves:	£53,663.16
Available Capital:	£18,229.80 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003020	Clerks Salary:	£780.00
003021	HMRC:	£195.00
003022	Petty Cash:	£119.61 (incl: Mileage / ISP / Norton / Sundries)
003023	Cleaner:	£60.00 (MH cleaning)

003024	Litter Picker (CH)	£40.00 (OSCH/Playing Field)
003025	AH Contracts:	£178.56 (Environmental Contract Apr)
003026	Aylesbury Mains:	£38.40 (PL17 Deanshanger Rd refix control box))
003027	NJ Blackwell:	£841.68 (Mowing)
003028	E.ON:	£297.26 (MH Energy)
003029	Club-Group:	£60.00 (Upgrade)
003030	Canon::	£83.75 (Equip contract)
003031	Viking:	£216.00 (Office Sundries – 50 % CosPC)
003032	OSCH:	£3,250.00 Annual Donation s137
003033	N/CALC:	£98.00 (GDPR Training)
003034	NWBS:	£220.00 (Clerks Annual Pension Gratuity)

(d) To Approve and Adopt End of Year accounts for Audit

(i) To Receive Year End Internal Audit Report

* **RESOLVED** to adopt Internal Audit Report (> minor amendment)

(ii) To Approve Part 1 Annual Governance Statement of Year End Accounts

* **RESOLVED** to Approve and signed

(iii) To Approve Part 2 Account Statement of Year End Accounts

* **RESOLVED** to Approve and adopt year end Account Statement

19. Street Lighting

Cllr Morris to advise on loose cowling Deanshanger Road (Pl 13?)

20. Highways

(a) Pot holes

(b) London Road blocked drains by bridge

(c) Rubbish A5 towards OS RAB

21. Councillor Questions and Items for Next Agenda

Request from CosPC to trial SID > agreed BUT after a month sited in Passenham Lane (but need to provide Batteries 2x12V)

22. Date of Next Meeting 12th June commencing at 7.30pm

Litter Pick confirmed 12th May 9 – 11 (clerk collects kit)

With no other business the meeting closed at 10.20pm

**Old Stratford Parish Council
Outstanding Activities
May 2018**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade	Completed Sept 2017	NHB grant + ER
	Planters	Siting completed ongoing OSIB (OS in Bloom)	SNC/OSPC grant NCC licence received
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed March/April	Allotments committee to be agreed asap
Expand	Highway Issues	> Highway Tracker	Faults and complaints noted
Tracker	Pot holes HGV traffic	Continual review Monitored	Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist - resent
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs	Permanent power SIDs ? Passenham speed thro' 30	Being investigated Previous Police enforcement NFA
	Passenham	'One Way?' proposed	Supported by OSPC awaits
Highways Tracker	Towcester Road	> verge repairs OSPC to consider remedy (Report to NCC highways)	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i>
	Bus Stop obst'n	Markings requested	NCC Small works agreed
	RAB	HE funded scheme	Work commenced Feb/March Completed late summer 2018
	Parking Regs	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild complete Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr	Safety issues	No response from Persimmons > SNC planners
	Hall Close	Old Canal issues	Awaits SNC advice