

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 10th April 2018 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin Mr C Carey Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllr Mr K Pritchard (SNC), and 1 member of the public

1. Apologies for Absence

Cllrs Mr R Smith (away)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Tuesday 13th March 2018

Minute of the Meeting held 13th March 2018 was signed as true record

4. Public Speaking Time (this is limited to 15 minutes)

Passenham resident on HGVs through Passenham as a result of night time OS RAB diversions

* > Min:15

5. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on SNC v NCC issues; Support for OSIB; 101 service (waiting for response from P&CC); ACE plant position > no app yet; Central Gateway (to attend exhibition > and advise); Allotments delay discussed; S106 footpath from new development to school (views discussed > will speak to officers); Further on NCC / SNC scenario (reduction in Cllrs > unitary) proposals on new county structure by 21st July?

* Thanked for all his support and advice especially on issues affecting OS

(b) Cllr Walker (NCC) (late apology)

No Reports

6. Matters arising from the minutes not included on the agenda – for report only

(a) Graffiti under A5 viaduct being dealt with by Highways England

* Further new graffiti Falcon Drive POS noted

(b) OSPC invite to Head teacher or representative to PC meetings (Cllr Tait deals)

* Update – head to supply school newsletter?

(c) Part of the original canal boundary fencing Deanshanger Road (to replace whole length with like for like)

* Clerk unable to source > Cllr Morris (Cllr Carey)

(d) Cllr Carey meeting with BCS > report circulated – deferred to Min:9

(e) NCC response on Bus and Library cuts via Cllr Walker?

* No response to direct request for update > only info obtained via press / media

Clerk to invite Stagecoach / NCC to meeting especially regarding route 89

7. To Approved current Data Protection Policies; Freedom of Information and Environmental Regulation Policy (circulated with Agenda) prior to new GDPR 25th May
* Chairman spoke on the item **RESOLVED to approve Policies prior to any amendment of procedures after 25th May 2018**

8. Correspondence received since the last meeting

(a) NALC

S137 rise £7.86 per elector (from £7.57) > Noted

*** (b) NCC Emergency Planning Officer**

Request for updated Emergency Plan (Previous plan was amended NCC 32 page tick box)

* Updated plan previously circulated submitted

*** (c) N/CALC**

Offer to act as DPO (Data Protection Officer) as foreseen conflict of interest if clerk acts as Data Processor under the new DPGR commencing 25th May

* Deferred until May meeting for decision to appoint N/CALC as DPO and more is known

Chairman & clerk to attend N/CALC workshop > further discussed

*** (d) SNC Grants Officer**

Community Grants application for Capital Funding – OSIB sent

* Clerk confirms application agreement (£272) > payment awaits

*** (e) N/CALC**

Annual subs and internal audit fees (+ Update) (Contact update completed) 'Update' circulated

* **RESOLVED to approve**

(f) SNC Grants Officer

Further info re Funding events > circulated

(g) NJ Blackwell

Copy of NFU Mutual Insurance / Public Liability £5m > noted for file

(h) SNC Annual Rates Bill for Memorial Hall and Playing Field

Small Business Rate Relief (Parish Council) applies = £0 > for file

9. Monthly roundup from each Councillor

(a) Cllr Holloway Spoke on the types of defibrillators (£1k > £2K) invite EA

Ambulance to next meeting agreed; PL numbering later and OSCH replacement? Also note that the OSCH AGM 25 April (he is standing down as OSPC representative (Replacement at May AGM))

(b) Cllr Carey – OSIB update along with projects and donations; also on BCS meeting

* Clerk to request BCS to formally approach the Parish Council re amended plans

(c) Cllr Murgatroyd > Towcester Road update and builders materials o/s 45; awaits

NCC permission re low fencing

(d) Cllr Ritson > Passenham update and on travellers (now moved) from lane under

footbridge – bunding in place (Deanshanger Parish)

(e) Cllr Smith > RAB - HE (had forwarded praise and assistance to PV) and had asked

about the RAB exit to A508

(f) **Cllr Laurence** > Footpath update (report to NCC) and Face book comments
* Draft Face Book policy > for review

(g) **Chairman's Report**
Spoke further on SIDs preference > deferred

10. Work programme and planned discussions / presentations

> Annual Meeting members to consider 'subject / project interest'
Note: That Cllr Laurence has agreed to shadow clerk > discussed

11. Planning

(a) Applications Received
S/2018/0606/FUL Conversion to barn (retrospective) Manor Farm House, Passenheim
* No objection – previous approval noted

S/2018/0633/FUL Replacement single storey rear extension 23 Manorfields Road
* No objection

S/2018/0691/FUL The construction of a new doorway Unit 5 Saracen House 21 London Road for
Firs Farmhouse
* No objection

S/2018/0707/FUL Single storey rear extension 4 Wheelwrights Way
* No Objection – Provided access is not made from Cosgrove Road during or after construction

INTERIM

S/2018/0758/FUL Variation of Cond 2 (plans) re change of materials Unit 2 etc. and change
position of gas and electric meters housings. The Swan Inn
* Changes noted, but concerns about the reason for changes in gas and electric meter housing for
what is stated to be Bed and Breakfast units

(b) **Decision Notices**
None

(c) **Enforcement / Appeals**
Q on container next to MH > Cllr Pritchard to chase

(d) **Old Stratford Allotment - update**
Site inspection and handover is delayed due to construction works

12. Press Notices
None

13. Finance

(a) **The Council to approve budgetary control to date (attached to the Agenda)**
* **RESOLVED** to approve budgetary control by unanimous decision

(b) **To Approve Current State of Finance (provisional end of year)**

Treasurer's a/c:	£1,112.63 (£80 uncashed)
Business Inst a/c:	£53,467.24 (Awaits VAT repayment)
Earmarked Reserves:	£50,139.19
Available Capital:	£4,440.68 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval
(c) **To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

Dated 1st April previously approved

003002	M-hp:	£108.00 (Web hosting fees)
003003	ACS:	£10.00 (MH Windows)

003004	Clerks Salary:	£780.00
003005	HMRC:	£195.00
003006	Petty Cash:	£42.89 (incl: Mileage / ISP / Sundries)
003007	Cleaner:	£60.00 (MH cleaning)
003008	Litter Picker (CH)	£40.00 (OSCH/Playing field)
003009	AH Contracts:	£277.20 (Environmental Contract Mar)
003010	Aylesbury Mains:	£73.92 (PL4 Cosgrove Road) Falcon POS repair)
003011	E.ON:	£1,222.02 (PL unmetered supply)as)
003012	NJ Blackwell:	£1,916.58 (POS Maintenance)
003013	Mh-p:	£672.00 (Web Fees - Plan H)
003014	NJ Blackwell:	£1,341.06 (Mowing / Maintenance)
003015	LCPAS:	£30.00 (GDPR Pack 2)
003016	M Holloway:	£10.14 (OSIB Wild Flower seeds)
003017	K Peach:	£473.90 (MH Floor repair)
003018	N/CALC:	£899.38 (Subs & Internal Audit Service) (Min:13(c))
003019	Cllr Lawrence:	£266.88 (Annual Newsletter + Mileage (repay))

14. Street Lighting

- (a) PL17 Deanshanger Road (missing cover)

15. Highways

- (a) Further Highways England info and video on road improvements and closures
* Passenham night time diversions and damage by HGVs to verges and properties

- (b) Some highway repairs others marked for action?

- (c) Passenham verges and damage caused by HGVs (diversions on A422?) overnight

16. Councillor Questions and Items for Next Agenda

- (a) GDPR > Face book and data protection (Cllr Laurence) > policy

- (b) Litter Pick confirmed 12 May 9 - 11

- (c) Proposed bollards agreed > update clerk / contractor deals

- (d) East Midland Ambulance invite for next meeting

17. Date of Next Meetings

Tuesday 24th April 2018 Annual Open Meeting (AOM) commencing at 7.30pm

Tuesday 10th April 2018 & Tuesday 24th April 2018 AOM both commencing at 7.30pm

With no other business the meeting closed at 9.40pm

**Old Stratford Parish Council
Outstanding Activities
April 2018**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade	Completed Sept 2017	NHB grant + ER
	Planters	Siting completed ongoing OSIB (OS in Bloom)	SNC/OSPC grant NCC licence received
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed March/April	Allotments committee to be agreed asap
Expand	Highway Issues	> Highway Tracker	Faults and complaints noted
Tracker	Pot holes HGV traffic	Continual review Monitored	Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist - resent
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs	Permanent power SIDs ? Passenham speed thro' 30	Being investigated Previous Police enforcement NFA
	Passenham	'One Way?' proposed	Supported by OSPC awaits
Highways Tracker	Towcester Road	> verge repairs OSPC to consider remedy (Report to NCC highways)	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i>
	Bus Stop obst'n	Markings requested	NCC Small works agreed
	RAB	HE funded scheme	Work commenced Feb/March Completed late summer 2018
	Parking Regs	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild complete Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr	Safety issues	No response from Persimmons > SNC planners
	Hall Close	Old Canal issues	Awaits SNC advice