

Old Stratford Parish Council

**MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL
Held on Tuesday 13th February 2018 at the Memorial Hall, 2 Deanshanger Road**

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC), Mr A Walker (NCC), Mr Paul Valentine (Public Liaison Officer Highways England /Contractor re OS RAB) and 4 members of the public

1. Apologies for Absence

Cllr Mrs N Ryder (heavy cold)

2. Members Declaration of Interest (for items on the Agenda)

Cllr Laurence re S/2018/0266/FUL None personal or prejudicial > re overlooking

3. To Sign and Approve Minutes of the Meeting dated Tuesday 9th January 2018

Minute of the Meeting held 9th January 2018 was signed as true record

4. To consider recent Buckingham Canal Society presentation.

Buckingham Canal Society presentation on 23 Jan outlined aspirations for the future

* 'New Channel' proposals booklet – project reliant on EU money > further discussed and outlined by the Chairman > awaits applications on progress (Cllr Carey agreed to liaise on behalf of OSPC)

5. Public Speaking Time (this is limited to 15 minutes)

BCS further discussed Manorfields Road resident producing additional plan of new canal in part of her garden not raised at the presentation;

Paul Valentine spoke on his liaison roll on behalf of HE and Contractors re OS RAB and the proposed A422 night time closures 26/2 > 12/3 and diversions; Road Safety Audit to be carried out after completion? Traffic signals update; Request for road markings

6. To consider families request to remove teen shelter from playing field

RESOLVED to approve removal of shelter and concrete base asap

7. Matters arising from the minutes not included on the agenda – for report only

(a) Confirm Cllrs Murgatroyd & Allin > CPD Sat 24 Feb Cllr Allin > new date

(b) Liaison with SSTC to be followed up > SST Cllr present and deals (Cllr Holloway)

(c) Cost of bollards (including Canalside and Deanshanger Road awaits NCC response
* deferred to Min:15(a)

(d) OSPC invite to Head teacher to next meeting seeking to resurrect regular meeting attendance > NR (Cllr Tait deals)

(e) The clerk had attended SLCC CPD day workshop and outlined points to note (Incl; GDPR (New Data Protection Regs for May); Coming Financial changes in Local Government and the use and noting of volunteers for Insurance purposes

8. Correspondence received since the last meeting (other corres

* (a) **N/CALC update** > circulated for info (New Data Protection policy for next meeting)

* (b) **SNC Consultation Draft on Neighbourhood Planning Jan 25 – 23 Feb**

The clerk outlined current and draft changes in SNC funding support. Although grants are available NP cost are between £16 & £66K before ratifying by referendum > Noted NFA

* (c) **Review of Local Government Ethical Standards**

> circulated and deferred to next Agenda

* (d) **SNC Funding Fair @ Towcester Racecourse Wed 16 May**

> details circulated > Cllr Carey and Holloway to attend

* (e) **NJ Blackwell**

Mowing quote for 2018 > less than inflation **RESOLVED** to approve

* (f) **Local Landscapes (C Woodyard)**

Quote for stump removal Passenham Lane @ £300.00 **RESOLVED** to approve

(g) **NCC Highways**

Formal adoption of Canalside (lay-by/turning head/footpath and land accommodating street light)

* Noted for file

9. Monthly roundup from each Councillor

(a) **Cllr Carey – OS in Bloom**

To agree OS in Bloom funding; Watering & Lecterns to advise next meeting; Falcon Drive area also discussed re spring planting; Sponsorship appears positive

(b) **Cllr Holloway – Defibrillator**

Defibrillator review (x 2?) to circulate preference (spoke on possible grants):

* OSCH car park lighting further discussed (CH > OSPC = 50% cost) awaits installation

(c) **Cllr Ritson – Passenham**

Verge issues raised after last meeting > Clerk had agreed action

(d) **Cllr Murgatroyd – Towcester Road**

Spoke on current issues and assistance from AW > bollards being considered (dragon's teeth)

(e) **Cllr Smith – OS RAB**

Spoke further on proposed improvements and his contact with HE Project manager (as above) and intended PC liaison initiative (* taking heed of OSPC complaint about lack of consultation which will improve);

(f) **Cllr Laurence - Footpath Warden and Face book**

Updated > Annual Newsletter for April (articles required by March end)

(g) **Chairman's Report**

Looking at 3 solar SIDs / outlined (London Road, Towcester Rod & Passenham); spoke on subject and latest TSR&GD (Traffic Signs Regulations & General Directions 2016) re SIDs

10. Work programme and planned discussions / presentations

To be agreed at Budget consideration for project allocation > April Meeting

11. District and County Councillor Reports

(b) Cllr Walker (NCC)

Spoke on NCC Budget (soon to be agreed) and on RAB

(a) Cllr Pritchard (SNC)

Spoke on Blackhorse – allotments (developers in default); Imposed stop on affordable homes; Path to school is a s106 requirement (incl: new fencing); Deanshanger Road 2 dwelling development being monitored re highway boundary £50K for local health centre SSHC remains > not new MK health centre exhibit attended; Letter re shop 'lay-by'; Container re enforcement; SNC + 5.9% (reasons) = £6 pa Band D; PCC > £12 pa; means reduced grants ; NHB / CiL = £1M for district; Awaits HMG on Bus Rates

Cllr Walker, PV and members of the public left the meeting at this point

12. Planning

(a) Applications Received

S/2018/0266/FUL Proposed dormer on rear elevation, relocate side obscure glazed window on the west elevation 21 Cosgrove Road

* No objections

S/2018/0297/FUL Single storey (formerly the Gatehouse of Saracen House 21 London Road)
2 Wharf Lane

* Concern that new proposals will strain existing parking proposals further and spill onto private road affecting adjacent properties and vehicle access

(b) Decision Notices

Approved S/2017/2941 &-2942/COND Landscape & Turning head details Saracen House 21 London Road * Approval includes reduced gate width and replacement wall as requested by OSPC

(c) Enforcement / Appeals

No new

13. Press Notices

None

14. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

R& P book as part of the Quarterly Internal Financial controls inspected and initialled > NL

(b) To Approve Current State of Finance

Treasurer's a/c:	£1,097.55
Business Inst a/c:	£55,702.95 (+ Vat/Mowing Grant/CH Donation > CH)
Earmarked Reserves:	£50,166.22
Available Capital:	£6,634.28 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Smith and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

002975/6	Spoilt	
002977	Clerks Salary:	£764.00
002978	HMRC:	£191.00

002979	Petty Cash:	£39.51 (incl: Mileage / ISP)
002980	Cleaner:	£60.00 (MH cleaning)
002981	Litter Picker (CH)	£40.00 (OSCH/Playing field)
002982	NJ Blackwell:	£336.00 (POS maintenance)
002983	AH Contracts:	£178.56 (Environmental Contract Jan)
002984	E.ON:	£305.80 (MH energy)
002985	Viking:	£51.81 (MH / Office supplies)
002986	Cannon (UK):	£83.75 (Equip hire)
002987	Cosgrove PC:	£135.00 (50% Annual SLCC Fees + 50% CPD costs)

(d) **To Receive Interim Internal Audit** > Approved and adopted as part of the Minutes

15. Street Lighting

(a) Numbering > deferred to finer weather

16. Highways

(a) Deanshanger Road A422 and Canalside bollards

RERSOLVED that OSPC to site as previously discussed and agreed

(b) Pot holes Xroads – Mounthill Ave (os 8 – 12 subsidence) and others to chase

17. Councillor Questions and Items for Next Agenda

(a) SSTC re river bridge (2* LB)

(b) Request Cllr Walker re update on PT and Libraries

(c) Cllr Holloway advised that he was now also a Councillor for Deanshanger PC

(d) SNC re litter A5 field entrance

For the record Allan Harvey a former Chairman of OSPC died 4th February after a long illness. The clerk had sent condolences on behalf of OSPC

18. Date of Next Meetings

Tuesday 13th March 2018 commencing at 7.30pm

With no other business the meeting closed at 9.35pm

**Old Stratford Parish Council
Outstanding Activities
February 2018**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade	Completed Sept 2017	NHB grant + ER
	Planters	Siting completed	SNC/OSPC grant NCC licence received
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed soon
Expand	Highway Issues	> Highway Tracker	Faults and complaints noted
Tracker	Pot holes HGV traffic	Continual review Monitored	Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist - resent
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs	Permanent power SIDs ? Passenham speed thro' 30	Being investigated Previous Police enforcement NFA
	Passenham	'One Way?' proposed	Supported by OSPC awaits
Highways Tracker	Towcester Road	> verge repairs OSPC to consider remedy (Report to NCC highways)	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i>
	Bus Stop obst'n	Markings requested	NCC Small works agreed
	RAB	HE funded scheme	HE presented proposals
	Parking Regs	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild complete Maintenance is ongoing
Ongoing	Balancing Pond Blackhorse Dr	Safety issues	No response from Persimmons > SNC planners
	Hall Close	Old Canal issues	Awaits SNC advice