

# Old Stratford Parish Council

## MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 9<sup>th</sup> January 2018 at the Memorial Hall, 2 Deanshanger Road

### Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin (from Min:2), Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson Mr R Smith & Mrs S Tait  
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) and 3 members of the public

### 1. Apologies for Absence

Cllrs Mrs N Ryder (family bereavement) Condolences sent

### 2. Casual Vacancy by Co-Option

Mr Chris Allin 23 The Meadows Co-opted and welcomed onto the council

\* Duly signed the Declaration of Acceptance and was issued with Standing Order, Code of Conduct and Financial Declaration (completed)

### 3. Members Declaration of Interest (for items on the Agenda)

None

### 4. To Sign and Approve Minutes of the Meeting dated Tuesday 12<sup>th</sup> December 2017

Minute of the Meeting held 12<sup>th</sup> December 2017 was signed as true record

### 5. Public Speaking Time (this is limited to 15 minutes)

A member of SSTC spoke on his interest of joint liaison with adjoining councils

### 6. Matters arising from the minutes not included on the agenda – for report only

#### (a) Cycling initiative Minute 6(a)

Offer circulated > NCC Road Safety > response awaits

#### (b) Buckingham Canal Society presentation for 23 Jan Minute 6(b)

\* BCS had indicated outline proposals only (Clerk spoke on presentation to SNC/Cosgrove 5<sup>th</sup> Jan and produced 'New Channel' proposals booklet – project reliant on EU money > further discussed and awaits presentation

#### (c) Confirm Cllrs Murgatroyd & Allin > CPD Sat 24 Feb

#### (d) OSCH Issues Minute 7(h)

Previous support for lighting upgrade further discussed. OSCH Balance sheet produced 50/50 to be put to CH (Cllr Holloway to report costing and OSCH savings)

\* Cllr Holloway / Clerk to advise CH re Fireworks donation and VAT reclaim

### 7. Correspondence received since the last meeting (other corres

#### \* (a) SNC Finance

Parish Precept 2018/2019 request + NHB update > Budget proposals

#### \* (b) N/CALC

Precept update, subscription & Internal audit fees > Budget proposals

#### (c) Donation

Resident donation towards boundary issue rear of Cosgrove Road > letter of thanks sent

## 8. Monthly roundup from each Councillor

### (a) Cllr Carey - Village Projects – update

OS in Bloom Watering & Lecterns to advise next meeting; Falcon Drive area also discussed re spring planting

### (b) Cllr Holloway – Defibrillator

Defibrillator review (x 2?) to circulate preference (+ possible grants):

\* OSCH car park lighting further discussed

### (c) Cllr Ritson – Passenham

Concern expressed about Parks Trust Appeal and reference to re located farm;

\* Discussed > Appeal should deal only with the refusal to convert Farm Buildings

### (d) Cllr Murgatroyd – Towcester Road

In contact with NCC (HH) > issues outlined especially fp mud; NCC to consider complaint re Safe Routes to School ; To review bollards > NCC

### (e) Cllr Smith – OS RAB

Spoke on proposed improvements and his contact with HE Project manager and intended PC liaison initiative (\* taking heed of OSPC complaint about lack of consultation which will improve); Road Safety Audit to be carried out after completion?

### (f) Cllr Laurence - Footpath Warden and Face book

Update on RS15 hedge cut back (NCC); FB = Highways Notice; Please be aware (Towcester Road parking); previous comments discussed;

### (g) Chairman's Report

Looking at 3 solar SIDs / outlined (London Road, Towcester Rod & Passenham);

## 9. Work programme and planned discussions / presentations

To be agreed at Budget consideration for project allocation

## 10. District and County Councillor Reports

### (a) Cllr Pritchard (SNC)

Updated members on 25 Deanshanger Road (Cond 7 to provide off street parking during construction); 33 Deanshanger Road (11 bed 'Guest House? bail house'); Blackhorse (43 market / 38 affordable issues- 42 occupied) sold; Allotments/Leap after 85<sup>th</sup> occupied; Balancing pond issues update and would investigate school access (rumours) OSPC Strong objection re school decision? : Hall Close old canal update (awaits SNC Arboriculture officers report); SS Health Centre staying  
\* Cllr Holloway proposed a vote of thanks for his comprehensive report, unanimously endorsed

### (b) Cllr Walker (NCC)

An E-mail this day *Just in case residents might think I am not being active on the above two issues. I am vigorously pursuing both through the Scrutiny and other Processes at NCC, never fear.* Discussed > Min;13(b)

## 11. Planning

### (a) Applications Received

S/2017/2941 &-2942/COND Landscape & Turning head details Saracen House 21 London Road (S/2017/3041-3046/COND to note)

\* Comments as circulated

## INTERIM

**S/2017/3059/FUL** Two detached dwellings with detached garages and driveway parking.

Land east of 40 Deanshanger Road

\* **OBJECTION** this site is not oblong in shape as indicated on the plan (to include the wide highway grass verge to the footpath boundary), but is more constrained and triangular in shape as indicated by NCC Highway marker posts from the old canal raft to the entrance to No 40 and the short wicket fence of 21 Willow Grove. It also includes a length of the disused Buckingham Canal alongside the vehicular entrance to Sallow Copse No 40 preserved by current Plan policy. The proposals for two dwellings, would in any event be incongruous and an overdevelopment of a small tract of land seriously affecting the street scene. Because of the proposed access constraints so close to Manorfields Road and the road calming Give Way markings, concern is also expressed that road safety would be compromised since the re-contouring of Deanshanger Road / Manorfields Road at this point as part of the safe Routes to School. There are already early morning tail backs at this point. This current proposal should therefore be refused for the reasons outlined

### (b) Decision Notices

**Approved** NCC application for non-material amendment Passenham Quarry

### (c) Enforcement / Appeals

None

## 12. Press Notices

None

## 13. Finance

(a) **The Council to approve budgetary control to date (attached to the Agenda)**

(b) **To Approve Current State of Finance**

Treasurer's a/c:	£966.90
Business Inst a/c:	£57,372.67
Earmarked Reserves:	£49,030.45
<b>Available Capital:</b>	<b>£9,309.12 (excluding ERs)</b>

Proposed by Cllr Pateman seconded Cllr Lawrence and unanimously carried for approval

(c) **To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

002966	Clerks Salary:	£764.00
002967	HMRC:	£191.00
002968	Petty Cash:	£18.50 (incl: sundries / ISP)
002969	Cleaner:	£60.00 (MH cleaning)
002970	Litter Picker (CH)	£40.00 (OSCH/Playing field)
002971	NJ Blackwell:	£1,625.40 (Mowing/maintenance)
002972	AH Contracts:	£178.56 (Environmental Contract Dec)
002973	British Gas:	£46.44 (MH heating)
002974	E.ON:	£975.45 (Latest PL energy after Adjustment) *

Noted: Reviewed Unmetered Supply rates = £273.73CR (after PL energy cost adjustment since July/September and upgraded. PLs savings estimate over £2,000.00 > to be reviewed after next quarter

## 14. Street Lighting

(a) Numbering > deferred

### **13 Highways**

(a) Trinity Close parking - residents complaint > SH landlord

### **14. Councillor Questions and Items for Next Agenda**

(a) Liaison with SSTC to be followed up

(b) NCC cuts - the clerk to contact Cllr Walker re action (buses) given past comments

(c) Cost of bollards (including Canalside and Deanshanger Road awaits NCC response

(d) OSPC to invite Head teacher to next meeting seeking to resurrect regular meeting attendance

### **15. Date of Next Meetings**

Tuesday 13<sup>th</sup> February 2018 commencing at 7.30pm

With no other business the meeting closed at 9.38pm

### **EXCLUSION OF PUBLIC AND PRESS**

**RESOLVED:** That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

### **PRECEPT**

Options discussed as outlined by the clerk. Given growing village and additional financial commitments Option 3 agreed

**RESOLVED:** That the precept be issued for the sum of £50,000.00

**Old Stratford Parish Council  
Outstanding Activities  
January 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade</b>	Completed Sept 2017	<b>NHB grant + ER</b>
	<b>Planters</b>	Siting completed	<b>SNC/OSPC grant NCC licence received</b>
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard to continue Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed Blackhorse Field	<b>Allotments committee to be agreed soon</b>
Expand	<b>Highway Issues</b>	<b>&gt; Highway Tracker</b>	<b>Faults and complaints noted</b>
Tracker	<b>Pot holes HGV traffic</b>	Continual review Monitored	<b>Some patching repairs only HGV traffic &lt;&gt; Letters to hauliers. MKC assist - resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>	Permanent power SIDs ? Passenham speed thro' 30	<b>Being investigated Previous Police enforcement NFA</b>
	<b>Passenham</b>	'One Way?' proposed	<b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)	<b>Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i></b>
	<b>Bus Stop obst'n</b>	Markings requested	NCC Small works agreed
	<b>RAB</b>	HE funded scheme	HE presented proposals
	<b>Parking Regs</b>	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	<b>Dog Fouling Litter</b>	<i>Continues on verges and Playing Field - better</i>	<b>Monitor after additional signs in place &gt; ongoing (Newsletters)</b>
Review	<b>Post Office</b>	Clerk had liaised support with Bridge Stores re 'return' of PO	<b>Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter</b>
Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front Wall rebuild complete Maintenance is ongoing</b>
Ongoing	<b>Balancing Pond Blackhorse Dr</b>	Safety issues	<b>No response from Persimmons &gt; SNC planners</b>
	<b>Hall Close</b>	Old Canal issues	<b>Awaits SNC advice</b>

# Old Stratford Parish Council

**MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL  
Held on Tuesday 13<sup>th</sup> February 2018 at the Memorial Hall, 2 Deanshanger Road**

**Present:**

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mr R Smith & Mrs S Tait  
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC), Mr A Walker (NCC), Mr Paul Valentine (Public Liaison Officer Highways England /Contractor re OS RAB) and 4 members of the public

**1. Apologies for Absence**

Cllr Mrs N Ryder (heavy cold)

**2. Members Declaration of Interest (for items on the Agenda)**

Cllr Laurence re S/2018/0266/FUL None personal or prejudicial > re overlooking

**3. To Sign and Approve Minutes of the Meeting dated Tuesday 9<sup>th</sup> January 2018**

Minute of the Meeting held 9<sup>th</sup> January 2018 was signed as true record

**4. To consider recent Buckingham Canal Society presentation.**

Buckingham Canal Society presentation on 23 Jan outlined aspirations for the future

\* 'New Channel' proposals booklet – project reliant on EU money > further discussed and outlined by the Chairman > awaits applications on progress (Cllr Carey agreed to liaise on behalf of OSPC)

**5. Public Speaking Time (this is limited to 15 minutes)**

BCS further discussed Manorfields Road resident producing additional plan of new canal in part of her garden not raised at the presentation;

Paul Valentine spoke on his liaison roll on behalf of HE and Contractors re OS RAB and the proposed A422 night time closures 26/2 > 12/3 and diversions; Road Safety Audit to be carried out after completion? Traffic signals update; Request for road markings

**6. To consider families request to remove teen shelter from playing field**

**RESOLVED** to approve removal of shelter and concrete base asap

**7. Matters arising from the minutes not included on the agenda – for report only**

(a) Confirm Cllrs Murgatroyd & Allin > CPD Sat 24 Feb Cllr Allin > new date

(b) Liaison with SSTC to be followed up > SST Cllr present and deals (Cllr Holloway)

(c) Cost of bollards (including Canalside and Deanshanger Road awaits NCC response  
\* deferred to Min:15(a)

(d) OSPC invite to Head teacher to next meeting seeking to resurrect regular meeting attendance > NR (Cllr Tait deals)

(e) The clerk had attended SLCC CPD day workshop and outlined points to note (Incl; GDPR (New Data Protection Regs for May); Coming Financial changes in Local Government and the use and noting of volunteers for Insurance purposes

## **8. Correspondence received since the last meeting** (other corres

\* (a) **N/CALC update** > circulated for info (New Data Protection policy for next meeting)

\* (b) **SNC Consultation Draft on Neighbourhood Planning Jan 25 – 23 Feb**

The clerk outlined current and draft changes in SNC funding support. Although grants are available NP cost are between £16 & £66K before ratifying by referendum > Noted NFA

\* (c) **Review of Local Government Ethical Standards**

> circulated and deferred to next Agenda

\* (d) **SNC Funding Fair @ Towcester Racecourse Wed 16 May**

> details circulated > Cllr Carey and Holloway to attend

\* (e) **NJ Blackwell**

Mowing quote for 2018 > less than inflation **RESOLVED** to approve

\* (f) **Local Landscapes (C Woodyard)**

Quote for stump removal Passenham Lane @ £300.00 **RESOLVED** to approve

(g) **NCC Highways**

Formal adoption of Canalside (lay-by/turning head/footpath and land accommodating street light)

\* Noted for file

## **9. Monthly roundup from each Councillor**

(a) **Cllr Carey – OS in Bloom**

To agree OS in Bloom funding; Watering & Lecterns to advise next meeting; Falcon Drive area also discussed re spring planting; Sponsorship appears positive

(b) **Cllr Holloway – Defibrillator**

Defibrillator review (x 2?) to circulate preference (spoke on possible grants):

\* OSCH car park lighting further discussed (CH > OSPC = 50% cost) awaits installation

(c) **Cllr Ritson – Passenham**

Verge issues raised after last meeting > Clerk had agreed action

(d) **Cllr Murgatroyd – Towcester Road**

Spoke on current issues and assistance from AW > bollards being considered (dragon's teeth)

(e) **Cllr Smith – OS RAB**

Spoke further on proposed improvements and his contact with HE Project manager (as above) and intended PC liaison initiative (\* taking heed of OSPC complaint about lack of consultation which will improve);

(f) **Cllr Laurence - Footpath Warden and Face book**

Updated > Annual Newsletter for April (articles required by March end)

(g) **Chairman's Report**

Looking at 3 solar SIDs / outlined (London Road, Towcester Rod & Passenham); spoke on subject and latest TSR&GD (Traffic Signs Regulations & General Directions 2016) re SIDs

## **10. Work programme and planned discussions / presentations**

To be agreed at Budget consideration for project allocation > April Meeting

## 11. District and County Councillor Reports

### (b) Cllr Walker (NCC)

Spoke on NCC Budget (soon to be agreed) and on RAB

### (a) Cllr Pritchard (SNC)

Spoke on Blackhorse – allotments (developers in default); Imposed stop on affordable homes; Path to school is a s106 requirement (incl: new fencing); Deanshanger Road 2 dwelling development being monitored re highway boundary £50K for local health centre SSHC remains > not new MK health centre exhibit attended; Letter re shop 'lay-by'; Container re enforcement; SNC + 5.9% (reasons) = £6 pa Band D; PCC > £12 pa; means reduced grants ; NHB / CiL = £1M for district; Awaits HMG on Bus Rates

**Cllr Walker, PV and members of the public left the meeting at this point**

## 12. Planning

### (a) Applications Received

**S/2018/0266/FUL** Proposed dormer on rear elevation, relocate side obscure glazed window on the west elevation 21 Cosgrove Road

\* No objections

**S/2018/0297/FUL** Single storey (formerly the Gatehouse of Saracen House 21 London Road)  
2 Wharf Lane

\* Concern that new proposals will strain existing parking proposals further and spill onto private road affecting adjacent properties and vehicle access

### (b) Decision Notices

**Approved S/2017/2941 &-2942/COND** Landscape & Turning head details Saracen House 21 London Road \* Approval includes reduced gate width and replacement wall as requested by OSPC

### (c) Enforcement / Appeals

No new

## 13. Press Notices

None

## 14. Finance

### (a) The Council to approve budgetary control to date (attached to the Agenda)

\* **RESOLVED** to approve budgetary control by unanimous decision

***R& P book as part of the Quarterly Internal Financial controls inspected and initialled > NL***

### (b) To Approve Current State of Finance

Treasurer's a/c:	£1,097.55
Business Inst a/c:	£55,702.95 (+ Vat/Mowing Grant/CH Donation > CH)
Earmarked Reserves:	£50,166.22
<b>Available Capital:</b>	<b>£6,634.28 (excluding ERs)</b>

Proposed by Cllr Pateman seconded Cllr Smith and unanimously carried for approval

### (c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

002975/6	Spoilt	
002977	Clerks Salary:	£764.00
002978	HMRC:	£191.00



002979	Petty Cash:	£39.51 (incl: Mileage / ISP)
002980	Cleaner:	£60.00 (MH cleaning)
002981	Litter Picker (CH)	£40.00 (OSCH/Playing field)
002982	NJ Blackwell:	£336.00 (POS maintenance)
002983	AH Contracts:	£178.56 (Environmental Contract Jan)
002984	E.ON:	£305.80 (MH energy)
002985	Viking:	£51.81 (MH / Office supplies)
002986	Cannon (UK):	£83.75 (Equip hire)
002987	Cosgrove PC:	£135.00 (50% Annual SLCC Fees + 50% CPD costs)

(d) **To Receive Interim Internal Audit** > Approved and adopted as part of the Minutes

## 15. Street Lighting

(a) Numbering > deferred to finer weather

## 16. Highways

(a) Deanshanger Road A422 and Canalside bollards

**RERSOLVED** that OSPC to site as previously discussed and agreed

(b) Pot holes Xroads – Mounthill Ave (os 8 – 12 subsidence) and others to chase

## 17. Councillor Questions and Items for Next Agenda

(a) SSTC re river bridge (2\* LB)

(b) Request Cllr Walker re update on PT and Libraries

(c) Cllr Holloway advised that he was now also a Councillor for Deanshanger PC

(d) SNC re litter A5 field entrance

*For the record Allan Harvey a former Chairman of OSPC died 4<sup>th</sup> February after a long illness. The clerk had sent condolences on behalf of OSPC*

## 18. Date of Next Meetings

Tuesday 13<sup>th</sup> March 2018 commencing at 7.30pm

With no other business the meeting closed at 9.35pm

**Old Stratford Parish Council  
Outstanding Activities  
February 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade</b>	Completed Sept 2017	<b>NHB grant + ER</b>
	<b>Planters</b>	Siting completed	<b>SNC/OSPC grant NCC licence received</b>
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard to continue Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed Blackhorse Field	<b>Allotments committee to be agreed soon</b>
Expand	<b>Highway Issues</b>	<b>&gt; Highway Tracker</b>	<b>Faults and complaints noted</b>
Tracker	<b>Pot holes HGV traffic</b>	Continual review Monitored	<b>Some patching repairs only HGV traffic &lt;&gt; Letters to hauliers. MKC assist - resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>	Permanent power SIDs ? Passenham speed thro' 30	<b>Being investigated Previous Police enforcement NFA</b>
	<b>Passenham</b>	'One Way?' proposed	<b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)	<b>Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i></b>
	<b>Bus Stop obst'n</b>	Markings requested	NCC Small works agreed
	<b>RAB</b>	HE funded scheme	HE presented proposals
	<b>Parking Regs</b>	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	<b>Dog Fouling Litter</b>	<i>Continues on verges and Playing Field - better</i>	<b>Monitor after additional signs in place &gt; ongoing (Newsletters)</b>
Review	<b>Post Office</b>	Clerk had liaised support with Bridge Stores re 'return' of PO	<b>Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter</b>
Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front Wall rebuild complete Maintenance is ongoing</b>
Ongoing	<b>Balancing Pond Blackhorse Dr</b>	Safety issues	<b>No response from Persimmons &gt; SNC planners</b>
	<b>Hall Close</b>	Old Canal issues	<b>Awaits SNC advice</b>

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## MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 13<sup>th</sup> March 2018 at the Memorial Hall, 2 Deanshanger Road

### Present:

Cllrs Mr A Pateman (in the chair), Mr A Holloway, Mrs N Laurence, Ms K Morris,

Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC), Mr A Walker (NCC) and 1 member of the public

### 1. Apologies for Absence

Cllrs Mr C Allin (away), Mr C Carey (unwell)

### 2. Members Declaration of Interest (for items on the Agenda)

Cllr Holloway declared a personal interest in S/2018/0375/FUL opposite a family member

### 3. To Sign and Approve Minutes of the Meeting dated Tuesday 13<sup>th</sup> February 2018

Minute of the Meeting held 13<sup>th</sup> February 2018 was signed as true record

### 4. To consider requirements of new GDPR Data Protection Regulations

Current OSPC Privacy Policy circulated prior to the meeting – 31 other elements of Templates and Policy compliance for May Annual Meeting for formal adoption (May 25<sup>th</sup> deadline)

### 5. Public Speaking Time (this is limited to 15 minutes)

None

### 6. Matters arising from the minutes not included on the agenda – for report only

(a) Confirm new induction date for Cllr Allin > who deals

(b) OSPC invite to Head teacher or representative to PC meetings (Cllr Tait deals) > NR

(c) Review of Local Government Ethical Standards circulated for info > to note

(d) SSTC re river bridge (2\* LB) > awaits Cllr SSTC contact

(e) Damaged metal fencing and overgrowth near CH entrance removed/cut back and replaced by post and rail in keeping (further along Deanshanger Road towards turning head also untidy and metal fencing damaged)

\* Cllr Morris requested a quote to replace rather than remove and replace by post and rail

### 7. Correspondence received since the last meeting (other corres

\* (a) SNC Grants Officer > NHB available = £13,181 > noted for projects next Financial Year

\* Cllr Pritchard Suggested OSIB + Defibrillator as joint grant application

(b) SNC Clerks Forum at SNC = 2 Dates June & November noted

(c) EON

Increase in Unmeterred energy supply (PLs) from 9<sup>th</sup> April 2018 > noted

(d) Nationwide

Clerks pension - change in Terms and Conditions (legal and regulatory changes) > noted - NFA

## 8. Monthly roundup from each Councillor

- (a) Cllr Carey (unwell) with MH proposal in his absence via:
- (b) **Cllr Holloway**

OSIB draft plan for MH frontage discussed > amended with NB to be re-positioned (not removed and resited as draft) alongside Defibrillator? - awaits grant application for planters/defibrillators  
Also updated on Defibrillators (proposals soon) & Q re CH car park lighting upgrade > clerk

- (c) **Cllr Ritson** > Passenham update and on travellers (now moved)
- (d) **Cllr Murgatroyd** > Towcester Road is very messy at present > NCC
- (e) **Cllr Smith** > RAB - HE (request that PV praised for presence last meeting and info)
- (f) **Cllr Laurence - Footpath Warden and Face book**

Litter pick date for Newsletter agreed – Printing for delivery next meeting; Leisure path Oxfield Park under Viaduct (now contains obscene offensive graffiti > clerk

- (g) **Chairman's Report**

Spoke on SIDs preference (discussed) > £3k each – clerk to enquire NCC re PLs as units weigh 25kg – new posts / licence as an alternative > clerk (Balfour Beatty / Aylesbury Mains)

## 9. Work programme and planned discussions / presentations

> April Meeting

## 10. District and County Councillor Reports

- (b) **Cllr Walker (NCC)**

In addition to circulated e-mails about bus services and libraries requested; spoke on NCC budgeting etc (all in the press); Travellers Passenham Lane had been moved on and Structure Engineers inspection of overbridge being carried out due to fires lit beneath and bunding; Shaddy corner site also discussed as original occupiers had been re-housed;  
Q raised about library closure (and Education Act) and legality of emergency AGM > April

- (a) **Cllr Pritchard (SNC)**

Spoke on grants NHB > Sarah; Allotments / defibrillator; NHS / SS Medical Centre & s106 money; Community Payback Scheme; Northampton Gateway (exhibition > attended by the Chairman and Clerk for report next meeting); SNC Budget collection; Silverstone Technical campus discussed.  
Q: Affordable homes (Blackhorse site) info given

*The minutes to show OSPCs appreciation for work and enquiries done on OSPCs behalf*

## 11. Planning

- (a) **Applications Received**

**S/2018/0375/FUL** Addition of first floor to existing bungalow, single storey side extension and division of dwelling to make two dwellings. 25 Deanshanger Road

\* Observations: Firstly there does not appear a design and access statement to provide the assurances of the issues raised in the original application 2016/1983/FUL which was:  
*Whether appropriate for a pair of semi detached house to be built in a constrained space between bungalows which appear incongruous to the street scene. Despite the demolition of part of the existing bungalow, offstreet parking remains restricted in a narrow village road adjacent to Deanshanger Road. Historic parking problems and vision splays remain*

This latest proposal to increase the height of the bungalow, extend and divide into two (semi detached dwellings) in this location, will further increase concerns, especially how the new access in Deanshanger Road will relate to the narrows installed as part of the safe routes to school. This

gives the appearance of an overdevelopment of what is now a seriously constrained site, given the permission for the two semi detached dwellings in the rear garden in a prominent village location. The parking layout for the bungalow off of Manorfields Road differs from the original permission and appears to move access closer to the junction with Deanshanger Road which appears contrary to highway guidelines and increases the danger especially to traffic turning into Manorfields Road and the problems with parked vehicles

**S/2018/0402/NMA** Non material amendment to S/2014/2183/MAR (125 dwellings and associated infrastructure) to amend brick plinth to brick dentil course for plots 101 – 104 Land SW of Towcester Road (Blackhorse) > Approval noted

**S/2018/0502/FUL** Loft conversion and single storey rear extension 23 Hall Close

\* Observation: Although precedence has been set there is however, a concern of overlooking into neighbouring properties and obstruction to Emergency Vehicles with additional on road parking has been raised in this cul-de-sac location

**(b) Decision Notices**

**Approved** LDP increased height of gable end + roof lights 45 Towcester Road

**(c) Enforcement / Appeals**

None

*Cllr Walker gave apologies and left the meeting*

**(d) Old Stratford Allotment allocation – update**

\* 2013 s106 agreement being implemented (thanks to pressure from Cllr Pritchard)

By end of March fenced and laid prior to legal agreement and hand over – water supply (discussed)

**12. Press Notices**

None

**13. Finance**

**(a) The Council to approve budgetary control to date (attached to the Agenda)**

\* **RESOLVED** to approve budgetary control by unanimous decision

**(b) To Approve Current State of Finance**

Treasurer's a/c:	£962.12
Business Inst a/c:	£54,832.85 (+ Vat repayment)
Earmarked Reserves:	£50,279.16
<b>Available Capital:</b>	<b>£5,525.81 (excluding ERs)</b>

Proposed by Cllr Laurence seconded Cllr Smith and unanimously carried for approval

**(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

002988	Clerks Salary:	£764.00
002989	HMRC:	£191.00
002990	Petty Cash:	£50.95 (incl: Mileage / ISP)
002991	Cleaner:	£60.00 (MH cleaning)
002992	Litter Picker (CH)	£40.00 (OSCH/Playing field)
002993	AH Contracts:	£178.56 (Environmental Contract Feb)
002994	Aylesbury Mains:	£49.68 (PL4 Falcon POS repair)
002995	British Gas:	£48.25 (MH gas)
002996	Anglian Water:	£34.01 (MH Water Rates)

002997	Local Landscapes:	£300.00 (Stump grinding Passenham Lane)
002998	SLCC:	£78.40 (LCA 10 <sup>th</sup> Version)(50% CosPC)
002999	NCALC	£42.00 (CPD Training Cllr Murgatroyd)
003000	Cllr Murgatroyd:	£17.64 (CPD training)
003001	Spoilt	
Dated 1 <sup>st</sup> April		
003002	M-hp:	£108.00 (Web hosting fees)
003003	ACS:	£10.00 (MH Windows)

#### **14. Street Lighting**

- (a) The Meadows – severed supply entrance to new development

#### **15. Highways**

- (a) NCC Highways criteria for intervention / repair Pot holes etc has apparently relaxed

\* Members encouraged to Street Doctor complaints

- (b) PL2 The Meadows still out after connection severed by Abbymill Homes site contractors

#### **16. Councillor Questions and Items for Next Agenda**

- (a) GDPR > Facebook and data protection (Cllr Laurence)

- (b) A5 Viaduct Oxfield Park offensive graffiti > as Min:8(f)

- (c) Litter Pick confirmed 12 May 9 - 11

- (d) AOM attending = HH NCC Highways / Police (or crime figures) > clerk – JI (NW)

#### **17. Date of Next Meetings**

Tuesday 10<sup>th</sup> April 2018 & Tuesday 24<sup>th</sup> April 2018 AOM both commencing at 7.30pm

With no other business the meeting closed at 9.40pm

**Old Stratford Parish Council  
Outstanding Activities  
March 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade</b>	Completed Sept 2017	<b>NHB grant + ER</b>
	<b>Planters</b>	Siting completed ongoing OSIB (OS in Bloom)	<b>SNC/OSPC grant NCC licence received</b>
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard to continue Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed March/April	<b>Allotments committee to be agreed asap</b>
Expand	<b>Highway Issues</b>	<b>&gt; Highway Tracker</b>	<b>Faults and complaints noted</b>
Tracker	<b>Pot holes HGV traffic</b>	Continual review Monitored	<b>Some patching repairs only HGV traffic &lt;&gt; Letters to hauliers. MKC assist - resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>	Permanent power SIDs ? Passenham speed thro' 30	<b>Being investigated Previous Police enforcement NFA</b>
	<b>Passenham</b>	'One Way?' proposed	<b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)	<b>Maintenance carried out but already damaged by residents and delivery vehicles resolution sought</b>
	<b>Bus Stop obst'n</b>	Markings requested	NCC Small works agreed
	<b>RAB</b>	HE funded scheme	Work commenced Feb/March Completed late summer 2018
	<b>Parking Regs</b>	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	<b>Dog Fouling Litter</b>	<i>Continues on verges and Playing Field - better</i>	<b>Monitor after additional signs in place &gt; ongoing (Newsletters)</b>
Review	<b>Post Office</b>	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	<b>Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter</b>
Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front Wall rebuild complete Maintenance is reviewed</b>
Ongoing	<b>Balancing Pond Blackhorse Dr</b>	Safety issues	<b>No response from Persimmons &gt; SNC planners</b>
	<b>Hall Close</b>	Old Canal issues	<b>Awaits SNC advice</b>

# Old Stratford Parish Council

## MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 10<sup>th</sup> April 2018 at the Memorial Hall, 2 Deanshanger Road

### Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin Mr C Carey Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder & Mrs S Tait  
Also present were Mr D Everett (Clerk), Cllr Mr K Pritchard (SNC), and 1 member of the public

### 1. Apologies for Absence

Cllrs Mr R Smith (away)

### 2. Members Declaration of Interest (for items on the Agenda)

None

### 3. To Sign and Approve Minutes of the Meeting dated Tuesday 13<sup>th</sup> March 2018

Minute of the Meeting held 13<sup>th</sup> March 2018 was signed as true record

### 4. Public Speaking Time (this is limited to 15 minutes)

Passenham resident on HGVs through Passenham as a result of night time OS RAB diversions

\* > Min:15

### 5. District and County Councillor Reports

#### (a) Cllr Pritchard (SNC)

Spoke on SNC v NCC issues; Support for OSIB; 101 service (waiting for response from P&CC); ACE plant position > no app yet; Central Gateway (to attend exhibition > and advise); Allotments delay discussed; S106 footpath from new development to school (views discussed > will speak to officers); Further on NCC / SNC scenario (reduction in Cllrs > unitary) proposals on new county structure by 21<sup>st</sup> July?

\* Thanked for all his support and advice especially on issues affecting OS

#### (b) Cllr Walker (NCC) (late apology)

No Reports

### 6. Matters arising from the minutes not included on the agenda – for report only

#### (a) Graffiti under A5 viaduct being dealt with by Highways England

\* Further new graffiti Falcon Drive POS noted

#### (b) OSPC invite to Head teacher or representative to PC meetings (Cllr Tait deals)

\* Update – head to supply school newsletter?

#### (c) Part of the original canal boundary fencing Deanshanger Road (to replace whole length with like for like)

\* Clerk unable to source > Cllr Morris (Cllr Carey)

#### (d) Cllr Carey meeting with BCS > report circulated – deferred to Min:9

#### (e) NCC response on Bus and Library cuts via Cllr Walker?

\* No response to direct request for update > only info obtained via press / media

*Clerk to invite Stagecoach / NCC to meeting especially regarding route 89*



**7. To Approved current Data Protection Policies; Freedom of Information and Environmental Regulation Policy (circulated with Agenda) prior to new GDPR 25<sup>th</sup> May**  
\* Chairman spoke on the item **RESOLVED to approve Policies prior to any amendment of procedures after 25<sup>th</sup> May 2018**

**8. Correspondence received since the last meeting**

**(a) NALC**

S137 rise £7.86 per elector (from £7.57) > Noted

**\* (b) NCC Emergency Planning Officer**

Request for updated Emergency Plan (Previous plan was amended NCC 32 page tick box)

\* Updated plan previously circulated submitted

**\* (c) N/CALC**

Offer to act as DPO (Data Protection Officer) as foreseen conflict of interest if clerk acts as Data Processor under the new DPGR commencing 25<sup>th</sup> May

\* Deferred until May meeting for decision to appoint N/CALC as DPO and more is known

Chairman & clerk to attend N/CALC workshop > further discussed

**\* (d) SNC Grants Officer**

Community Grants application for Capital Funding – OSIB sent

\* Clerk confirms application agreement (£272) > payment awaits

**\* (e) N/CALC**

Annual subs and internal audit fees (+ Update) (Contact update completed) 'Update' circulated

\* **RESOLVED to approve**

**(f) SNC Grants Officer**

Further info re Funding events > circulated

**(g) NJ Blackwell**

Copy of NFU Mutual Insurance / Public Liability £5m > noted for file

**(h) SNC Annual Rates Bill for Memorial Hall and Playing Field**

Small Business Rate Relief (Parish Council) applies = £0 > for file

**9. Monthly roundup from each Councillor**

**(a) Cllr Holloway** Spoke on the types of defibrillators (£1k > £2K) invite EA

Ambulance to next meeting agreed; PL numbering later and OSCH replacement? Also note that the OSCH AGM 25 April (he is standing down as OSPC representative (Replacement at May AGM))

**(b) Cllr Carey** – OSIB update along with projects and donations; also on BCS meeting

\* Clerk to request BCS to formally approach the Parish Council re amended plans

**(c) Cllr Murgatroyd** > Towcester Road update and builders materials o/s 45; awaits

NCC permission re low fencing

**(d) Cllr Ritson** > Passenham update and on travellers (now moved) from lane under

footbridge – bunding in place (Deanshanger Parish)

**(e) Cllr Smith** > RAB - HE (had forwarded praise and assistance to PV) and had asked

about the RAB exit to A508

(f) **Cllr Laurence** > Footpath update (report to NCC) and Face book comments  
\* Draft Face Book policy > for review

(g) **Chairman's Report**  
Spoke further on SIDs preference > deferred

## **10. Work programme and planned discussions / presentations**

> Annual Meeting members to consider 'subject / project interest'  
Note: That Cllr Laurence has agreed to shadow clerk > discussed

## **11. Planning**

(a) Applications Received

**S/2018/0606/FUL** Conversion to barn (retrospective) Manor Farm House, Passenheim

\* No objection – previous approval noted

**S/2018/0633/FUL** Replacement single storey rear extension 23 Manorfields Road

\* No objection

**S/2018/0691/FUL** The construction of a new doorway Unit 5 Saracen House 21 London Road for  
Firs Farmhouse

\* No objection

**S/2018/0707/FUL** Single storey rear extension 4 Wheelwrights Way

\* No Objection – Provided access is not made from Cosgrove Road during or after construction

## **INTERIM**

**S/2018/0758/FUL** Variation of Cond 2 (plans) re change of materials Unit 2 etc. and change  
position of gas and electric meters housings. The Swan Inn

\* Changes noted, but concerns about the reason for changes in gas and electric meter housing for  
what is stated to be Bed and Breakfast units

(b) **Decision Notices**

None

(c) **Enforcement / Appeals**

Q on container next to MH > Cllr Pritchard to chase

(d) **Old Stratford Allotment - update**

Site inspection and handover is delayed due to construction works

## **12. Press Notices**

None

## **13. Finance**

(a) **The Council to approve budgetary control to date (attached to the Agenda)**

\* **RESOLVED** to approve budgetary control by unanimous decision

(b) **To Approve Current State of Finance (provisional end of year)**

Treasurer's a/c:	£1,112.63 (£80 uncashed)
Business Inst a/c:	£53,467.24 (Awaits VAT repayment)
Earmarked Reserves:	£50,139.19
<b>Available Capital:</b>	<b>£4,440.68 (excluding ERs)</b>

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval  
(c) **To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

Dated 1<sup>st</sup> April previously approved

003002	M-hp:	£108.00 (Web hosting fees)
003003	ACS:	£10.00 (MH Windows)
-----		
003004	Clerks Salary:	£780.00
003005	HMRC:	£195.00
003006	Petty Cash:	£42.89 (incl: Mileage / ISP / Sundries)
003007	Cleaner:	£60.00 (MH cleaning)
003008	Litter Picker (CH)	£40.00 (OSCH/Playing field)
003009	AH Contracts:	£277.20 (Environmental Contract Mar)
003010	Aylesbury Mains:	£73.92 (PL4 Cosgrove Road) Falcon POS repair)
003011	E.ON:	£1,222.02 (PL unmetered supply)as)
003012	NJ Blackwell:	£1,916.58 (POS Maintenance)
003013	Mh-p:	£672.00 (Web Fees - Plan H)
003014	NJ Blackwell:	£1,341.06 (Mowing / Maintenance)
003015	LCPAS:	£30.00 (GDPR Pack 2)
003016	M Holloway:	£10.14 (OSIB Wild Flower seeds)
003017	K Peach:	£473.90 (MH Floor repair)
003018	N/CALC:	£899.38 (Subs & Internal Audit Service) (Min:13(c))
003019	Cllr Lawrence:	£266.88 (Annual Newsletter + Mileage (repay))

#### **14. Street Lighting**

- (a) PL17 Deanshanger Road (missing cover)

#### **15. Highways**

- (a) Further Highways England info and video on road improvements and closures

\* Passenham night time diversions and damage by HGVs to verges and properties

- (b) Some highway repairs others marked for action?

- (c) Passenham verges and damage caused by HGVs (diversions on A422?) overnight

#### **16. Councillor Questions and Items for Next Agenda**

- (a) GDPR > Face book and data protection (Cllr Laurence) > policy

- (b) Litter Pick confirmed 12 May 9 - 11

- (c) Proposed bollards agreed > update clerk / contractor deals

- (d) East Midland Ambulance invite for next meeting

#### **17. Date of Next Meetings**

Tuesday 24<sup>th</sup> April 2018 Annual Open Meeting (AOM) commencing at 7.30pm

Tuesday 10<sup>th</sup> April 2018 & Tuesday 24<sup>th</sup> April 2018 AOM both commencing at 7.30pm

With no other business the meeting closed at 9.40pm

**Old Stratford Parish Council  
Outstanding Activities  
April 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade</b>	Completed Sept 2017	<b>NHB grant + ER</b>
	<b>Planters</b>	Siting completed ongoing OSIB (OS in Bloom)	<b>SNC/OSPC grant NCC licence received</b>
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard to continue Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed March/April	<b>Allotments committee to be agreed asap</b>
Expand	<b>Highway Issues</b>	> <b>Highway Tracker</b>	<b>Faults and complaints noted</b>
Tracker	<b>Pot holes HGV traffic</b>	Continual review Monitored	<b>Some patching repairs only HGV traffic &lt;&gt; Letters to hauliers. MKC assist - resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>	Permanent power SIDs ? Passenham speed thro' 30	<b>Being investigated Previous Police enforcement NFA</b>
	<b>Passenham</b>	'One Way?' proposed	<b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)	<b>Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i></b>
	<b>Bus Stop obst'n</b>	Markings requested	NCC Small works agreed
	<b>RAB</b>	HE funded scheme	Work commenced Feb/March Completed late summer 2018
	<b>Parking Regs</b>	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	<b>Dog Fouling Litter</b>	<i>Continues on verges and Playing Field - better</i>	<b>Monitor after additional signs in place &gt; ongoing (Newsletters)</b>
Review	<b>Post Office</b>	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	<b>Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter</b>
Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front Wall rebuild complete Maintenance is reviewed</b>
Ongoing	<b>Balancing Pond Blackhorse Dr</b>	Safety issues	<b>No response from Persimmons &gt; SNC planners</b>
	<b>Hall Close</b>	Old Canal issues	<b>Awaits SNC advice</b>

# Old Stratford Parish Council

## MINUTES OF THE ANNUAL MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 8<sup>th</sup> May 2018 at the Memorial Hall, 2 Deanshanger Road

### *Defibrillators presentation by EM Ambulance Service*

#### **Present:**

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder & Mr R Smith  
Also present were Mr D Everett (Clerk), and 0 member of the public

#### **1. Election of Chairman**

Cllr Pateman was re-elected Chairman by unanimous decision

#### **2. Election of Vice Chairman**

Cllr Laurence was re-elected Vice Chairman by unanimous decision

#### **3. Declaration of Acceptance (Min: 1 & 2)**

Both duly signed the Declaration of Acceptance

#### **4. Apologies for Absence**

Cllrs Mrs S Tate (Staff Training – School), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC) another meeting

#### **5. Members Declaration of Interest (for items on the Agenda)**

Cllr Laurence a non prejudicial interest on S/2018/0782/FUL as near neighbour

#### **6. Election of Working Groups and Representatives**

<b>Planning:</b>	Full council
<b>Finance:</b>	Cllrs Pateman, Laurence, Morris, Holloway and Smith
<b>General Purpose:</b>	Cllrs Pateman, Morris, Ryder and Carey
<b>Scrutiny:</b>	Cllrs Pateman, Laurence, Carey and Smith
<b>Transport/Highways:</b>	Cllrs Holloway & Smith
<b>Pocket Park:</b>	The clerk
<b>Passenham United Charities:</b>	Cllr Ritson (awaits confirmation)
<b>Parish Path Warden:</b>	Cllr Laurence
<b>Whalley's Charity:</b>	The clerk
<b>School Governors:</b>	- deferred
<b>Parish Charity (Community Hall):</b>	Cllr Smith-

\* **RESOLVED** That where appropriate and subject to agreed conditions, the clerk would continue to act and deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the council

#### **7. Adoption of Standing Orders (as amended), Revised Code of Conduct, Financial Regulations & Risk Assessment and Asset Register for 2018/2019, Emergency Plan and other relevant Documents Prior to new DGPR (25<sup>th</sup> May2018); Complaints Procedure & Freedom of Information Policy**

\* **RESOLVED** to approve

#### **8. To Sign and Approve Minutes of the Meeting dated Tuesday 10<sup>th</sup> April 2018**

Minute of the Meeting held 10<sup>th</sup> April 2018 was signed as true record

**9. Matters arising from the minutes not included on the agenda – for report only**

**(a) SNC Funding Fair @ Towcester Racecourse Wed 16 May**

Attending?

**(b) BCS response for update re rumours**

Proposed land purchase of parish land and aspirations re new course of river and new canal

\* Discussed > exchange of views on the way forward – any action deferred until planning application (no action on BCS proposal)

**(c) Allotments update**

\* Now with SNC Planning Enforcement

**(d)** Part of the original canal boundary fencing Deanshanger Road (to replace whole length with like for like)

\* Clerk unable to source > Cllr Morris (Cllr Carey) to view refurbishment of existing

**(e) Public Transport issues**

Clerk to invite Stagecoach / NCC to meeting especially regarding route 89 Awaits Cllr Walker

**10. To Accept the Minutes of the Annual Open Meeting held 24<sup>th</sup> April 2018 as a true record**

\* Deferred to next meeting still awaiting report from Cllr Walker > opinion was to ignore any report

**11. Public Speaking Time (this is limited to 15 minutes)**

None present

**12. District and County Councillor Reports**

**(a) Cllr Pritchard (SNC)**

Report from Cllr Pritchard read and attached

**(b) Cllr Walker (NCC)**

No reports

**13. Correspondence received since the last meeting**

**(a) N/CALC**

Offer to act as DPO (Data Protection Officer) as foreseen conflict of interest if clerk acts as Data Processor under the new DPGR Regs commencing 25<sup>th</sup> May > Chairman spoke on N/CALC GDPR Training this day he attended with the clerk and endorsed offer

\* **RESOLVED** to agree

**\* (b) Zurich Municipal Insurance**

Request to quote > clerk advised that current 3 year Ins agreement (Came & Company) ends and waits the latest offer > deferred

**(e) Aylesbury Mains**

PL certificates for OSCH Car Park > Invoice awaits

\* Certificates to OSCH

**14. Monthly roundup and issues from each Councillor**

**Monthly roundup from each Councillor**

**(a) Cllr Murgatroyd** Grant application re bollards?

**(b) Cllr Holloway** Defibrillators > costing C&D Grant > next meeting

- (c) **Cllr Carey** OSIB (update donations to the clerk); watering and BCS proposals
- (d) **Cllr Smith** RAB update and highways issues
- (e) **Cllr Ryder** spoke on Memorial Garden proposals > discussed > OSIB
- (f) **Cllr Ritson** Daff report; Gravel permission and outstanding MKPT Appeal: SIDs
- (g) **Cllr Laurence** FP reports and Cllr web addresses (discussed at length)
- (h) **Chairman's Report** on email security after GHDPR workshop and other issues

## 15. Work programme and planned discussions / presentations

Deferred

## 16. Planning

### (a) Applications Received

**S/2018/0925/MAR** Removal of condition re footpath link to school; Land South West of Towcester Road

\* **OBJECTION** - We are of the opinion that the school cannot make the decision to remove the S106 condition on behalf of the LEA, as the S106 states '*Site opening in boundary subject to LEA approval*'. This was an issue hard fought for and agreed by the then head of the school. Residents with children we are told purchased properties on site, due to the safe link to school. We would ask that no decision is made until a survey we are carrying out is made available

**S/2018/0782/FUL** Two storey rear extension; 7 Water Close

\* Comments > incongruous to the street scene as view from adjacent properties

### INTERIM

**S/2018/0974/FUL** single storey rear and side extension 45 Towcester Road

\* No objection

### (b) Decision Notices

### (c) Enforcement / Appeals

Complaint of foul language Persimmon site

### (d) Old Stratford Allotment - update

## 17. Press Notices

None

## 18. Finance

### (a) The Council to approve budgetary control to date (attached to the Agenda)

\* **RESOLVED** to approve budgetary control by unanimous decision

**R&P book presented to council for signature**

### (b) To Approve Current State of Finance (provisional end of year)

Treasurer's a/c:	£953.66
Business Inst a/c:	£70,939.30 (+VAT repay't / ½ Precept)
Earmarked Reserves:	£53,663.16
<b>Available Capital:</b>	<b>£18,229.80 (excluding ERs)</b>

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

### (c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003020	Clerks Salary:	£780.00
003021	HMRC:	£195.00
003022	Petty Cash:	£119.61 (incl: Mileage / ISP / Norton / Sundries)
003023	Cleaner:	£60.00 (MH cleaning)

003024	Litter Picker (CH)	£40.00 (OSCH/Playing Field)
003025	AH Contracts:	£178.56 (Environmental Contract Apr)
003026	Aylesbury Mains:	£38.40 (PL17 Deanshanger Rd refix control box))
003027	NJ Blackwell:	£841.68 (Mowing)
003028	E.ON:	£297.26 (MH Energy)
003029	Club-Group:	£60.00 (Upgrade)
003030	Canon::	£83.75 (Equip contract)
003031	Viking:	£216.00 (Office Sundries – 50 % CosPC)
003032	OSCH:	£3,250.00 Annual Donation s137
003033	N/CALC:	£98.00 (GDPR Training)
003034	NWBS:	£220.00 (Clerks Annual Pension Gratuity)

**(d) To Approve and Adopt End of Year accounts for Audit**

**(i) To Receive Year End Internal Audit Report**

\* **RESOLVED** to adopt Internal Audit Report (> minor amendment)

**(ii) To Approve Part 1 Annual Governance Statement of Year End Accounts**

\* **RESOLVED** to Approve and signed

**(iii) To Approve Part 2 Account Statement of Year End Accounts**

\* **RESOLVED** to Approve and adopt year end Account Statement

**19. Street Lighting**

Cllr Morris to advise on loose cowling Deanshanger Road (Pl 13?)

**20. Highways**

- (a) Pot holes
- (b) London Road blocked drains by bridge
- (c) Rubbish A5 towards OS RAB

**21. Councillor Questions and Items for Next Agenda**

Request from CosPC to trial SID > agreed BUT after a month sited in Passenham Lane (but need to provide Batteries 2x12V)

**22. Date of Next Meeting 12<sup>th</sup> June commencing at 7.30pm**

*Litter Pick confirmed 12<sup>th</sup> May 9 – 11 (clerk collects kit)*

With no other business the meeting closed at 10.20pm



**Old Stratford Parish Council  
Outstanding Activities  
May 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade</b>	Completed Sept 2017	<b>NHB grant + ER</b>
	<b>Planters</b>	Siting completed ongoing OSIB (OS in Bloom)	<b>SNC/OSPC grant NCC licence received</b>
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard to continue Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed March/April	<b>Allotments committee to be agreed asap</b>
Expand	<b>Highway Issues</b>	> <b>Highway Tracker</b>	<b>Faults and complaints noted</b>
Tracker	<b>Pot holes HGV traffic</b>	Continual review Monitored	<b>Some patching repairs only HGV traffic &lt;&gt; Letters to hauliers. MKC assist - resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>	Permanent power SIDs ? Passenham speed thro' 30	<b>Being investigated Previous Police enforcement NFA</b>
	<b>Passenham</b>	'One Way?' proposed	<b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)	<b>Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i></b>
	<b>Bus Stop obst'n</b>	Markings requested	NCC Small works agreed
	<b>RAB</b>	HE funded scheme	Work commenced Feb/March Completed late summer 2018
	<b>Parking Regs</b>	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	<b>Dog Fouling Litter</b>	<i>Continues on verges and Playing Field - better</i>	<b>Monitor after additional signs in place &gt; ongoing (Newsletters)</b>
Review	<b>Post Office</b>	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	<b>Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter</b>
Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front Wall rebuild complete Maintenance is reviewed</b>
Ongoing	<b>Balancing Pond Blackhorse Dr</b>	Safety issues	<b>No response from Persimmons &gt; SNC planners</b>
	<b>Hall Close</b>	Old Canal issues	<b>Awaits SNC advice</b>

# Old Stratford Parish Council

## MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 12<sup>th</sup> June 2018 at the Memorial Hall, 2 Deanshanger Road

### Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tate

Also present were Mr D Everett (Clerk), Cllr Mr K Pritchard (SNC) and 0 members of the public

### 1. Apologies for Absence

Cllrs Mr C Carey, Mr A Holloway & Mrs N Laurence (all on holiday), Mr A Walker (NCC) (away)

### 2. Members Declaration of Interest (for items on the Agenda)

None

### 3. To Sign and Approve Minutes of the Meeting dated Tuesday 8<sup>th</sup> May 2018

Minute of the Meeting held 8<sup>th</sup> May 2018 was signed as true record

### 4. Matters arising from the minutes not included on the agenda – for report only

#### (a) SNC Funding Fair @ Towcester Racecourse Wed 16 May

Attending (Cllrs Carey / Holloway) ?

#### (b) Allotments update

\* Now with SNC Planning Enforcement – site meeting still awaits Persimmon (although they have requested Solicitor details)

#### (c) Old Canal issues

Unresolved still waiting for SNC Arboreal and Environmental Officers reports

### 5. GDPR Compliance as of 25<sup>th</sup> May 2018 including Councillor web addresses

\* Chairman spoke on item and on proposed @oldstratford.org.uk mail addresses as a minimum  
All templates ready > necessary policies will be added to the website in due course

### 6. Public Speaking Time (this is limited to 15 minutes)

None present

### 7. District and County Councillor Reports

#### (a) Cllr Pritchard (SNC)

Spoke on s106 monies for Blackhorse development including £9k for open space (the clerk asked whether this was to include the balancing pond which OSDPC have agreed to refuse in its current state) > to confirm; NCC demise and talks with DCs (SNC meeting with local MP); Unitary not to be less than 300,000 residents = likely hood of SNC/DDC & NBC: also means the end of the current successful joint working with Cherwell DC; Consultants appointed and discussed; also spoke on 101 complaints (P&CC's response) > Cllr Holloway to be advised; planning issue re Persimmon application to remove fp link to school (Objects lodged) SNC await LEA response

#### (b) Cllr Walker (NCC)

Latest report by Cllr Walker on transport subsidies > circulated and discussed

\* Action agreed

## **8. Correspondence received since the last meeting**

### **\* (a) CPRE**

Annual Subs @ £36.00 TBA + AGM Notice

\* **RESOLVED** to approve s137 donation

### **\* (b) SNAST (NHW)**

Renewal of annual donation @ £20.00

\* **RESOLVED** to approve s137 donation

### **\* (c) Earth Anchors Ltd**

WW1 Centenary seats @ £640 + delivery / fixing + vat > previously circulated

\* Deferred

### **\*(f) Seafarers UK**

Fly the Red Ensign / Merchant Navy Day 3<sup>rd</sup> September 2018 > NFA

### **\* (g) Northants Police**

Community Speed watch > for discussion > NFA

### **\* (h) Citizens Advice (North Oxon & South Northants)**

Donation request

\* To check nearest CAB > deferred

## **9. Monthly roundup and issues from each Councillor**

### **Monthly roundup from each Councillor**

(a) **Cllr Allin** > OSIB rear MH as plant nursery

(b) **Cllr Carey** - x

(c) **Cllr Holloway** - x

(d) **Cllr Laurence** - x

(e) **Cllr Murgatroyd** – Towcester Road application > clerk to assist

(f) **Cllr Morris** – Xmas tree / railings DR

(g) **Cllr Ritson** – Passenham issues and current diversion OS RAB issues

(h) **Cllr Ryder** - OSIB

(i) **Cllr Smith** – RAB issues updated

(j) **Cllr Tate** – OSIB (Santander meeting > rose bed construction)

(k) **Chairman's Report** - further on email security (GDPR) and other outstanding issues (SIDs etc)

## **10. Work programme and planned discussions / presentations**

Scrutiny WP to meet and forward proposals

## **11. Planning**

### **(a) Applications Received**

**S/2018/1177/FUL** New dwelling & detached double garage 5 Towcester Road

\* Observation that the proposed dwelling is resited

**S/2018/1160/LDP** Lawful development rights for a proposed loft conversion including front and rear roof lights 14 Hall Close

\* Noted

**S/2018/1084/FUL** Demolition of existing greenhouses, new dwelling and replacement greenhouse  
The Coach House, Passenham

\* No objections. We would though seek to ensure that the new roof height should not be increased as per plans. We also note the Conservation Officer's positive comments which are supported.

**(b) Decision Notices**

Approved - 7 Water Close two storey extension

Approved – 45 Towcester Road rear and side extension

**(c) Enforcement / Appeals**

Appeal - pending against refusal for change of use (Storage container) Bridge Stores

Appeal dismissed – against refusal re Passenham farm buildings Passenham

**12. Press Notices**

None

**13. Finance**

**(a) The Council to approve budgetary control to date (attached to the Agenda)**

\* **RESOLVED** to approve budgetary control by unanimous decision

**(b) To Approve Current State of Finance (provisional end of year)**

Treasurer's a/c:	£1,935.40
Business Inst a/c:	£65,191.81
Earmarked Reserves:	£54,627.20
<b>Available Capital:</b>	<b>£12,500.01 (excluding ERs)</b>

Proposed by Cllr Pateman seconded Cllr Smith and unanimously carried for approval

**(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

Paid 17/5 & 1/6

003036	Preston Blissett;	£443.46 (OSIB)
003037	Buckingham Nurseries:	£347.60 (OSIB)
-----		
003038	Clerks Salary:	£780.00
003039	HMRC:	£195.00
003040	Petty Cash:	£54.64 (incl: Mileage / ISP / )
003041	Cleaner:	£60.00 (MH cleaning)
003042	Litter Picker (CH)	£40.00 (OSCH/Playing Field)
003043	AH Contracts:	£217.20 (Environmental Contract May)
003044	Aylesbury Mains:	£1,842.72 (PL repairs & CH upgrade)
003045	NJ Blackwell:	£1,185.00 (Mowing)
003046	M-hp:	£126.00 (Hosting / web fees)
003047	CPRE:	£36.00 (Annual Subs Min:8(a))
003048	SNAST:	£20.00 (Annual donation NW Min:8(b))
003049	N/CALC:	£42.00 (CPD Cllr Allin)
003050	Anglian Water:	£44.42 (MH Water charges)
003051	British Gas:	£808.00 (MH Gas)
003052	M Holloway:	£79.98 (OSIB)

**14. Street Lighting**

OSCH upgrade completed

**15. Highways**

(a) Women's cycle tour through OS Thursday 14<sup>th</sup> June approx 1205 (no formal notification)

\* Details circulated

(a) Serious pot hole Deanshanger Road filled due to (a) ?

(b) London Road blocked drains by bridge again reported

\* Cllr Smith to deal again + Towcester Road and Deanshanger Road

(c) Latest RAB closures > circulated

(d) Subsidence Mounthill Ave above main sewer - danger especially to 2 wheeled vehicles

**15. Councillor Questions and Items for Next Agenda**

(a) Website Hosting

**16. Date of Next Meeting 10<sup>th</sup> July commencing at 7.30pm**

With no other business the meeting closed at 9.15pm

**Old Stratford Parish Council  
Outstanding Activities  
June 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade</b>	Completed Sept 2017	<b>NHB grant + ER</b>
	<b>Planters</b>	Siting completed ongoing OSIB (OS in Bloom)	<b>SNC/OSPC grant NCC licence received</b>
	<b>Canal fencing</b>	<b>Deanshanger Road</b>	Metal part Under review
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard continues Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed March/April	<b>Allotments committee to be agreed asap</b>
Expand	<b>Highway Issues</b>	> <b>Highway Tracker</b>	<b>Faults and complaints noted</b>
Tracker	<b>Pot holes HGV traffic</b>	Continual review Monitored	<b>Some patching repairs only HGV traffic &lt;&gt; Letters to hauliers. MKC assist - resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>	Permanent power SIDs ? Passenham speed thro' 30	<b>Being investigated Previous Police enforcement NFA</b>
	<b>Passenham</b>	'One Way?' proposed	<b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)	<b>Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i></b>
	<b>Bus Stop obst'n</b>	Markings requested	NCC Small works agreed
	<b>RAB</b>	HE funded scheme	Work commenced Feb/March Completed late summer 2018
	<b>Parking Regs</b>	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	<b>Dog Fouling Litter</b>	<i>Continues on verges and Playing Field - better</i>	<b>Monitor after additional signs in place &gt; ongoing (Newsletters)</b>
Review	<b>Post Office</b>	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	<b>Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter</b>
Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front Wall rebuild complete Maintenance is reviewed</b>
Ongoing	<b>Balancing Pond Blackhorse Dr</b>	Safety issues	<b>No response from Persimmons &gt; SNC planners</b>
	<b>Hall Close</b>	Old Canal issues	<b>Awaits SNC advice</b>

# Old Stratford Parish Council

## MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 10<sup>th</sup> July 2018 at the Memorial Hall, 2 Deanshanger Road

### **Present:**

Cllrs Mrs N Laurence (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tate

Also present were Mr D Everett (Clerk), Cllr Mr K Pritchard (SNC) (< Min:9) 0 members of the public

### **1. Apologies for Absence**

Cllrs Mr A Pateman & Ms K Morris (family commitments) & Mr A Walker (NCC) (states he is somewhat incapacitated)

### **2. Members Declaration of Interest (for items on the Agenda)**

None

### **3. To Sign and Approve Minutes of the Meeting dated Tuesday 12<sup>th</sup> June 2018**

Minute of the Meeting held 12<sup>th</sup> June 2018 was signed as true record

### **4. Matters arising from the minutes not included on the agenda – for report only**

#### **(a) Allotments update**

Site meeting deferred by Persimmon (water stand pipe only installed)

\* > SNC Planning Enforcement

#### **(b) Old Canal issues**

Unresolved still waiting for SNC Arboreal and Environmental Officers reports

#### **(c) Citizens Advice (North Oxon & South Northants)**

Donation request (MK nearest) > NFA

#### **(d) NCC / loss of Transport subsidies etc**

Previous action agreed - Chairman's letter read (not circulated) > complaint for file

### **5. Public Speaking Time (this is limited to 15 minutes)**

No members of the public present

### **6. District and County Councillor Reports**

#### **(a) Cllr Pritchard (SNC) (arrived during Min:9)**

Spoke on Road Works (especially affecting Passenham) & One Way proposals; Environmental issues; Police response to 101 complaints (and delay) and Policing the area generally; SNC to lose Joint CEO due to 'divorce' with Cherwell and issues with Unitary after NCC: School access from Blackhorse Drive > decision soon

#### **(b) Cllr Walker (NCC)**

Not present - no reports or updates

### **7. Parish Council's response to Northamptonshire Review of Unitary Authorities (Cir)**

SNC leaders review + Future Northants and questionnaire > all circulated along with Clerks proposal for 3 not 2 Unitary Authorities after Local Government Reform Consultation he attended

at SNC 3 July (meeting limited to 1 clerk expected to report back to PCs - although many clerks had been substituted by Chairman or PClls)

\* Future Northants proposals discussed and clerks report supported > members encouraged to respond individually with their own opinion on the way forward > Community engagement also discussed regarding the wider community

**RESOLVED** to support 3 rather than 2 Unitary Authorities on behalf of OSPC

## 8. Correspondence received since the last meeting

### \* (a) Came & Company

Annual Insurance renewal (reduction over previous year and recommended) with **Inspire** (£1,825.00 **Long Term Agreement Option** (3 year binding Long Term Agreement (LTA) with **Inspire**, the annual premium to be reduced by a further 5%, giving an LTA premium of £1,686.25 including insurance premium tax, plus an administration fee of £50.00, giving a total annual premium of **£1,736.25**. This means Old Stratford Parish Council will commit to keep their policy with Inspire for the period of the LTA.

\* **RESOLVED** to approve renewal of £1,736.25

### \* (b) Highways England

Road closures update OS RAB > nb

\* Discussed Passenham issues and missing 30 roundels after resurfacing Towcester Rd from RAB

## 9. Monthly roundup and issues from each Councillor

### Monthly roundup from each Councillor

(a) **Cllr Allin** > OSIB rear MH as plant nursery / weeding arranged

(b) **Cllr Carey** > OSIB MH/Bunker Keyes > Maggie/Mo

\* Clerk advised that list of OSIB volunteers / Litter picker's etc. must be listed for Insurance purposes

(c) **Cllr Holloway** > PL costing and savings / Defibrillator x 3 proposed (update)

(d) **Cllr Laurence** > Facebook and RAB Diversions / Q form agreed re Unitary + Web

(e) **Cllr Murgatroyd** > Towcester Rd / Vehicles Mounthill and noise complaint

\* Clerk to respond complainant about personal action required

(f) **Cllr Morris** > x

(g) **Cllr Ritson** > Passenham issues and current diversion OS RAB issues update

(h) **Cllr Ryder** > OSIB / Parking on footway Willow Grove > Police issue

(i) **Cllr Smith** > RAB update (+missing 30 roundels' Towcester Road off RAB)

(j) **Cllr Tate** – OSIB (Santander 26/27th > rose bed construction / cut back

\* Santander will fund up to £250.00. The estimated cost for a chipper and operative for the day is £140.00. There may be other expenses! Clerk requested volunteer list for Insurance purposes and confirmed £5M cover

(k) **Chairman's Report** > x

## 10. Work programme and planned discussions / presentations

Scrutiny WP yet to meet with proposals > deferred

## 11. Planning

### (a) Applications Received

S/2018/1480/LDP Loft conversion & 4 no. Roof lights 21 Oxfield Park Drive

\* LDP Noted

(b) **Decision Notices**

(c) **Enforcement / Appeals**

None



## 12. Press Notices

None

## 13. Finance

### (a) The Council to approve budgetary control to date (attached to the Agenda)

\* **RESOLVED** to approve budgetary control by unanimous decision

### (b) To Approve Current State of Finance (provisional end of year)

Treasurer's a/c:	£1,098.38
Business Inst a/c:	£61,321.31
Earmarked Reserves:	£53,437.17
<b>Available Capital:</b>	<b>£8,982.52 (excluding ERs)</b>

Proposed by Cllr Laurence seconded Cllr Smith and unanimously carried for approval

### (c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003053	Clerks Salary:	£780.00
003054	HMRC:	£195.00
003055	Petty Cash:	£25.06
003056	Cleaner:	£60.00 (MH cleaning)
003057	Litter Picker (CH)	£40.00 (OSCH/Playing Field)
003058	AH Contracts:	£322.56 (Environmental Contract + watering June)
003059	NJ Blackwell:	£842.04 (Mowing June)
003060	E.ON:	£1,385.22 (PL Energy)
003061	Came & Company:	£1,736.25 (Annual Insurance renewal Min:8(a))
003062	ACS:	£10.00 (MH Windows)
003063	M-hp:	£54.00 (Solutions to newsletter Xword & upload)

## 14. Street Lighting

Upgrade considered a great improvement

## 15. Highways

(a) Impromptu gutter clean up by residents - verbal thanks given > letter of thanks agreed

(b) Latest RAB closures > circulated

(c) Some pot hole and repair markings evident > to monitor

(d) Fly tipping b/rubble Towcester Road rear of T/Kiox

(e) London Road bridge gullies still blocked

## 16. Councillor Questions and Items for Next Agenda

(a) NHB schemes (£21,881) + CiL > Pockets of activity / events for newsletter including next Litter Pick

(b) Memorial Hall Centenary (19 Jan 1919)

## 17. Date of Next Meeting 14<sup>th</sup> August 2018 commencing at 7.30pm

With no other business the meeting closed at 9.39pm

**Old Stratford Parish Council  
Outstanding Activities  
July 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade Planters</b>  <b>Canal fencing</b>	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	<b>NHB grant + ER completed</b> <b>SNC/OSPC grant</b> <i>NCC licence approved</i> Metal part Under review
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard continues Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed March/April > delay	<b>Allotments committee to be agreed asap</b> <b>Developer enforcement yet to start</b>
Expand  Tracker	<b>Highway Issues</b>  <b>Pot holes</b> <b>HGV traffic</b>	> <b>Highway Tracker</b>  Continual review Monitored	<b>Faults and complaints noted</b> <b>Some patching repairs only</b>  <b>HGV traffic &lt;&gt; Letters to hauliers. MKC assist – resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>  <b>Passenham</b>	Permanent power SIDs ? Passenham speed thro' 30  'One Way?' proposed	<b>Being investigated</b> <b>Previous Police enforcement NFA</b> <b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>  <b>Bus Stop obst'n</b> <b>RAB</b>  <b>Parking Regs</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)  Markings requested HE funded scheme  Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	<b>Maintenance carried out but already damaged by residents and delivery vehicles resolution sought</b> NCC Small works agreed Work commenced Feb/March Completed late summer 2018 Only Cedar Close approved
Ongoing	<b>Dog Fouling</b> <b>Litter</b>	<i>Continues on verges and Playing Field - better</i>	<b>Monitor after additional signs in place &gt; ongoing (Newsletters)</b>
Review	<b>Post Office</b>	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	<b>Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion</b> <b>Request for PO counter</b>
Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front</b> <b>Wall rebuild completed</b> <b>Maintenance is reviewed</b>
Ongoing	<b>Balancing Pond</b> <b>Blackhorse Dr</b>  <b>Hall Close</b>	Safety issues  Old Canal issues	<b>No response from Persimmons &gt; SNC planners</b>  <b>Awaits SNC advice</b>

# Old Stratford Parish Council

## MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL Held on Tuesday 14<sup>th</sup> August 2018 at the Memorial Hall, 2 Deanshanger Road

**Before the meeting:** Paul Valentine & David Howard (Contractors liaison & HE) gave an update on OS RAB works, the delays and projected time scales to complete (during the Towcester High Street extensive works) and the next RAB closures. Q & A and were thanked and left the meeting

**Present:**

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mrs N Laurence, Mrs L Ritson, Mrs N Ryder & Mr R Smith

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC), Mr A Walker (NCC) & 1 member of the public

**1. Apologies for Absence**

Cllrs Mr A Holloway & Ms K Morris (away), Mrs L Murgatroyd & Mrs S Tate (family commitments);

**2. Members Declaration of Interest (for items on the Agenda)**

None

**3. To Sign and Approve Minutes of the Meeting dated Tuesday 10<sup>th</sup> July 2018**

Minute of the Meeting held 10<sup>th</sup> July 2018 was signed as true record

**4. Matters arising from the minutes not included on the agenda – for report only**

**(a) Allotments update**

\* SNC Planning Enforcement? - see planning

**(b) Old Canal issues**

Unresolved still waiting for SNC Arboreal and Environmental Officers reports (Bats raised)

**(c) Environmental Contract**

AH Contracts (Tony Harris) to cease due to ill health > DAH Contracts (Dudley Harris family member) & Axiom b2 (watering) = current contract rates continue

\* New Public liability Insurances > for file

**(d) Abbeymill Homes**

River View & Paddock View PLs numbered as required prior to highway adoption > file

**5. Public Speaking Time (this is limited to 15 minutes)**

Resident re Abandoned vehicles Mounthill Ave > current position advised and left the meeting

**6. District and County Councillor Reports**

**(a) Cllr Pritchard (SNC)**

Quiet month at SNC (working towards Unitary – results of consultation /recommendations soon) 24 Aug deadline; Discussions re Blackhorse - Allotments and fp to school outlined; SNC loan to NCC?

**(b) Cllr Walker (NCC)**

Spoke on NCC Finances; 2018/19 Budget (& Priorities) 3 x Full council meetings to approve, prior to Commissioners approval; Assets (NCC) – Angel Square sold £54M?; Result of Judicial Review

on Libraries against closures (still being reviewed) as £60/70M from 2018/19 Budget to be found after second S144 issued

Q: There appears to have been a total lack of transparency; A: Matters are not good

*Cllr Walker was thanked for the update, who then gave apologies and left the meeting*

## **7. Activities and Events for next Newsletter**

Newsletter proposals and event activities discussed at length

\* Clerk to write letter to Santander for their assistance in OSIB ground works

## **8. Memorial Hall Centenary 2019**

Agreed stone planter to replace damaged wood planter recently removed > Cllr Tate deals

\* OSPC to consider special project for the MHs centenary (August BH 2019)

## **9. Correspondence received since the last meeting (list at the meeting)**

### **\* (a) Annual RBL wreath**

No longer SO annual applications now required

\* As 2018 is centenary of the end of WW1 > Civic wreath at £50 to be agreed

### **(b) Highways England / NCC Highways**

Road closures update & A422 (Deanshanger RAB) > Circulated & nb

### **(c) Northamptonshire Highways**

Categorisation of Potholes > circulated for information and file

### **\* (d) NCALC Update**

Circulated by E-mail > includes AGM @ Moulton Community Centre 1000 – 1300 Sat 6 October

\* Attending > Chairman & Clerk agreed

### **\* (e) HAGS**

Outdoor gym > ? to investigate

### **(f) BPA**

Annual Review of Pipeline across OSPC land > completed and sent

## **10. Monthly roundup and issues from each Councillor**

### **Monthly roundup from each Councillor**

(a) **Cllr Allin** > OSIB update

(b) **Cllr Carey** > OSIB and change to winter planting

(c) **Cllr Holloway** > x (Defibrillators update?)

(d) **Cllr Laurence** > Face book and website (update)

(e) **Cllr Murgatroyd** > x (Application for Towcester Road submitted)

(f) **Cllr Morris** > x

(g) **Cllr Ritson** > Passenham issues incl: travellers / Passenham OSIB > approval

Speed device > for siting asap (Chairman /Clerk to advise)

(h) **Cllr Ryder** > Rubbish and tipping CH entrance

(i) **Cllr Smith** > RAB / The Swan Inn Hog Roast 26/8 from 4pm; OSCH Metal Bins

and vermin issues discussed.

(j) **Cllr Tate** > x

(k) **Chairman's Report** > current position

## 11. Work programme and planned discussions / presentations (WP yet to meet)

NHB schemes (£21,881) + CiL > Pockets of activity / events for newsletter including Litter picks

## 12. Planning

### (a) Applications Received

S/2018/1763/CON Condition 8 > Boundary Treatments / amendment to allow road layout etc. to meet highways requirements; land east of Deanshanger Road > noted

S/2018/1688/106D Application for deed of variance to vary timing of allotment and POS obligations; land of Towcester Road (Blackhorse) > discussed

\* Whilst delay is disappointing, it will now coincide with Play Area installation (after completion of 110 dwellings not 50) and variance is supported, provided assurance to complete is firm and a consultation meeting / site visit asap is agreed

### (b) Decision Notices

**Approved** - Manor Farm House, Passenham retrospective Barn to Dwelling

**Approved** – 14 Hall Close LDP

### (c) Enforcement / Appeals

Outstanding Appeal re shop container?

## 13. Press Notices

None

## 14. Finance

### (a) The Council to approve budgetary control to date (attached to the Agenda)

\* **RESOLVED** to approve budgetary control by unanimous decision

### (b) To Approve Current State of Finance (provisional end of year)

Treasurer's a/c:	£1,088.25
Business Inst a/c:	£56,888.67
Earmarked Reserves:	£54,332.17
<b>Available Capital:</b>	<b>£8,644.75 (excluding ERs)</b>

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

### (c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003064	Clerks Salary:	£780.00
003065	HMRC:	£195.00
003066	Petty Cash:	£55.47
003067	Cleaner:	£60.00 (MH cleaning)
003068	Litter Picker (CH)	£40.00 (OSCH/Playing Field)
003069	AH Contracts:	£286.56 (Environmental Contract + watering partJuly)
003070	Axiom b2:	£144.00 (Environmental new watering contract)
003071	NJ Blackwell:	£1,184.04 (Mowing July)
003072	E.ON:	£132.48 (MH Energy)
003073	Canon UK:	£83.75 (Equip Hire)
003074	Cllr Allin:	£29.99 (MH Weed Killer)
003075	RBL:	£50.00 (Wreath order Min:9(a))

## 15. Street Lighting

No reports

**16. Highways**

(a) Cycle path > Passenham (surface heave – weed growth) – Street Doctor (953004)

**17. Councillor Questions and Items for Next Agenda**

(a) Under A5 viaduct River Ouse > offensive graffiti remains

(b) Memorial Hall Centenary (19 Jan 1919)

(c) Oxfield Park > coppice maintenance required

**18. Date of Next Meeting 11<sup>h</sup> September 2018 commencing at 7.30pm**

With no other business the meeting closed at 9.26pm

**Old Stratford Parish Council  
Outstanding Activities  
August 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade Planters</b>  <b>Canal fencing</b>	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	<b>NHB grant + ER completed</b> <b>SNC/OSPC grant</b> <i>NCC licence approved</i> Metal part Under review
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard continues Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed March/April > delay	<b>Allotments committee to be agreed asap</b> <b>Developer enforcement yet to start</b>
Expand  Tracker	<b>Highway Issues</b>  <b>Pot holes</b> <b>HGV traffic</b>	> <b>Highway Tracker</b>  Continual review Monitored	<b>Faults and complaints noted</b> <b>Some patching repairs only</b>  <b>HGV traffic &lt;&gt; Letters to hauliers. MKC assist – resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>  <b>Passenham</b>	Permanent power SIDs ? Passenham speed thro' 30  'One Way?' proposed	<b>Being investigated</b> <b>Previous Police enforcement NFA</b> <b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>  <b>Bus Stop obst'n</b> <b>RAB</b>  <b>Parking Regs</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)  Markings requested HE funded scheme  Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	<b>Maintenance carried out but already damaged by residents and delivery vehicles resolution sought</b> NCC Small works agreed Work commenced Feb/March Completed late summer 2018 Only Cedar Close approved
Ongoing	<b>Dog Fouling</b> <b>Litter</b>	<i>Continues on verges and Playing Field - better</i>	<b>Monitor after additional signs in place &gt; ongoing (Newsletters)</b>
Review	<b>Post Office</b>	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	<b>Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion</b> <b>Request for PO counter</b>
Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front</b> <b>Wall rebuild completed</b> <b>Maintenance is reviewed</b>
Ongoing	<b>Balancing Pond</b> <b>Blackhorse Dr</b>  <b>Hall Close</b>	Safety issues  Old Canal issues	<b>No response from Persimmons &gt; SNC planners</b>  <b>Awaits SNC advice</b>

# Old Stratford Parish Council

## MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL Held on Tuesday 11<sup>th</sup> September 2018 at the Memorial Hall, 2 Deanshanger Road

### **Present:**

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr A Holloway, Mrs N Laurence, Ms K Morris  
Mrs L Murgatroyd, Mrs N Ryder & Mrs S Tate  
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC), & 1 member of the public

### **1. Apologies for Absence**

Cllrs Mr C Carey & Mr R Smith (work commitments), Mrs L Ritson & Mr A Walker (NCC)  
(away)

### **2. Members Declaration of Interest (for items on the Agenda)**

None

### **3. To Sign and Approve Minutes of the Meeting dated Tuesday 14<sup>th</sup> August 2018**

Minute of the Meeting held 14<sup>th</sup> August 2018 was signed as true record

### **4. Matters arising from the minutes not included on the agenda – for report only**

#### **(a) Andrea Leadsom MP**

Response to NCC Demise and 2 not 3 Unitary & withdrawal of Bus subsidies

\* Reply did not fully address either Qs; Cllr Holloway spoke on his resident Q and negative reply

#### **(b) Old Canal issues**

Unresolved still waiting for SNC Arboreal and Environmental Officers reports (Bats raised)

\* Cllr Pritchard to chase

#### **(c) Under A5 viaduct River Ouse > offensive graffiti remains (WP discussed)**

\* Highways England reply gave assurance of attention > copied to members > clerk to chase

(To include litter issues)

### **5. Public Speaking Time (this is limited to 15 minutes)**

Resident re Abandoned vehicles Mounthill Ave > update advised and left the meeting

### **6. District and County Councillor Reports**

#### **(a) Cllr Pritchard (SNC)**

Allotments > now deferred to 125 dwelling occupation (not 50) as area is current site store

Current build = 110 (102 completed) > SNC to monitor after amendment approval. Abbeyhill

Homes off The Meadows = s106 monies re health > NGH (as Appeal site); s106 Blackhorse for

health.> SSMC; OS NHB total confirmed; SNC reorganisation update & survival projects; HE

coordinator PV continues to give informative updates and A5OS/RAB delays

Q by Cllr Holloway re SNC loan to NCC > updated

#### **(b) Cllr Walker (NCC)**

No reports

### **7. Memorial Hall Centenary 2019**

Agreed stone planter to replace damaged wood planter recently removed > Cllr Tate deals

\* OSPC to consider special project for the MHs centenary (August BH 2020) > deferred



## **8. Correspondence received since the last meeting (list at the meeting)**

### **\* (a) Northamptonshire Carers**

Poster for display > Carers Sitting Service explained

### **(b) PKF Littlejohn LLB**

Completion of Audit Year Ending 31 March 2018 + Invoice

\* No issues arising > notices posted audit copies to website

**RESOLVED** to accept Notice of Conclusion of Audit & and approve fees

### **(c) Openreach**

Electronic apparatus on council land Agreement (Off Oxfield Park Drive)

\* Wayleave agreement SA244869 completed and sent > copy for file

### **\* (d) Surveillance Camera Commissioner**

Operation of surveillance camera systems, the Protection of Freedoms Act 2012 and disclosure

\* Copy file and > OSCH

### **\* (e) Wicksteed Leisure**

Play area inspection reports – Chapmans Drive report to note and repair costs

\* Discussed and **RESOLVED** that repairs/maintenance be agreed (< CiL Fund)

### **(f) Steve Mould Northamptonshire Police & Crime Commissioner**

Survey on Anti-social behaviour and low level crime > Noted - Chairman deals

### **(g) Costains (HE) M1 J13 – 16 Consultation**

Invitation for members of a ‘community panel’ from November 2018 > circulated

## **9. Monthly roundup and issues from each Councillor**

### **Monthly roundup from each Councillor**

**(a) Cllr Allin** > OSIB progress re winter planting and ‘festoon garlands’ for MH

**(b) Cllr Carey** > x

**(c) Cllr Holloway** > Defibrillators update x 3 (application for Oct)

**(d) Cllr Laurence** > Newsletter articles by end of month

**(e) Cllr Murgatroyd** > Towcester Road project > grant application submitted

**(f) Cllr Morris** > Xmas tree & canal fences > discussed and deferred

**(g) Cllr Ritson** > x

**(h) Cllr Ryder** > Complaint re overlooking new estate houses (Cllr Pritchard)

**(i) Cllr Smith** > x

**(j) Cllr Tate** > Mowing missed on reclaimed land near shop > clerk deals

**(k) Chairman’s Report** > current position on SIDs (1 original at Passenheim); spoke on St Guthlac’s visit with the clerk re new disabled access and approved facilities > discussed at length

## **10. Work programme and planned discussions / presentations**

\* Deferred to 25 September 7pm WP meeting

## **11. Planning**

### **(a) Applications Received**

**S/2018/1836/FUL** Single storey side/rear extension 41 Willow Grove

\* No objections

**S/2018/1947/FUL** Single storey rear extension 43 Deanshanger Road

\* No objection or issues

**S/2018/1939/FUL** Raise roof height to create first floor and divide into two dwellings

25 Deanshanger Road

\* Observations: The former refusal gave the opportunity for pre app discussions and there is no evidence of this being taken up and remains without an apparent design and access statement to provide the assurances of the issues raised in the original application 2018/0735/FUL after the commencement of the proposal for two semi-detached house in the former garden. This latest proposal to increase the height of the bungalow, extend and divide into two (semi detached dwellings) in this location, appears exactly the same as before and does nothing to allay the concerns, especially how the new access in Deanshanger Road will relate to the narrows installed as part of the safe routes to school. **This continues to give the appearance of an overdevelopment of what is now a seriously constrained site, with little or no amenity space for two separate dwellings** in a prominent village location. The parking layout for off of Manorfields Road differs from the original single dwelling permission and appears to move access closer to the junction with Deanshanger Road, which appears contrary to highway guidelines and increases the danger especially to traffic turning into Manorfields Road and the problems with parked vehicles. Plan comments appear to suggest 2 no parking spaces for other dwelling on split with drop kerb from approved access on existing application - misleads

**S/2018//1959/LDP** Loft conversion with side hip to gable build up, rear dormer extension and roof lights to front roof slope 1 Mounthill Ave > noted

**S/2018/1956/LDP** Certificate of lawfulness for proposed development comprising a pitched roof dormers to rear roof slope and roof lights to front roof slope 4 Ratcliffe Close > overlooking

**S/2018/1892/NMA** Non-material amendment to S/2018/0297/FUL (single storey extension) to move position of entrance door & install new window instead of roof light 2 Wharf Lane

**S/2018/1866/TCA** Various work to trees and hedgerow adjacent to canal, including coppicing, crown work and removal Old Stratford cut (disused canal) > to be monitored

**S/2018/1840/HPD** Determination whether prior approval required (under Class A Part 1 of the order) re impact on amenity of adjoining premises (single storey rear extension extending 4.3M beyond rear wall of original dwelling house (max 3.025m high and to eaves) 5 Deanshanger Road > existing extension

**(b) Decision Notices**

**(c) Enforcement / Appeals**

**Appeal Dismissed** - re shop container Bridge Stores 1 Towcester Road

**(d) Old Stratford Allotment - update** (Dist Cllrs report circulated)

## **12. Press Notices**

None

## **13. Finance**

**(a) The Council to approve budgetary control to date (attached to the Agenda)**

\* **RESOLVED** to approve budgetary control by unanimous decision

**(b) To Approve Current State of Finance (provisional end of year)**

Treasurer's a/c: £1,088.25 (Vat £1,493.73 claim made)

Business Inst a/c: £56,888.67

Earmarked Reserves: £54,332.17

**Available Capital: £8,644.75 (excluding ERs)**

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval  
**(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)**  
Paid 20/8

003076	C Woodyarrd:	£575.00 (Tree Work CH play area)
-----		
003077	Clerks Salary:	£780.00
003078	HMRC:	£195.00
003079	Petty Cash:	£30.87
003080	Cleaner:	£60.00 (MH cleaning)
003081	Litter Picker (CH)	£40.00 (OSCH/Playing Field)
003082	DNH Contracts:	£193.20 (Environmental Contract)
003083	Axiom b2:	£324.00 (Environmental OSIB watering contract)
003084	NJ Blackwell:	£1,402.32 (Mowing August)
003085	NJ Blackwell:	£1,892.82 (New CH Play area fencing and gate posts)
003086	Anglian Water:	£35.01 (MH Water rates)
003087	PFK Littlejohn LLP:	£360.00 (External Audit Fees)(Min:8(b))
003088	Amberol Ltd:	£297.00 (Stone trough > MH OSIB)
003089	K Peach:	£224.53 (MH maintenance)

#### **14. Street Lighting**

PL16 Mounthill Ave ooo

#### **15. Highways**

**(a)** Cycle path > Passenham (surface heave – weed growth) – Street Doctor (953004)  
\* Does not meet NCC intervention level – to be monitored (annual highways inspection)

**(b)** Pot holes discussed > NCC Highways responsibility not OSPC

**(c)** Cosgrove Road/RS15 overhanging shrubbery/litter (Buckingham/ACE Plant)

#### **16. Councillor Questions and Items for Next Agenda**

**(a)** Diary dates > Cllr Laurence

**(b)** Litter pick > 24 November (to include MH Bunker clearout)

**(c)** Congestion Towcester Road /RAB (Particulates/Pollution raised) > Cllr Pritchard / SNC

**(d)** Commemorative WWI - WWII Bench (re OS fallen)

#### **17. Date of Next Meeting 9<sup>h</sup> October 2018 commencing at 7.30pm**

Cllr Ryder gave apologies

With no other business the meeting closed at 9.25pm

**Old Stratford Parish Council  
Outstanding Activities  
September 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade Planters</b>  <b>Canal fencing</b>	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	<b>NHB grant + ER completed</b> <b>SNC/OSPC grant completed</b>  Old Metal fencing Under review
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard continues Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed March/April > delayed Area as site storage	<b>Allotments committee to be agreed asap</b> <b>Developer enforcement yet to start delay agreed by SNC</b>
Expand  Tracker	<b>Highway Issues</b>  <b>Pot holes</b> <b>HGV traffic</b>	> <b>Highway Tracker</b>  Continual review Monitored	<b>Faults and complaints noted</b> <b>Some patching repairs only</b>  <b>HGV traffic &lt;&gt; Letters to hauliers. MKC assist – resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>  <b>Passenham</b>	Permanent power SIDs ? Passenham speed thro' 30  'One Way?' proposed	<b>Being investigated</b> <b>Previous Police enforcement NFA (SID in place)</b> <b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>  <b>Bus Stop obst'n RAB</b>  <b>Parking Regs</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)  Markings requested HE funded scheme  Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	<b>Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i></b> NCC Small works agreed Work commenced Feb/March Completed late summer 2018 Only Cedar Close approved
Ongoing	<b>Dog Fouling Litter</b>	<i>Continues on verges and Playing Field - better</i>	<b>Monitor after additional signs in place &gt; ongoing (Newsletters)</b>
Review	<b>Post Office</b>	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	<b>Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion</b> <b>Request for PO counter</b>
Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front</b> <b>Wall rebuild completed</b> <b>Maintenance is reviewed</b>
Ongoing	<b>Balancing Pond Blackhorse Dr</b>  <b>Hall Close</b>	Safety issues  Old Canal issues	<b>No response from Persimmons &gt; SNC planners (Management Scheme)</b> <b>Awaits SNC advice</b>

# Old Stratford Parish Council

**MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL**  
**Held on Tuesday 9<sup>th</sup> October 2018 at the Memorial Hall, 2 Deanshanger Road**

**Present:**

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Mrs N Laurence, Mrs L Murgatroyd, Mrs L Ritson, Mr R Smith & Mrs S Tate  
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) & 3 member of the public

**1. Apologies for Absence**

Cllr Mrs N Ryder (away), Ms K Morris (Family commitments) & Mr A Walker (NCC) (Assumed)

**2. Members Declaration of Interest (for items on the Agenda)**

None

**3. To Sign and Approve Minutes of the Meeting dated Tuesday 11<sup>th</sup> September 2018**

Minute of the Meeting held 11<sup>th</sup> September 2018 was signed as true record

**4. Clerks Report**

- Damaged bollard Towcester Road opp Blackhorse 956386 > within 3 months
- Cosgrove Road/RS15 overhanging shrubbery (Buckingham/ACE Plant) 956387 > Investigated no intervention at this time
- Pot hole subsidence Mounthill Ave 956388 > within 4 months (again BUT marked in white)
- Under viaduct no further reports from HE
- Abandoned vehicle finally moved Mounthill Ave – Aylesbury Vale PHV retaxed > gone
- Chubb Fire this day > Exit sign for inner lobby after painting required
- New commemorative Bench and approved plaque (existing bench site Towcester Road concrete base may need to be removed)
- Soldier silhouette / poppies await delivery
- Defibrillators recommendation > to Cllr Holloway Min:9

**5. Public Speaking Time (this is limited to 15 minutes)**

Resident thanked the council for its efforts in moving the abandoned taxed vehicle; Resident addressed the meeting about a complaint about noisy children – not a PC issue and advised

*3 residents thanked the council and left the meeting*

**6. District and County Councillor Reports**

**(a) Cllr Pritchard (SNC)**

Spoke on NCC and District Councils concerns on financial future (NCC shortfall and deficit increases) > Discussed at length; LG Complaint > SNC Cabinet; Process in SNC District Homes business; Blackhorse Drive / Blenheim (Pleasant Mews on google maps? > Persimmon Homes); Resident complaint being dealt with

**(b) Cllr Walker (NCC)**

No reports or communications

**7. Memorial Hall Centenary 2019**

> deferred to after Min:10

## **8. Correspondence received since the last meeting (list at the meeting)**

### **\* (a) Lloyds Bank**

FT Interest matures 15<sup>th</sup> October > Clerks recommended re Invest £100,000 @ 1% for 12 months (Interest to BRs) > discussed

\* **RESOLVED** to approve reinvestment of £100K in FT Interest account @ 1%

### **\* (b) Friends of St Guthlac's**

Info re discussed fund raising

\* **RESOLVED** that the clerk respond requesting removal of OSPC from Charity fund raising letter > copy to PCC and;

A reminder to the PCC to ensure that any damage done to the highway wall re machinery access to be made good (Contract indemnity)

### **(c) HMRC**

VAT refunds > update on procedures > noted for file

### **(d) Lloyds Bank**

Changes to terms and condition > noted for file

### **\* (e) Royal Mail**

Scam mail awareness > website

## **9. Monthly roundup and issues from each Councillor**

### **Monthly roundup from each Councillor**

(a) **Cllr Allin** > Update on festive lights previously approved (& OSIB)

(b) **Cllr Carey** > BCS monitoring

(c) **Cllr Holloway** > Defibrillators types recommended (quote for approval next meeting); OSIB Pole planters approved > grant; Public Transport initiative (discussed) OS > SS

(d) **Cllr Laurence** > Newsletter is late to Printers

(e) **Cllr Murgatroyd** > Towcester Road verges proposals > grant application: Cold Calling issue re collections licence by SNC after 2000hrs > DCllr

(f) **Cllr Morris** > x

(g) **Cllr Ritson** > Bulbs (OSIB) for planting verges have been cut (stump grinding tba)

(h) **Cllr Ryder** > x

(i) **Cllr Smith** > RAB (HE) RAB cut back; OSCH meeting

(j) **Cllr Tate** > OS Primary Remembrance at MH 9/11; OSIB future maintenance

(k) **Chairman's Report** > N/CALC AGM (Chairman's report attached)

## **10. Work programme and planned discussions / presentations**

WP met 25 September report by Chairman attached

## **7. Memorial Hall Centenary 2019 (+ OSCH 20 years)**

OSPC to consider special project for the MHs centenary (August BH 2020) & OSCH > deferred

## **11. Planning**

### **(a) Applications Received**

**S/2018/1947/FUL** Single story rear extension 43 Deanshanger Road

\* No objection

**S/2018/2064/FUL** (Retrospective) Change of use of land to open storage associated with contractor's yard and erection of 2.4m high palisade fencing Land west of Old Cosgrove Rd

\* Noted

**S/2018/2080-2090/CON** Conditions relating to pair of semis in rear garden of 25 Deanshanger Rd  
\* No Action Required

**S/2018/2161/FUL** Replace existing wooden windows and doors with UPVC 8 Wharf Close  
\* Noted

**S/2018/2165//LDP** Certificate of lawfulness for proposed development comprising of a single storey rear extension along with minor alterations to NW elevation 9 Rivercrest Road

**S/2018/2215/HPD** Determination whether prior approval required (under Class A Part 1 of the order) re impact on amenity of adjoining premises (single storey rear extension extending 4.43M beyond rear wall of original dwelling house (max 3m high and to eaves)(Amend) 5 Deanshanger Road (Previous HPD required Planning permission = Amended HPD)

**S/2018/2235/FUL** Change of use of existing 12 room B&B (C1) to 10 bedroom house in Multi Occupation ((HMO) 33 Deanshanger Road  
\* Discussed – Planners are aware of history and concerns (Not a planning issue)

**(b) Decision Notices**

**Approved** – Demolition of greenhouses, new dwelling and replacement greenhouse  
The Coach House, Passenham

**Planning Permission Required** - HPD 5 Deanshanger Road

**Refused** – Boundary Treatments (replace brick walls with fencing) Land east of Deanshanger Road

**(c) Enforcement / Appeals**

Shop container awaits removal after Enforcement and loss of Appeal

**12. Press Notices**

None

**13. Finance**

**(a) The Council to approve budgetary control to date (attached to the Agenda)**

\* **RESOLVED** to approve budgetary control by unanimous decision

**(b) To Approve Current State of Finance (provisional end of year)**

Treasurer's a/c:	£1,265.43
Business Inst a/c:	£72,607.19 (+2/2 Precept)
Earmarked Reserves:	£52,907.14
<b>Available Capital:</b>	<b>£20,965.48 (excluding ERs)</b>

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

**(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

Paid 26/9

003090	RBL:	£250.00 (Soldier Silhouette)
003091	RBL:	£100.00 (100 x poppies)
003092	Linda Ritson (Bulbs)	£151.00 (OSIB Passenham)
003093	NBB Recycling:	£670.80 (Bench & Dedication to the fallen)
-----		
003094	Clerks Salary:	£780.00
003095	HMRC:	£195.00
003096	Petty Cash:	£66.14 (Mileage + Sundries)

003097	Cleaner:	£60.00 (MH cleaning)
003098	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field)
003099	DNH Contracts:	£154.56 (Environmental Contract)
003100	Axiom b2:	£288.00 (Environmental OSIB watering contract)
003101	NJ Blackwell:	£1,553.64 (Mowing / Maintenance Sept) *
003102	ACS:	£20.00 (MH Windows Aug/Sept)
003103	British Gas:	£64.63 (MH Gas)
003104	EON:	£1,414.92 (PL Energy)
003105	Aylesbury Mains:	£263.64 (Repair / Make safe PL6 Oxfield Park Drive *
003106	Wicksteed Leisure:	£162.00 (Annual Playground Inspections)
003107	OSCH:	£2,000.00 (Budget donation for OS events)
003108	Cllr Allin:	£84.00 (Compost and composter OSIB reimburse)

Note\* High Winds 21/9 brought down large tree and damaged PL Oxfield Park Drive Emergency call out to Aylesbury Mains to make safe and Contractor to remove tree and unblock road

#### **14. Street Lighting**

- (a) PL6 Cosgrove Road ooo

#### **15. Highways**

- (a) Cosgrove Road DYL > request enforcement

#### **16. Councillor Questions and Items for Next Agenda**

- (a) Litter pick > 24 November (to include MH Bunker clearout)
- (b) More litter bins? > deferred for report

#### **17. Date of Next Meeting 13<sup>th</sup> November 2018 commencing at 7.30pm**

With no other business the meeting closed at 9.20pm



**Old Stratford Parish Council  
Outstanding Activities  
October 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade Planters</b>  <b>Canal fencing</b>	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	<b>NHB grant + ER completed</b> <b>SNC/OSPC grant completed - others to follow</b> Old Metal fencing Under review
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard continues Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed March/April > delayed Area as site storage	<b>Allotments committee to be agreed asap</b> <b>Developer enforcement yet to start delay agreed by SNC</b>
Expand  Tracker	<b>Highway Issues</b>  <b>Pot holes</b> <b>HGV traffic</b>	> <b>Highway Tracker</b>  Continual review Monitored	<b>Faults and complaints noted</b> <b>Some patching repairs only</b>  <b>HGV traffic &lt;&gt; Letters to hauliers. MKC assist – resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>  <b>Passenham</b>	Permanent power SIDs ? Passenham speed thro' 30  'One Way?' proposed	<b>Being investigated</b> <b>Previous Police enforcement NFA (SID in place)</b> <b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>  <b>Bus Stop obst'n RAB</b>  <b>Parking Regs</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)  Markings requested HE funded scheme  Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	<b>Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i></b> NCC Small works agreed Work commenced Feb/March Completed late summer 2018 Only Cedar Close approved
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Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front</b> <b>Wall rebuild completed</b> <b>Maintenance is reviewed</b>
Ongoing	<b>Balancing Pond Blackhorse Dr</b>  <b>Hall Close</b>	Safety issues  Old Canal issues	<b>No response from Persimmons &gt; SNC planners (Management Scheme)</b> <b>Awaits SNC advice</b>

# Old Stratford Parish Council

**MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL  
Held on Tuesday 13<sup>th</sup> November 2018 at the Memorial Hall, 2 Deanshanger Road**

**Present:**

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder & Mrs S Tait  
Also present were Mr D Everett (Clerk) & Cllr Mr A Walker (NCC)

**1. Apologies for Absence**

Cllrs Mrs N Laurence & Mr R Smith (away); Cllr Mr K Pritchard (SNC)(family commitment)

**2. Members Declaration of Interest (for items on the Agenda)**

None

**3. To Sign and Approve Minutes of the Meeting dated Tuesday 9<sup>th</sup> October 2018**

Minute of the Meeting held 9<sup>th</sup> October 2018 was signed as true record

**4. Clerks Report**

- SOLGEN quote re SIDs > Chairman
- Quote for MH Defibrillators connection > Cllr Holloway for approval
- GM for Highways England that OS RAB is completed > circulated
- 3 comments re cancelled bus service > Cllr Holloway
- Meeting dates for 2019 to be circulated (AOM date to be agreed)
- Festoon Prices re MH for approval via Cllr Allin
- FTD approved with interest to Budget Reserves
- SNAST (NW) offer for 2 signs + 1 free > tbc
- Friends of St Guthlac's previous request to use OSPC support re fund raising to remove comments > copied to PCC with request to ensure wall access to be made good (PCC had not considered this) > for file
- Litter Pick equipment arranged > Min:16(a)

**5. Public Speaking Time (this is limited to 15 minutes)**

No public present

**6. District and County Councillor Reports**

**(a) Cllr Pritchard (SNC)**

Report read in his absence and attached to Minutes

**(b) Cllr Walker (NCC)**

Bus service – Stagecoach withdraws services 6 Jan 2019 as non commercial!!"; JE for NCC Public Transport looking at NCC/MKC to develop local service to SS Medical Centre

\* Q & A session followed

**7. Correspondence received since the last meeting (list at the meeting)**

**(a) CPRE Northants**

From opposition to co-operation as county is facing massive expansion of jobs and houses

\* Report to be circulated when received

**\*(b) NCALC / SLCC**

Special offer on LCA Eleventh Edition

**RESOLVED** that the clerk is authorised to purchase latest LCA

**(c) NCC Superfast Broadband Project Team**

Roll out and update coming soon - noted

**(d) Resident**

Comments re MH dedication and on speed devices

\* Discussed NFA

**\* (e) Resident requests via Face book re OS RAB**

\* Discussed > HE Traffic signal timings; Towcester Road peak hour congestion abysmal; also congestion affecting Passenham and had not improved; Peak hour survey requested > Cllr Smith  
NCC future intentions on highway management > Cllr Walker

*Cllr Walker gave apologies and left the meeting*

**8. Monthly roundup and issues from each Councillor**

**Monthly roundup from each Councillor**

(a) **Cllr Allin** > MH Christmas lights project **RESOLVED** to approve

(b) **Cllr Carey** > BCS update > to continue to liaise

(c) **Cllr Holloway** > Defibrillators quotes approved **RESOLVED** to approved purchase of 2 Units @ £135 each (Passenham later) OSCH have agree 50% cost of siting OSCH > NHB Application before ordering; Also spoke on Public Transport initiative **RESOLVED** to approve

(d) **Cllr Laurence** > x

(e) **Cllr Murgatroyd** > NCC (HH) re proposals and estimated costs > Site meeting approved TBC

(f) **Cllr Morris** > Xmas tree and maintenance discussed

(g) **Cllr Ritson** > (stump grinding 4/12); SIDs (1 battery?)

(h) **Cllr Ryder** >

(i) **Cllr Smith** > x

(j) **Cllr Tait** > Blackhorse maintenance (Dog & Litter bins and path conditions alongside A422); OSIB future maintenance > to site meeting

(k) **Chairman's Report** > SIDs

**9. Work programme and planned discussions / presentations**

Deferred > New Year

**10. Planning**

**(a) Applications Received**

**S/2018/2318/CON** Condition 12 re play area equipment Land south of Towcester Road

\* Approved prior to meeting (as agreed in original s106 agreement)

**S/2018/2375/ FUL** Single storey side extension to provide A5 unit (Food takeaway) Bridge Stores

\* **OBJECTION** remains to a separate attached unit with its own entrance due to the prominent corner location at the village crossroads. Despite reference to a pre-app consultation, nothing has changed and the original issues for the previous refusals remain despite some tinkering. The main external objection is traffic and parking, despite the Planning Statement that it is within walking distance of village properties

**S/2018/2327/LDP** Certificate of Lawfulness single storey rear & roof ext 85 Deanshanger Road

\* Awaits decision

**S/2018/2421/FUL** } Conversion of attached barn to living accommodation and creation of garden

**S/2018/2422/LBC** } area with barn walls and side gate and steps into garden etc. 2 Towcester Road

\* No objection

**S/2018/2457/FUL** Proposed single storey side extensions 48 Oxfield Park Drive

\* No objection

**(b) Decision Notices**

Approved – Play area Blackhorse Drive

**(c) Enforcement / Appeals**

Shop container still awaits removal after Enforcement and loss of Appeal > Chase

**11. Press Notices**

None

**12. Finance**

**(a) The Council to approve budgetary control to date (attached to the Agenda)**

\* **RESOLVED** to approve budgetary control by unanimous decision

**(b) To Approve Current State of Finance**

Treasurer's a/c: £1,238.90

Business Inst a/c: £66,638.58 (+ £100 donation) \*

Earmarked Reserves: £53,148.13

**Available Capital: £14,729.35**

\* OSCH Afternoon Teas (MH) donation towards OSIB > acknowledgement sent

Proposed by Cllr Pateman seconded Cllr Ritson and unanimously carried for approval

**(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

Paid 15/10

003109 Preston Bissett Nurseries: £343.96 (Plants – OSIB)

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003110 Clerks Salary: £780.00

003111 HMRC: £195.00

003112 Petty Cash: £29.20

003113 Cleaner: £60.00 (MH cleaning)

003114 Litter Pick (CH) £40.00 (CH Play Area & Playing Field)

003115 DNH Contracts: £154.56 (Environmental Contract)

003116 Axiom b2: £144.00 (Environmental OSIB watering contract)

003117 NJ Blackwell: £958.62 (Mowing / Maintenance Oct)

003118 Aylesbury Mains: £322.68 (new column PL6 Oxfield Park Drive)

003119 Wicksteed Leisure: £1,567.20 (Playground refurbish) (CiL)

003120 Aylesbury Mains: £62.52 (PL6 Cos Road repair)

003121 Minuteman Press: £261.00 (Autumn Newsletter)

003122 Chubb Fire: £73.26 (MH Annual Fire Inspection)

003123 Canon UK: £83.75 (Equip Hire)

003124 A Holloway: £30.04 (OSIB sundries)

003125 M Holloway: £15.43 (OSIB sundries)

003126 EON: £134.88 (MH Electric)

**14. Street Lighting**

No reports

**15. Highways**

- (a) Cosgrove Road DYL > requested enforcement awaits
- (b) Litter bin Deanshanger Road > A422 turning head continually full and unemptied

**16. Councillor Questions and Items for Next Agenda**

- (a) Litter pick > 24 November
- (b) More litter bins? > deferred for report + Blackhorse development
- (c) 2019 meetings (especially Annual Open) confirmed > next Agenda

**17. Date of Next Meeting 11<sup>th</sup> December 2018 commencing at 7.30pm**

With no other business the meeting closed at 9.42pm

**Old Stratford Parish Council  
Outstanding Activities  
November 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Projects	<b>PL Upgrade Planters</b>  <b>Canal fencing</b>	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	<b>NHB grant + ER completed</b> <b>SNC/OSPC grant completed - others to follow</b> Old Metal fencing Under review
Ongoing	<b>Council Surgeries</b>	District Cllr / OSPC	<b>Cllr Pritchard continues Bi-monthly for 2018 &gt; web/nb</b>
Ongoing	<b>Allotments</b>	Allocation agreed March/April > delayed Area as site storage	<b>Allotments committee to be agreed asap</b> <b>Developer enforcement yet to start delay agreed by SNC</b>
Expand  Tracker	<b>Highway Issues</b>  <b>Pot holes</b> <b>HGV traffic</b>	> <b>Highway Tracker</b>  Continual review Monitored	<b>Faults and complaints noted</b> <b>Some patching repairs only</b>  <b>HGV traffic &lt;&gt; Letters to hauliers. MKC assist – resent</b>
Ongoing	<b>Blocked drains</b>	When required	<b>Monitoring</b>
Hold	<b>Speed complaint SIDs</b>  <b>Passenham</b>	Permanent power SIDs? Passenham speed thro' 30  'One Way?' proposed	<b>Being investigated</b> <b>Previous Police enforcement NFA (SID in place)</b> <b>Supported by OSPC awaits</b>
Highways Tracker	<b>Towcester Road</b>  <b>Bus Stop obst'n RAB</b>  <b>Parking Regs</b>	> verge repairs OSPC to consider remedy (Report to NCC highways)  Markings requested HE funded scheme  Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	<b>Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i></b> NCC Small works agreed Work commenced Feb/March Completed late summer 2018 Only Cedar Close approved
Ongoing	<b>Dog Fouling Litter</b>	<i>Continues on verges and Playing Field - better</i>	<b>Monitor after additional signs in place &gt; ongoing (Newsletters)</b>
Review	<b>Post Office</b>	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	<b>Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion</b> <b>Request for PO counter</b>
Ongoing	<b>St Guthlac's</b>	Churchyard maintenance	<b>Tree work completed - front Wall rebuild completed</b> <b>Maintenance is reviewed</b>
Ongoing	<b>Balancing Pond Blackhorse Dr</b>  <b>Hall Close</b>	Safety issues  Old Canal issues	<b>No response from Persimmons &gt; SNC planners (Management Scheme)</b> <b>Awaits SNC advice</b>

# Old Stratford Parish Council

## MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL Held on Tuesday 11<sup>th</sup> December 2018 at the Memorial Hall, 2 Deanshanger Road

### **Present:**

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder & Mr R Smith  
Also present were Mr D Everett (Clerk) & Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC) and 1 member of the public

### **1. Apologies for Absence**

Cllrs Mr A Holloway (away); Mr C Carey & Mrs S Tait (unwell)

### **2. Members Declaration of Interest (for items on the Agenda)**

None

### **3. To Sign and Approve Minutes of the Meeting dated Tuesday 13<sup>th</sup> November 2018**

Minute of the Meeting held 13<sup>th</sup> November 2018 was signed as true record

### **4. Clerks Report**

- Cosgrove Road DYL > requested enforcement awaits
- MH Defibrillators connection ready (OSCH costing awaits)
- Litter pick completed
- Litter / Dog bins request for Blackhorse sent > awaits response
- Traveller Issues > new joint action report by Northants Police and P&CC (circulated)

### **5. Public Speaking Time (this is limited to 15 minutes)**

Traffic, speed, poor lighting – near accident London Road; Street lighting is not fit for purpose

*MOP thanked the council and left the meeting*

### **6. District and County Councillor Reports**

#### **(a) Cllr Pritchard (SNC)**

Spoke on OS RAB > PV; Survey waits. London Road bridge drainage cleared; Shop container enforcement (by Mar 10?); SSHC monies from Blackhorse development still with SNC; Unitary – presentation received on divisions, employment structures and permanency – Debt and future of NHB and future funding

#### **(b) Cllr Walker (NCC)**

Passenham Lane update; Britannia Service 89 / X89 from 7 Jan Times confirmed by Traffic Commissioner (passes to be honoured)

### **7. Correspondence received since the last meeting (list at the meeting)**

#### **\* (a) SNC**

Request for Precept level asap (Base Rate adjusted) > Min:13(e)

#### **\* (b) Arnold Thomson**

Solicitors for OSPC acting re transfer of allotments and Standard Terms of Business and Conditions  
Advised on delay in completing contrary to s106 and the March promised time-table

\* **RESOLVED** for the clerk to complete on behalf of OSPC (

**\* (c) North Oxon & South Northants Citizens Advice**

Request for donation (22 clients came from OS during 2018) > deferred to budget consideration

**(d) Northants Police**

December newsletter > circulated for info

**\* (e) Principal Bus and Rail Development Officer**

NCC (JE) confirmed Britannia Bus Service time-table from 7<sup>th</sup> Jan 2019 > circulated and nb

*Cllr Walker gave apologies, wished members a happy Christmas and left the meeting*

**8. Monthly roundup and issues from each Councillor**

**Monthly roundup from each Councillor**

(a) **Cllr Allin** > OSIB further application discussed

(b) **Cllr Carey** > x

(c) **Cllr Holloway** > x

(d) **Cllr Laurence** > Face book > flat lining

(e) **Cllr Murgatroyd** > Towcester Rd verges (no application after site meeting)

Discussed – householder letters proposed after seeding/turfing? Also on AW vehicles & possible enforcement alternative

(f) **Cllr Morris** > Nothing further

(g) **Cllr Ritson** > Passenham – SIDs sizes and existing use

(h) **Cllr Ryder** > Cul-de-sac inconsiderate parking Mounthill Av near school

(i) **Cllr Smith** > RAB survey by HE (issues noted prior to Road Safety Audit report awaits; RAB ATS problems r5e sequencing

(j) **Cllr Tait** > x

(k) **Chairman's Report** > SIDs proposals and dimensions/solar panels request site visit (+ LR Passenham) x 3 @ £10k or £3K each > principal agreed + Poles and s50 Licence AP/Clerk

**9. Work programme and planned discussions / presentations**

Deferred > New Year

**10. Planning**

**(a) Applications Received**

S/2018/2678/TCA Coppice one willow tree Dairy Barns Passenham \* noted

S/2018/2618/FUL Variation of Condition (Plans)(replace greenhouse The Coach House Passenham  
\* Minor amendment noted

**(b) Decision Notices**

- **Approved** Raise roof and convert into two dwellings 25 Deanshanger Road

- **Approved** Lawfulness of single story extension etc. 85 Deanshanger Road

**(c) Enforcement / Appeals**

Shop container still remains after loss of Appeal & Enforcement > by 10 March 2019

**11. Press Notices**

None

**12. Finance**

**(a) The Council to approve budgetary control to date (attached to the Agenda)**

\* **RESOLVED** to approve budgetary control by unanimous decision



**(b) To Approve Current State of Finance**

Treasurer's a/c:	£847.80
Business Inst a/c:	£63,925.94
Earmarked Reserves:	£53,148.13
<b>Available Capital:</b>	<b>£14,729.35</b>

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

**(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

003127	Clerks Salary:	£780.00
003128	HMRC:	£195.00
003129	Petty Cash:	£60.67 (+ mileage and MH Sundries)
003130	Cleaner:	£60.00 (MH cleaning)
003131	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field)
003132	DNH Contracts:	£193.20 (Environmental Contract)
003133	NJ Blackwell:	£682.74 (Mowing / Maintenance Nov)
003134	Anglian Water:	£47.55 (MH Water)
003135	ACS:	£10.00 (MH Windows)
003136	TJ Hancock:	£222.00 (MH Electrics (for Xmas Lights/Defrib))
003137	LT Illuminations:	£250.20 (Xmas Lights)
003138	C Allin:	£72.23 (OSIB sundries)
003139	K Peach:	£149.33 (MH Maintenance / Playing Field NB repairs)
003140	British Gas:	£128.26 (MH Gas)
003141	M-hp:	£18.00 (Web fees)
003142	Grant Bardrick:	£380.00 (OSIB verge clearance Towcester Road)
003143	Chris Woodyard:	£400.00 (Stump grinding Passenham verge)

**(d) To Accept Interim Report (Circulated with the Agenda)**

\* Issue raised > Recommendation to update SOs & Financial Regs 2017 in line with current Accounts & Audit regulations; SOs to be updated for Annual Meeting & Financial Regs 2016 are current (confirms N/CALC)

**RESOLVED** to accept Interim Internal Audit (To amend 'no August meeting')

**(e) To Consider Budget Recommendation (Circulated with Agenda)**

Budget for 2019/20 (Base Rate and Band D projections circulated) to consider

\* Discussed adjusted Base Rate rise = £2,750 increase on precept recommended (includes many new dwellings) > deferred to January meeting. Circulated once SNC / NCC & Police requirements are known > Finance meeting 15<sup>th</sup> Jan 7.30 re Budget

**14. Street Lighting**

NCC Lighting Engineer re old Watling Street LEDs? After latest complaint > new year meeting

**15. Highways**

**(a)** Tipping > Deanshanger Road reported x2

**(b)** Litter bin Deanshanger Road > A422 turning head emptied?

**(c)** Leaves / Verge vegetation after NCC withdrawal?

**16. Councillor Questions and Items for Next Agenda**

**(a)** Oxfield car park entrance; Dickens Drive brambles ; Passenham Churchyard lime trees

**(b)** Play area rear CH broken rail

(c) Football field dog fouling

**17. Date of Next Meeting 8<sup>th</sup> January 2019 commencing at 7.30pm**

With no other business the meeting closed at 9.10pm for Xmas fare wishing all a Happy Christmas and healthy New Year

**Old Stratford Parish Council  
Outstanding Activities  
December 2018**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
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Ongoing	<b>Balancing Pond</b> <b>Blackhorse Dr</b>  <b>Hall Close</b>	Safety issues  Old Canal issues	<b>No response from Persimmons &gt; SNC planners (Management Scheme)</b> <b>Awaits SNC advice</b>

**Meetings for 2019 (2<sup>nd</sup> Tuesday of the Month)**

8<sup>th</sup> January

12<sup>th</sup> February

12<sup>th</sup> March

10<sup>th</sup> April

23<sup>rd</sup> April (AOM) (Annual Open Parish Meeting)

14<sup>th</sup> May (Annual Council Meeting)

11<sup>th</sup> June

9<sup>th</sup> July

13<sup>th</sup> August

10<sup>th</sup> September

8<sup>th</sup> October

12<sup>th</sup> November

10<sup>th</sup> December