

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL
Held on Tuesday 8th January 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk) & Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC) and 1 member of the public

1. Apologies for Absence

Full Council

2. Members Declaration of Interest (for items on the Agenda)

Cllr Morris on personal application S/2018/2785/FUL

3. To Sign and Approve Minutes of the Meeting dated Tuesday 11th December 2018

Minute of the Meeting held 11th December 2018 was signed as true record

4. Clerks Report

- Paint spillage Passenham Lane (Deanshanger PC) reported by Cllr Ritson > clerk advised **RESOLVED** to approve 50% costs (up to £100) see Min:6(b)
- Litter A5 verges > OS RAB litter reported and removed?

5. Public Speaking Time (this is limited to 15 minutes)

Request for update on London Road speed and lighting issues and developers financial donation to Stony Medical Centre

Resident thanked the council and left the meeting after updates on issues raised

6. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on SNC budget; New bus time-table; Consultations re spring reorganisation > Unitary ready for March 2020; £1M SNC loan to NCC has been repaid; Blackhorse development (+ balancing pond - fencing H&S issues) allotments and play area by end of Feb?; NHB Grants; Q re old sub-station after new electric facilities built

(b) Cllr Walker (NCC)

Spoke on new 89 bus service – some time-table challenges (issues re Sponne School pupils outside OS Catchment area - individual choice); Paint spillage > Deanshanger PC (OSPC offer); also London Road River Bridge gully maintenance

Cllr Walker gave apologies and left the meeting

7. Correspondence received since the last meeting (list at the meeting)

In addition to e-mail correspondence actioned and circulated;

(a) SNC Communities Manager

HMG confirms postponement of 2019 PC elections > May 2020 Noted

*** (b) Northamptonshire Highways**

Urban grass mowing contract 2019 > offer to renew (£712.61) NCC grant unchanged since 2011

*** RESOLVED** to approve

*** (c) E-ON**

Notice of increase energy costs on unmetered supplies from 21 January 2019 > Noted / discussed

*** (d) Minuteman Press**

Quote for OSIB 4 x sponsor signs

RESOLVED to approve subject to script notification > Cllr Holloway

*** (e) M-hp**

Useful Tips and updates > Cllr Laurence deals

8. Monthly roundup and issues from each Councillor

Monthly roundup from each Councillor

(a) **Cllr Allin** > OSIB & MH xmas lights

(b) **Cllr Carey** > BCS update on progress

(c) **Cllr Holloway** > 3 x NHB applications = Defibrillators (x 3); Greenhouse (MH) & Additional planters (+ pole) > clerk; **RESOLVED** to approve (site meeting for defibrillators tba)

(d) **Cllr Laurence** > OSIB lists of achievements for website etc.

(e) **Cllr Murgatroyd** > As result of NCC policy > Turfing and seeding for approval

(f) **Cllr Morris** > OSIB 2020 Xmas tree / exposed fencing and canal fencing

(g) **Cllr Ritson** > Deanshanger / Passenham RAB; Passenham SID; Litter & A422/A5

(h) **Cllr Ryder** > Parking and new estate overlooking

(i) **Cllr Smith** > Lead HE; Road Safety Audit @ RAB (awaits)

(j) **Cllr Tait** > Parking Deanshanger Road / Willow Grove; Litter o/s 40 D/Rd

(k) **Chairman's Report** > SID's site meetings; Update

9. Work programme and planned discussions / presentations

RESOLVED Deferred to new budget discussions after Finance WP > next meeting

10. Planning

(a) Applications Received

* **S/2018/2618/FUL** Variation of Condition (Plans)(replace greenhouse The Coach House Passenham > noted last meeting

* **S/2018/2689/TCA** Coppice one willow tree Dairy Barns Passenham > noted last meeting

S/2018/2785/FUL Add storey to existing ground floor to increase first floor living space, new lean- to roof to side, new pitch roof to rear conservatory and new windows and doors 95 Deanshanger Rd (councillor application)

* No Objection

S/2018/2872/FUL Single storey flat roof rear extension, new rear dormers and enlargement of front dormer 12 Willow Grove

* No observations

(b) Decision Notices

- **Approved** Take away unit attached to Bridge Stores despite objections NCC / OSPC

- **Approved** Single storey rear extensions 48 Oxfield Park Drive

- **Approved** Conversion of attached barn to living accommodation 2 Towcester Road

- **Approved** Play area equipment Blackhorse Drive

- **Withdrawn** Application to vary time re installation of Play / Allotments Blackhorse Drive

(c) Enforcement / Appeals

None

11. Press Notices

None

12. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£402.62
Business Inst a/c:	£61358.66
Earmarked Reserves:	£50,844.92
Available Capital:	£10,916.36

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003144	Clerks Salary:	£780.00
003145	HMRC:	£195.00
003146	Petty Cash:	£34.20
003147	Cleaner:	£60.00 (MH cleaning)
003148	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field)
003149	DNH Contracts:	£154.56 (Environmental Contract)
003150	Canon UK:	£83.75 (Equip hire)
003151	C Woodyard:	£120.00 (Passenham churchyard – sucker removal)
003152	E-ON:	£1,414.92 (PL Energy unmetered supply)

(d) To Consider Precept Requirement for 2019 – 2020 (Proposal with Agenda)

Budget for 2019/20 (Base Rate / Band D projections circulated and previously discussed and agreed **RESOLVED** that precept requirement is £52,750.00 (increased housing = £0.23 Band D (despite a total increase on previous year 8.9% (many new dwellings)

* Finance WP meeting 15th Jan 7.30 re Budget and donations

14. Street Lighting

(a) NCC Lighting Engineer re old Watling Street none LEDs? After latest complaint > report

(b) PL18 Deanshanger Road > db

15. Highways

(a) Pot Holes > marking noted

(b) Parking issues > Notice re parking

16. Councillor Questions and Items for Next Agenda

(a) Finance WP > MH @ 7.30pm 15th January

17. Date of Next Meeting 12th February 2019 commencing at 7.30pm

With no other business the meeting closed at 9.20pm

**Old Stratford Parish Council
Outstanding Activities
January 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters Canal fencing	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed SNC/OSPC grant completed - others to follow Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed March/April > delayed Area as site storage	Allotments committee to be agreed asap Developer enforcement yet to start delay agreed by SNC
Expand Tracker	Highway Issues Pot holes HGV traffic	> Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist – resent
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles resolution sought NCC Small works agreed Work commenced Feb/March Completed late summer 2018 Only Cedar Close approved
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues Old Canal issues	No response from Persimmons > SNC planners (Management Scheme) Awaits SNC advice

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL
Held on Tuesday 12th February 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mr R Smith & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC) and 2 members of the public

1. Apologies for Absence

Cllr Mr A Holloway & Mrs N Ryder (away)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Tuesday 8th January 2019

Minute of the Meeting held 8th January 2019 was signed as true record

4. Clerks Report

- NCC Lighting Engineer re old Watling Street > response circulated will not investigate further as correct lamps have been fitted? (Accident which closed London Road was in MK was misinformation by engineer) > Cllr Morris deals (with copies of mail / reports)
- Allotments update after recent site meeting
- NHB for planters, Greenhouse and Defibrillators all completed and approved
- OSIB update list of volunteers logged
- Thank You from CAB for donation
- New resident showing interest on OSPC (former MK Cllr) noted and thanked for her interest

5. Public Speaking Time (this is limited to 15 minutes)

Street cleaning & Memorial Hall use

6. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

SNC High Court Injunction re Persimmon Homes and Allotments and LEAP - Costs awarded and to be completed by end of March; other monitoring including balancing pond (RoSPA report required); NHS money required for ground floor at Stony Medical Centre; 3 grants applications supported; Council tax (max 3%) as past 2.99%; NCC allowed 3% - 5% awaits; Police & Crime panel = £24 per household; LG Reorganisation steering group WN (4+4+4 + 6 NCC but latest rumoured 4+4+4 + 12?)

* To deal with issues of surface flooding Wharf Lane (Saracen House development) & Stonedean SSMC

(b) Cllr Walker (NCC)

Reported that Derek Taylor (Brittannia Buses) was working to tweak the time-table and looking at the possibility to include Sponne School with the Traffic Commissioners and gave the clerk HMG guidance on transport entitlement; discussed at length along with travellers 'stuff' Passenham Lane / Quarry entrance

7. Correspondence received since the last meeting (list at the meeting)

In addition to e-mail correspondence actioned and circulated;

* (a) **Resident suggestion** re use of the Memorial Hall > to circulate x2 mail and deferred

* (b) **NJ Blackwell** Mowing quotes for 2019/20 (0 - 2.5% increase) > **RESOLVED** to approve

* (c) **Community Services Cherwell/SNC**

Community CCTV cameras (£5000 cost etc) Discussed > Cllr Laurence deals

* (d) **NALC / SLCC**

Confirm increase of clerks salary 2.2% from 1 Apr > Budget

(Clerk receives below substantive rate for 60 hrs per cm and is happy to continue to do so)

* **RESOLVED** to approve and confirm Finance WP agreement (17th Jan)

* (e) **Resident** complaints about DYL parking Cosgrove Road

* No evident of previous OSPC enforcement request > Cllr Walker to advise

Cllr Walker gave apologies and left the meeting

8. Monthly roundup and issues from each Councillor

Monthly roundup from each Councillor

(a) **Cllr Allin** > OSIB 2 further sponsors (Stump grinding required opp shop)

(b) **Cllr Carey** > BCS seek funding to proceed and is attending their AGM (agreed)

(c) **Cllr Holloway** > x

(d) **Cllr Laurence** > Next newsletter articles by next meeting; OSIB success; Facebook thanks + website issues

(e) **Cllr Murgatroyd** > Towcester Road verge mess (quotes for remedial work agreed)

(f) **Cllr Morris** > Nothing further on fencing (will look at London Road lighting issues)

(g) **Cllr Ritson** > Passenham issues

(h) **Cllr Ryder** > x

(i) **Cllr Smith** > Road Safety Audit for RAB; design & signage; RAB general detritus cleanup program; thanks to PV (now dealing A1/Newark)

(j) **Cllr Tait** > Deanshanger Road rubbish

(k) **Chairman's Report** > Site meeting Aylesbury Mains re costing re London Road and Passenham: Letter re RAB via DCllr; Allotments and s106 clarified at site meeting with Persimmon Homes (+ Cllr Allin & clerk) Car Park/gates water and fencing; RoSPA for balancing pond before transfer and options discussed, alternative Groundforce Charity grass maintenance company; Date for Litter Picks tbc

9. Work programme and planned discussions / presentations

Deferred to Annual Meeting

10. Planning

(a) **Applications Received**

S/20190041/TPO Re-pollard 13 no. lime trees to sw boundary Tree Tops 18 Towcester Road

* Noted

S/2019/0045/LDP Certificate of Lawfulness for proposed development (Loft conversion with dormer to rear roof slope and roof lights 2 Manorfields Road

> **now approved**

S/2019/0051/CON Detailing Pair of semis rear of 25 Deanshanger Road * Noted

S/2019/0064/5 & 0169/CON Conditions re Construction etc. The Coach House Passenham
* Noted

S/2019/0185/FUL Conversion of garage to living accommodation 67 Oxfield Park Drive
* No observations

S/2019/0205/FUL Single storey rear extension 73 Deanshanger Road
* Precedent already set

(b) Decision Notices

- **Approved** Extension rear of 16 Willow Gove

(c) Enforcement / Appeals

None

11. Press Notices

None

12. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£1,326.99
Business Inst a/c:	£59,882.43 (Vat + NCC Grant)
Earmarked Reserves:	£51,360.72
Available Capital:	£9,848.70

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

Paid 17 Jan approved Finance WP meeting 15th Jan

003153	Minuteman Press:	£79.20 (OSIB Signs)
003154	CAB NOxon/SN Branch:	£200.00 (Deferred previous meeting > Finance WP)

003155	Clerks Salary:	£780.00
003156	HMRC:	£195.00
003157	Petty Cash:	£30.56
003158	Cleaner:	£60.00 (MH cleaning)
003159	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field)
003160	DNH Contracts:	£154.56 (Environmental Contract)
003161	NJ Blackwell:	£2,044.80 (Maintenance Towcester Rd / Oxfield Pk)
003162	E-ON:	£286.48 (MH Energy)
003163	ACS:	£10.00 (MH Windows)
003164	Spoilt	
003165	Stryker UK Ltd:	£2,340.00 (Defibrillators x 3)(NHB Grant approved)
003166	Pawle & Co. Ltd:	£1,314.00 (Defib metal cabinets x 3) (NHB Grant app)
003167	Aylesbury Mains:	£36.00 (PL repair)
003168	SLCC:	£268.00 (Clerks Annual Subs = 50% OSPC)

(d) To Consider Budget Requirement for 2019 – 2020 (circulated with Agenda)

RESOLVED to approve Budget and donations approving WP meeting recommendations

14. Street Lighting

(a) Cosgrove Road issues

(b) PL17 Deanshanger Road db

15. Highways

(a) OS highway conditions (weed growth and surface debris (Cedar Close not swept))

(b) Street? re Cosgrove Road

16. Councillor Questions and Items for Next Agenda

(a) Use of MH + Centenary

(b) Area First responders (Cllr Laurence leads)

17. Date of Next Meeting 12th March 2019 commencing at 7.30pm

With no other business the meeting closed at 9.10pm

**Old Stratford Parish Council
Outstanding Activities
February 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters Canal fencing	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed SNC/OSPC grant completed - others to follow Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed March/April > delayed Area as site storage	Allotments committee to be agreed asap Developer enforcement yet to start delay agreed by SNC
Expand Tracker	Highway Issues Pot holes HGV traffic	> Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist – resent
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles resolution sought NCC Small works agreed Work commenced Feb/March Completed late summer 2018 Only Cedar Close approved
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues Old Canal issues	No response from Persimmons > SNC planners (Management Scheme) Awaits SNC advice

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL
Held on Tuesday 12th March 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway Mrs N Laurence, Ms K Morris, Mrs L Ritson, Mrs N Ryder Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk) & Cllr Mr K Pritchard (SNC); No members of the public

1. Apologies for Absence

Cllrs Mrs L Murgatroyd (unable) & Mr A Walker (NCC) (away)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Tuesday 12th February 2019

Minute of the Meeting held 12th February 2019 was signed as true record

4. Clerks Report

- DYL parking Cosgrove Road > some enforcement has taken place
- Memorial Hall discussion > Chairman and Cllr Holloway
- First responders > Resolved to support idea > deferred (Cllr Laurence)
- Allotments update > Cllr Allin after site meeting/interested parties
- Blackhorse > RoSPA report discussed > 1 April s106 acceptance

5. Public Speaking Time (this is limited to 15 minutes)

None present

6. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on enforcement issues; Wharf Lane; Coach House, Passenham; Shop development (Container gone replaced by temp store (Officers report) cannot add CDM Regs after permission granted (Noted for future developments) + Food Hygiene issues and parking; A5 litter > SNC (especially A5 dual from MK); SNC 7th Best UK recycling and on Rough sleeper

(b) Cllr Walker (NCC)

No reports – New Britannia Bus time-table circulated

7. Correspondence received since the last meeting (list at the meeting)

In addition to e-mail correspondence actioned and circulated;

*** (a) Quote received – Wilford & Dean (Formally Newport Pagnell Construction)**

MH floor part replacement using original survey discussed if principle approved > next Agenda Q re hardwood flooring and under floor insulation

8. Monthly roundup and issues from each Councillor

Monthly roundup from each Councillor

(a) Cllr Allin > Dealing with allotment proposals and OSIB

(b) Cllr Carey > BCS seek funding to proceed and is attending their AGM (as agreed)
Lecterns position (OSIB)

- (c) **Cllr Holloway** > Spoke on Street light exhibition @ NCALC (unmetered supplies) Passenham Lane SID and Defibrillators
- (d) **Cllr Laurence** > Next newsletter; OSIB success; Face book & Litter pick
- (e) **Cllr Murgatroyd** > x Towcester Road verge quotes awaits
- (f) **Cllr Morris** > Nothing further on fencing; Looking at London Road lighting issues
- (g) **Cllr Ritson** > Passenham issues
- (h) **Cllr Ryder** > RAB and village parking
- (i) **Cllr Smith** > Result of RAB Road Safety Audit; design & signage issues; OSCH Defibrillator and outside issues (Chairman thanked Cllr for efforts)
- (j) **Cllr Tait** > Deanshanger Road rubbish discussed assurance from agent to clear
- (k) **Chairman's Report** > Site meeting Aylesbury Mains re costing re London Road and Passenham awaits: Report on Parish Forum;

9. Planning

(a) Applications Received

S/2019/0326/FUL Erection of shed St. Guthlac's Church, Passenham * Noted

INTERIM

S/2019/0481/FUL Single storey rear/side extension and alterations rear elevation 71 Oxfield Pk Dr
* No Objection

(b) Decision Notices

- **Approved** Conversion of garage to living space 67 Oxfield Park Drive
- **Approved** Add another storey to existing ground floor 95 Deanshanger Road

(c) Enforcement / Appeals

None

10. Press Notices

None

11. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£1,267.59
Business Inst a/c:	£53,185.11 (Incl OSIB))
Earmarked Reserves:	£48,772.88
Available Capital:	£5,679.82

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003169	Clerks Salary:	£780.00
003170	HMRC:	£195.00
003171	Petty Cash:	£58.59 (Incl mileage and MH Sundries)
003172	Cleaner:	£60.00 (MH cleaning)
003173	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field)
003174	DNH Contracts:	£190.56 (Environmental Contract)
003175	Aylesbury Mains:	£1,084.56 (PL Maintenance & Western Power issue)
003176	Mh-p:	£672.00 (Web Fees Plan H 1 Apr – 31 March)(1Apr)
003177	Club-Group:	£18.00 (Tech fees)

003178	Anglian Water:	£37.74 (MH water rates)
003179	British Gas:	£201.92 (MH Gas)
003180	Minuteman Press:	£95.04 (OSIB signs)
003181	C Woodyard:	£400.00 (Stump grinding / clearaway)
003182	Aylesbury Mains:	£56.64 (PL repairs)

12. Street Lighting

(a) Cllr Holloway spoke further on Balfour Beatty discussion re Towcester Road / London Road lighting values between new PLs RAB and MK area

(b) Water filled PL Mounthill Ave?

13. Highways

(a) Signs Deanshanger Road obstructed by vegetation > Contractor

(b) Street? re Cosgrove Road

(c) Posts former AW entrance > 100 acre field remains > SC

14. Councillor Questions and Items for Next Agenda

(a) Old Canal detritus > DNH request

(b) Turning head tipping issues / canal end fence height / 'no tipping' signs

15. Date of Next Meeting Tuesday 9th April 2019 commencing at 7.30pm
AOM Tuesday 23rd April commencing at 7.30pm

With no other business the meeting closed at 9.35pm

**Old Stratford Parish Council
Outstanding Activities
March 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters Canal fencing	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed SNC/OSPC grant completed - others to follow Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed March/April > delayed Area as site storage	Allotments committee to be agreed asap Developer enforcement yet to start delay agreed by SNC
Expand Tracker	Highway Issues Pot holes HGV traffic	> Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist – resent
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles resolution sought NCC Small works agreed Work commenced Feb/March Completed late summer 2018 Only Cedar Close approved
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues Old Canal issues	No response from Persimmons > SNC planners (Management Scheme) Awaits SNC advice

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 9th April 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk) & Cllr Mr K Pritchard (SNC) & 1 member of the public

1. Apologies for Absence

Cllr Mr A Walker (NCC) (unable)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Tuesday 12th March 2019

Minute of the Meeting held 12th March 2019 was signed as true record

4. Clerks Report

- Allotments update > Aerial Plan received
- Old Canal detritus > DNH request (too busy) > suggested in house dry summer?
- Tipping issues discussed > action agreed (CCTV stickers) Monitor
- Dog issues LEP Blackhorse > Letter sent to Persimmon Homes re the omission of no Dogs signs on LEP Picket fence > 3 signs in hand (2 x Dog Bins > contractor)

5. Area First Responders (Cllr Laurence)

First responders > Resolved to support idea > deferred (Cllr Laurence)

6. Report on the additional use of the Memorial Hall – Charitable Trust

* The clerk outlined issues and use time – Cllr Holloways report > deferred

7. Public Speaking Time (this is limited to 15 minutes)

Further - MH use = programme of intent > MOP thanked council and left the meeting

8. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Update on LEP gate, woodchips and hedging (combination of gate on handover > clerk); Shop extension and voiced issues received (CDM requirement NOT after permission granted > HSE)
Policing increased numbers > 200 + (in effect 80) as finances to include Fire < not NCC (who loose responsibility + cost savings); Towcester Relief road issues(2021?); SNC as charging authority = £32K cost of council tax mishap due to NCC?

(b) Cllr Walker (NCC)

No reports

9. Correspondence received since the last meeting (list at the meeting)

In addition to e-mail correspondence actioned and circulated;

* (a) NJ Blackwell

Quote re to reseed Towcester Road verges between Mounthill Ave & Blackhorse @ £248

* Discussed > alternative Turfing now preferred? > Contractor

(b) NCC Highways

S144 permission re OSIB lecterns > For record & Cllr Carey

(c) Axiom b2

OSIB watering from 20th May agreed costing **RESOLVED** to approve

(d) PKF Littlejohn

End of year audit instructions > for approval June Meeting after Internal Audit 30 May

10 Monthly roundup and issues from each Councillor

Monthly roundup from each Councillor

- (a) Cllr Allin** > Allotments & OSIB
- (b) Cllr Carey** > BCS AGM report
- (c) Cllr Holloway** > s106 Agreement; MH Defibs (Training); CC and Paola cafe?
- (d) Cllr Laurence** > Newsletter and First responders and website
- (e) Cllr Murgatroyd** > Towcester Road and Allotments (CN > List)
- (f) Cllr Morris** > Fencing and canal plan
- (g) Cllr Ritson** > Passenham bulbs issue > Boston Bulb Co
- (h) Cllr Ryder** > Parking Mounthill cul-de-sacs near school
- (i) Cllr Smith** > RAB extensive update; OSCH issue > Grant app (barrier / Play area)
- (j) Cllr Tait** > Parking o/s School / Deanshanger Road - Willow Grove
- (k) Chairman's Report** > Update on issue and special thanks for litter pickers; SIDs

11. Planning

(a) Applications Received

S/2019/0465/CON Material's Bridge Stores (extension) * Approval noted

S/2019/0481/FUL Single storey rear/side extension and alter rear elevations 71 Oxfield Pk Dr

* INTERIM No objections previous meeting

S/2019/0505-0514/CON Conditions re construction new dwelling rear 5 Towcester Road

* Noted & includes CDM statements

(b) Decision Notices

* Local Plan Part 2 > SoS (includes + OS area)

(c) Enforcement / Appeals

None

12. Press Notices

None

13. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£1,469.54
Business Inst a/c:	£51,536.42 (Incl Vat repay))
Earmarked Reserves:	£48,832.53
Available Capital:	£4,173.43

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003183	Clerks Salary:	£796.00 (new rate)
003184	HMRC:	£199.00
003185	Petty Cash:	£46.98 (Incl mileage LP)
003186	Cleaner:	£60.00 (MH cleaning)
003187	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field)
003188	DNH Contracts:	£193.20 (Environmental Contract)
003189	Club Croup:	£18.00 (March cheque 3177 cancelled lot in post?)
003190	Mh-p:	£136.00 (Web Fees + Hosting (1 May))
003191	TJ Haycock:	£326.60 (MH Defib Fitment + Internal light repair)
003192	E-ON:	£1,628.80 (Unmetered supply PLs)
003193	Viking:	£146.53 (Office Supplies (CosPC > £58 paid stamps))
003194	Minuteman Press:	£305.00 (Annual Newsletters)
003195	Preston Bissett Nurseries:	£541.25 (OSIB Spring Flowers)
003196	NWBS OSPC account	£226.00 (Clerks pension)

(d) To Approve Quote from Wilford & Dean re Memorial Hall floor repairs

Original Quote – MH floor part replacement using original survey for approved

Q re hardwood flooring and under floor insulation discussed

RESOLVED to accept original quote (awaits Method Statement)

14. Street Lighting

(a) Mounthill Ave (water logged PL?)

(b) PL18 Deanshanger Road db

15. Highways

No reports

16. Councillor Questions and Items for Next Agenda

(a) Blackhorse s106

**17. Date of Next Meeting Tuesday 23rd April (AOM) commencing at 7.30pm
Tuesday 14th May 2019 (Annual PC Meeting (AGM)) commencing at 7.30pm**

With no other business the meeting closed at 9.40pm

**Old Stratford Parish Council
Outstanding Activities
April 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters Canal fencing	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed SNC/OSPC grant completed - others to follow Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed March/April > delayed Area as site storage	Allotments committee to be agreed asap Developer enforcement yet to start delay agreed by SNC
Expand Tracker	Highway Issues Pot holes HGV traffic	> Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist – resent
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles resolution sought NCC Small works agreed Work commenced Feb/March Completed late summer 2018 Only Cedar Close approved
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues Old Canal issues	No response from Persimmons > SNC planners (Management Scheme) Awaits SNC advice

Old Stratford Parish Council

MINUTES OF OLD STRATFORD ANNUAL OPEN MEETING

Held on 23rd April 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllr Mr K Pritchard (SNC) and 12 members of the public

1. Apologies

Mr A Walker (NCC) report submitted and circulated

2. Minutes of the 2018 AOM (previously display nb and website)

Minutes of the AOM meeting had been previously displayed and approved at the May 2018 AGM

3. Any Outstanding Matters

(a) Allotments

Allotments were about to be transferred to council; Cllr Allin and Mr Adam Booth spoke on the item with 18 confirmed plots for allocation

4. Petitions or Questions from Electors (*before 12 noon that day*)

None

5. Presentation of Accounts

Outlined by the clerk, especially the current level of Precept and spending:

- | | |
|---|---------------|
| (a) To receive Audited Accounts 2017/2018 | } No comments |
| (b) Observation of Finance 2018/2019 | } No comments |
| (c) Budget Proposals 2019/2020 | } No comments |

Note : Adopted without comment

6. Report from Northamptonshire Police

No Annual Report from Towcester Neighbourhood Team. P&CC annual report had been circulated Reported Crime was up for the year > 59. Serious crimes e.g Burglary and M/V crime was also up Resident SCs spoke on crime in the area generally and police response. Promoted new 101 system (greatly improved) and expanded on Street Watch (agreed to forward more detailed crime figures)
* Cllr Pritchard Spoke on his Police and Crime Panel membership and Rural Crime

7. Report from NCC Highways

Street Doctor has been replaced by 'My Street' user friendly?

London Road /MKC border issues are unresolved and Passenham one way is still on file only;

Public Transport (now Britannia Buses and who have amended time-table) use it or loose it

8. Report from District Councillor Ken Pritchard

Ken Pritchard Email: ken.pritchard@southnorthants.gov.uk Mobile 07764 939070

Comprehensive Report given and attached with Q & A session;

* Formal Vote of Thanks for his commitment and support for OS over the past year

9. Report from County Councillor Allen Walker Deanshanger Ward including Old Stratford

Who can be contacted on: - allenwalkert14@outlook.com. awalker@northamptonshire.gov.uk. and on 01908 260302.

Reports previously circulated > no issues given the current position of NCC

10. Any Other Business

- Previous enquiry re Bench for Deanshanger Road bus stop > clerk agreed to review
- Excess speed Deanshanger Road
- Pedestrian barrier at the river bridge
- Parking generally in the village

With no other business the meeting close at 8.20pm

Old Stratford Parish Council

MINUTES OF THE ANNUAL MEETING OF OLD STRATFORD PARISH COUNCIL Held on Tuesday 14th May 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mrs N Laurence (in the chair), Mr C Allin, Mr A Holloway, Ms K Morris, Mrs N Ryder, Mr R Smith & Mrs S Tait

Also present were Mr D Everett (Clerk) & Cllr Mr K Pritchard (SNC) & 1 member of the public

1. Election of Chairman for the coming year

Proposed by Cllr Laurence seconded by Cllr Smith that Cllr Pateman continue as elected chairman
Unanimously carried

2. Election of Vice Chairman

Cllr Laurence was unanimously re-elected as Vice Chairman

3. Declaration of Acceptance (Min: 1 & 2)

To be completed before the next meeting

4. Apologies for Absence

Cllrs Mr C Carey (family commitment), Mrs L Murgatroyd (family bereavement), Mr A Pateman (away), Mrs L Ritson (family commitments) & Mr A Walker (NCC) (AOM elsewhere – noted)

5. Members Declaration of Interest (for items on the Agenda)

None

6. Election of Working Groups and Representatives

Planning:	Full council
Finance:	Cllrs Pateman, Laurence, Morris, Holloway and Smith
General Purpose:	Cllrs Pateman, Morris, Ryder and Carey
Scrutiny:	Cllrs Pateman, Laurence, Carey and Smith
Transport/Highways:	Cllrs Holloway, Ryder & Smith
Pocket Park:	The clerk
Passenham United Charities:	Cllr Ritson (awaits confirmation)
Parish Path Warden:	Cllr Laurence
Whalley's Charity:	The clerk
School Governors:	Cllr Tait (liaison)
Parish Charity (Community Hall):	Cllr Smith

* **RESOLVED** That where appropriate and subject to agreed conditions, the clerk would continue to act and deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the council

7. Adoption of Standing Orders (as amended), Revised Code of Conduct, Financial Regulations & Risk Assessment; Fixed Asset Register for 2019/2020: Complaints procedure; Freedom of Information Procedure; Terms of Reference for GDPR (DPO) Service and Internal Auditor

8. To Accept the Minutes of the Annual Open Meeting held 23rd April 2019

Amended with 3 additional items to any other business to reflect comments made, including excess speed Deanshanger Road; Pedestrian barriers at the river bridge and parking in OS generally

9. Matters Arising from the Annual Open Meeting

Seat in Deanshanger Road was a previous request > already dealt with by OSIB

10. To Sign and Approve Minutes of the Meeting dated Wednesday 9th April 2019

Minutes of the Meeting held 9th April 2019 were signed as true record

11. Clerks Report

- Allotments update > Plots allocated
- Report on the additional use of the Memorial Hall – report outlined with Wednesdays from 11am preferred after floor repairs (Cafe user to advise details – CRB checks etc) discussed
- Pole transformer > History and where as a PC we are at latest position. Chairs comments read > awaits SNC final appraisal
- * Cllr Holloway proposed refusal to accept POS > discussed and deferred
- Balancing pond > clarification on RoSPA report and current position > discussed
- Towcester Road verges > turfing issues and bollards?
- New dog bins Blackhorse not emptied by developer > **RESOLVED** PC contractor to deal

12. Public Speaking Time (this is limited to 15 minutes)

Nothing further on MH use – resident happy with outcome, thanked members and left the meeting

13. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Unitary now 2021 with interim shadow elections 2020 (including PCs) and gave latest advice on structures for WNC (93 Cllrs and allocation of NCC/District > Unitary ;Community funding and split with Cherwell finalised by June; spoke on outstanding issues being dealt with

(b) Cllr Walker (NCC)

No reports

14. Correspondence received since last meeting (list at the meeting)

(a) Dickens Drive resident

Complaint re neighbour's summerhouse

* Reply and advice sent

(b) N/CALC

Annual membership fees / Internal Audit Service + DPO service

* **RESOLVED** to approve

(c) SNC

Notice of CiL payment re 25 Deanshanger Road > awaits payment

* Also regulation 62A monitoring forum re spend (end of financial year) > clerk deals

(d) HMRC

Making tax digital > OSPC are not vat registered therefore not affected 2019/20 and beyond

* noted for file

(e) SNVB

Connecting the Communities Event Tuesday 21st May 2019 11am – 2pm The Forum, Towcester

* Circulated

(f) SNC

European elections confirmed > Memorial Hall 23 May 7am – 10pm

(g) Amberol quote re OSIB

Clerk to check existing NHB applications OR **RESOLVED** to finance with from existing funds

(h) N/CALC

West Northants Local Council Forum 10 – 12 noon 19 June @ Bugbrook

* Probably duplicated by next SNC Clerks forum Tuesday 16th July at Towcester > clerk deals

15 Monthly roundup and issues from each councillor

- (a) Cllr Allin** > Allotments; Xmas tree Swan & OSIB
- (b) Cllr Carey** > x
- (c) Cllr Holloway** > MH Defibs (Training); CC and Paola cafe?
- (d) Cllr Laurence** > First responders - Donation in principle agreed > Next Agenda
- (e) Cllr Murgatroyd** > x
- (f) Cllr Morris** > Outstanding issues; Bench
- (g) Cllr Ritson** > x
- (h) Cllr Ryder** > Parking & play area safety (Chapmans Drive climbing frame)
- (i) Cllr Smith** > HE update; shop issues; OSCH grant app (+ area lease) defib donation
- (j) Cllr Tait** > Dog warden visit arranged
- (k) Chairman's Report** > reports in absences

Cllr Pritchard gave apologies and left the meeting

16. Planning

(a) Applications Received

S/2019/0732/FUL Replace existing conservatory with single storey rear extension 5 Oxfield Pk Dr

* No objections

S/2019/0839/FUL Change of use from annex to 2 bed dwelling and division of land 15 Wharf Ln

* **OBJECTION** does not meet highway standards or for the access for the division of land for a separate dwelling

S/2019/0851/FUL Conversion of outbuilding to holiday let Shrobb Lodge

* Observation: Restriction on holiday letting and access route is a public RoW

(b) Decision Notices

(c) Enforcement / Appeals

(d) Press Notices

17. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£692.18
Business Inst a/c:	£74,931.48 (Incl ½ precept)
Earmarked Reserves:	£55,854.78
Available Capital:	£19,768.88

Proposed by Cllr Laurence seconded Cllr Smith and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003197	Clerks Salary:	£796.00
003198	HMRC:	£199.00

003199	Petty Cash:	£117.36 (Incl Norton)
003200	Cleaner:	£60.00 (MH cleaning)
003201	Litter Pick (CH)	£80.00 (CH Play Area & Playing Field)(April/May)*
003202	DNH Contracts:	£154.56 (Environmental Contract)
003203	ACS:	£20.00 (MH Windows Mar/Apr)
003204	NJ Blackwell:	£3,395.58 (Mowing March + POS Maint Oxfield)
003205	Aylesbury Mains:	£725.64 (PL repairs + DNO service Oxfield Pk Dr)
003206	E-ON:	£286.13 (MH Energy)
003207	Canon:	£83.75 (Equip Hire)
003208	N/CALC:	£959.82 (Annual Subs/Int Audit/DPO fees)(Min:14(b))
003209	Odell & Co:	£145.34 (Allotment security OSIB Spring Flowers)
003210	OSCH:	£3,250.00 (Annual s137 Donation users support)

Note * Chq 3187 (April) had been returned as uncashed?

18. Street Lighting

PL6 Cosgrove Road lamp cowl on ground base of column

19. Highways

- (a) Bin storage o/s Arnold Cottages other than collection day
- (b) Request Safety Audit for London Road river bridge due to increased traffic, HGVs and cyclists. AOM request for pedestrian barriers (Separate footbridge considered in the past)

20. Councillor Questions and Items for Next Agenda

- (a) Shop extension – food hygiene certificate and litter issues

21. Date of Next Meeting

Tuesday 11th June 2019 commencing at 7.30pm

With no other business the meeting closed at 9.45pm

**Old Stratford Parish Council
Outstanding Activities
May 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters Canal fencing	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed SNC/OSPC grant completed - others to follow Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi-monthly for 2019 > web/nb
Ongoing	Allotments	Allocation agreed	Allotments committee formed Allotments > OSPC
Expand Tracker	Highway Issues Pot holes HGV traffic	> Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist – resent
Ongoing	Blocked drains	When required	Monitoring (River bridge)
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i> NCC Small works agreed? Improvements completed some safety issues remain > A508 Only Cedar Close approved Cosgrove Road enforcement requested
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance (In addition to regular mowing)	Tree work completed - front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues resolved by RoSPA report Old Canal issues	Management Scheme tba NFA > Awaits SNC advice

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 11th June 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Ms K Morris, Mrs L Murgatroyd, Mrs N Ryder, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC) & 0 members of the public

1. Apologies for Absence

Cllrs Mrs N Laurence (work commitment) & Mrs L Ritson (double booked)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Wednesday 14th May 2019

Minutes of the Meeting held 14th May 2019 were signed as true record (subject to amendment at 14(e) > Dickens Drive (NOT Oxfield Park Drive)

4. Clerks Report

- NCC Highways meeting re additional Ped Lights, Deanshanger Road and London Road Bridge railings. Response circulated > discussed at length
- Shop Extension food hygiene response > monitoring * Cllr Smith spoke on the item
- NHB claims > Defibrillator cabinets, planters 1 & 2 and greenhouse (outstanding)

5. Public Speaking Time (this is limited to 15 minutes)

No members of the public present

6. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on the shop, SNC Licensing (2300 hrs cut off); Blackhorse resident copy (discussed at length) especially egress from the development.(Chair spoke on s106 maintenance) SNC / NCC both need to agree management plan; Street sign request (> Mrs Wincott) (Cllr Tate photo); Dist Cllr Surgery resident complaint re HGVs and speed London Road damage to LBs > letter to Chief Constable; Grants applications next round end July (October) ; Stony Medical s106 monies (again discussed)

(b) Cllr Walker (NCC)

NCC > Unitary Apr 2020 & 2021/2025; Election for shadow council for 21 Cllrs; Area Health Service may change; Children services to be separate > SoS (funded by HMG) ; Discussed at length Council tax equilibrium? Northants + 2.9% > Joint WNC with Unitary Budget 2020 prior to 2021

Cllr Pritchard spoke further on proposed amalgamation

7. Correspondence received since last meeting (list at the meeting)

(a) CPRE

Annual subs @ £36 to be agreed + AGM Tuesday 6 July at ACRE Hunsbury Hill Centre

* **RESOLVED** to approve

(b) N/CALC

Internal Audit report End of Year Accounts > **RESOLVED** to approve and accept report

(c) Funding Fair @ The Forum SNC 26th June (1000 – 1500)

Open for registration > previously circulated

(d) Community Grant Application Form

Grant application for Village Enhancement (SIDs OS & Passenham) > **RESOLVED** to approve

(e) Amberol > further quote for OSIB

Dated 20/5 £2,009.80 ex vat? OSIB deals

(f) Came & Co Local Council Insurers

Advise re renewal by 1 August 2019 quote comparison with recommendation to remain with Inspire > deferred

(g) Northamptonshire Highways

Response from Steve Barber re VAS scheme (s50 Licence) > deferred to site visit

(h) Anglian Water

Notice of registering Memorial Hall > non domestic premises may be randomly allocated after 20 days (from 05/06/19) > NFA awaits allocation of new supplier

(i) Moon Walk in aid of Willen Hospice

Cllr Ryder gave details > **RESOLVED** to donate £100 July meeting (s136)

Cllr Walker gave apologies and left the meeting during the following item

8. Monthly roundup and issues from each councillor

(a) Cllr Allin > OSIB and allotment yupdate

(b) Cllr Carey > Security at Deanshanger Roads turning head and improvements > list next meeting

(c) Cllr Holloway > Defibrillator Passenham Application NHM <

(d) Cllr Laurence > x (First responder - Donation outstanding) > deferred

(e) Cllr Murgatroyd > Verges > discussed at length (Planters top end?) Enforcement

(f) Cllr Morris > Shredder?; allotments

(g) Cllr Ritson > x (St Guthlacs Afternoon Teas 23rd June 2.30 – 5pm)

(h) Cllr Ryder > Litter and the RAB issues/A5; Wheely bins London Road

(i) Cllr Smith > CH Defibrillator / Training; Local shop complaint / SNCs response discussed at length: Dist Cllr to assist

(j) Cllr Tait > OSIB / garden area

(k) Chairman's Report > SIDs application / quotes justification; £16.5K > Dist Cllr spoke on the item and issues raised

9. Planning

(a) Applications Received

S/2019/1056/TCA 30% crown reduction of Yew Trees The Dovecote, Passenham > noted

S/2019/1011/FUL Addition to extension to provide A5 Unit (freezer store) Bridge Stores

* **Objection.** Now an overdevelopment of what is now an untidy site in CA; Plans devoid of detail (whether store is open air or roofed and concern of gate next to MH Boundary and changes to

approved plans) with new door openings, side access to fridge store with no boundary treatment indicated. The site is now a mess and an eyesore with serious H&S issues

- (b) **Decision Notices**
- (c) **Enforcement / Appeals**
- (d) **Press Notices**

Cllr Murgatroyd gave apologies and left the meeting

10. Finance

(a) **The Council to approve budgetary control to date (attached to the Agenda)**

* **RESOLVED** to approve budgetary control by unanimous decision

(b) **To Approve Current State of Finance**

Treasurer's a/c:	£1,319.00
Business Inst a/c:	£69,425.60 (Incl CiL payment)
Earmarked Reserves:	£61,772.46
Available Capital:	£8,972.14

Proposed by Cllr Pateman seconded Cllr Carey and unanimously carried for approval

(c) **To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

003211	Clerks Salary:	£796.00
003212	HMRC:	£199.00
003213	Petty Cash:	£27.87
003214	Cleaner:	£60.00 (MH cleaning)
003215	Litter Pick (CH)	£80.00 (CH Play Area & Playing Field)(April/May) *
003216	DNH Contracts:	£209.76 (Environmental Contract)
003217	ACS:	£10.00 (MH Windows June)
003218	NJ Blackwell:	£2,106.12 (Mowing April/May)
003219	Aylesbury Mains:	£38.88 (PL6 Cosgrove Rd repairs)
003220	C Woodyard:	£400.00 (Stump grinding Towcester Road) Note*
003221	Anglian Water:	£42.28 (MH Water rates)
003222	British Gas:	£137.17 (MH Gas)
003223	Chris Allin:	£69.96 (OSIB compost)
003224	CPRE:	£36.00 (Annual subs Min:7(a))
003225	A Holloway:	£316.17 (OSIB)

Note* Previous Chqs cancelled as uncashed and reissued (audit trail)

(d) **To Approve and Adopt End of Year Accounts**

R&P submitted for signature and approval, along with Audited End of Year Accounts (> Min:7(b))

> Accounts to be displayed website – Public Notice > nb

11. Street Lighting

(a) Issue raised about footway lighting A422 / overbridge > route to school OSPC/DPC?

* Cllr Holloway deals

12. Highways

No further reports

13. Councillor Questions and Items for Next Agenda

(a) Outside tap for the MH

14. Date of Next Meeting
Tuesday 9th July 2019 commencing at 7.30pm

With no other business the meeting closed at 9.45pm

**Old Stratford Parish Council
Outstanding Activities
June 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters Canal fencing	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed SNC/OSPC grant completed - others to follow Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi-monthly for 2019 > web/nb
Ongoing	Allotments	Allocation agreed	Allotments committee formed Allotments > OSPC
Expand Tracker	Highway Issues Pot holes HGV traffic	> Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist – resent
Ongoing	Blocked drains	When required	Monitoring (River bridge)
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles resolution sought > parking regs NCC Small works agreed? Improvements completed some safety issues remain > A508 Only Cedar Close approved Cosgrove Road & Towcester Rd enforcement requested
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance (In addition to regular mowing)	Tree work completed - front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues resolved by RoSPA report Old Canal issues	Management Scheme tba NFA > Awaits SNC advice

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 9th July 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Ms K Morris, Mrs L Murgatroyd, Mrs N Laurence, Mrs L Ritson, Mrs N Ryder & Mr R Smith
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC) & 1 member of the public

1. Apologies for Absence

Cllr Mrs S Tait (Family commitment)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Wednesday 11th June 2019

Minutes of the Meeting held 11th June 2019 were signed as true record

4. Clerks Report

- Shop Extension Latest Planning consultation > new fencing including alongside MH
- NHB claims > greenhouse (outstanding) / OSCH cabinet?
- Unmetered supply > consult results - Minutes to show that comparison costs were investigated. Daily rate doubled and only 0.02p saving on supply cost > NFA
- VARs Passenham and London Road informative meeting with SB/NCC advised
- MH outside tap deferred + vegetation control > next meeting

5. Allotments – to agree water supply and composting toilet costs

* Discussed at length **RESOLVED** to agree in principle > Allotment committee decision to advise

6. Public Speaking Time (this is limited to 15 minutes)

MH use? Awaits working plan; Regular Police issues London Road (MK/ PS?) > Dist Cllr to assist

7. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

SNC newsletter; Police & Crime local crime enforcement; Speed Survey; Unitary latest – Joint leaders panel; Planning issue (incl: shop) & Blackhorse; Planning Apps increased costs due to fall in income; Grants panel & Silverstone contract for F1 & Force India Heritage Centre

(b) Cllr Walker (NCC)

No reports

8. Correspondence received since last meeting (list at the meeting)

(a) Came & Company

Insurance renewal - LTC until 2021 = £1,786.84 Recommended for approval

(b) Amberol > further quote for OSIB

Dated 20/5 £2,009.80 further amended @ £1,930.10 ex vat > for approval

(Clerk advised that CiL payment to cover additional costs above NHB application)

(c) SNAST

NW annual donation request £20 > for approval

* **RESOLVED:** That the Council in accordance with its powers under section 137 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interest of the area and its inhabitants namely donations of £20

(d) Wicksteed

Playground inspections are due > approved

(e) Resident complaint

Parking DYL opposite his entrance (Police > OSPC) advised on NCC recent enforcement
Towcester Road and Cosgrove Road > clerk to further advise

9. Monthly roundup and issues from each councillor

- (a) Cllr Allin** > OSIB (damaged planters) & Allotments update
- (b) Cllr Carey** > BSC update; Dickens Drive gate into allotments discussed > NFA at this time
- (c) Cllr Holloway** > Passenham defibrillator; Replica Barge - signage Costs > Agenda
- (d) Cllr Laurence** > Face book and website issues; next newsletter
- (e) Cllr Murgatroyd** > Towcester Road Parking Enforcement success
- (f) Cllr Morris** > Allotments
- (g) Cllr Ritson** > Passenham churchyard trees? > await PCC
- (h) Cllr Ryder** > Parking Mounthill Ave
- (i) Cllr Smith** > Defibrillator @ CH in place (payment) general training? Height Barrier > NHB Application; Play area benches + concerns on County Lines drugs issues > next Newsletter
- (j) Cllr Tait** > x
- (k) Chairman's Report** > CH issues; circulated reports and 'Thank you to all Litter Pickers last event 22 June

10. Planning

(a) Applications Received

S/2019/1218/FUL Two storey side and single storey rear extensions 47 Deanshanger Road

* No observation – renewal?

S/2019/1181/FUL Loft conversion to bedroom with new front dormers 19 Wheelwrights Way

* Observations: Although proposed front dormers will overlook public open space and footpath the rear roof lights overlook adjacent properties

S/2019/1162/ADV Two internally illuminated fascia signs Bridge Stores

* Whether the proliferation of illuminated signs is appropriate in a Conservation Area at this prominent crossroads locations - distraction issues and road safety are of concern

S/2019/1167-1170/CON Conditions 3,4,5 & 6 re conversion of 25 Deanshanger Road > Noted

S/2019/1056/TCA 30% crown reduction of Yew Trees The Dovecote, Passenham > Interim noted
Now approved

- (b) Decision Notices**
- (c) Enforcement / Appeals**
- (d) Press Notices**

No reports

11. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£1,319.00
Business Inst a/c:	£67,587.06 (Incl: Vat repayment)
Earmarked Reserves:	£62,733.66
Available Capital:	£6,172.40

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003226	Clerks Salary:	£796.00
003227	HMRC:	£199.00
003228	Petty Cash:	£82.56 (Incl Mileage/ISP / MH Microwave replacement)
003229	Cleaner:	£60.00 (MH cleaning)
003230	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field June)
003231	DNH Contracts:	£176.64 (Environmental Contract June)
003232	NJ Blackwell:	£936.78 (Mowing June)
003233	Amberol Ltd:	£2,316.12 (Additional Planters)(Min:8(b))
003234	E.ON:	£1,737.55 (PL Energy unmetered supply)
003235	Came & Company:	£1,786.84 (Village Insurance renewal)(Min:8(a))
003236	SNAST:	£20.00 (NW Donation)(Min:8(b))
003237	Willen Hospice:	£100.00 (s137 approval Min:7(i)) last meeting

12. Street Lighting

(a) Issue raised about footway lighting A422 / overbridge > route to school joint OSPC/DPC?

* Cllr Holloway deals > Balfour Beatty

(b) PL10 Deanshanger Road obstructed by vegetation

13. Highways

(a) Footpath Hall Close > CH damaged manhole and subsidence (culvert)

14. Councillor Questions and Items for Next Agenda

(a) Blackhorse POS / Attenuation pond / LEAP Adoption (discussed at length) > next agenda

15. Date of Next Meeting

Tuesday 13th August 2019 commencing at 7.30pm

A reminder that the MH will be closed from Monday 22 July for up to 4 weeks for a new floor

With no other business the meeting closed at 9.40pm

**Old Stratford Parish Council
Outstanding Activities
July 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters Canal fencing	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed SNC/OSPC grant completed - others to follow Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi-monthly for 2019 > web/nb
Ongoing	Allotments	Allocation agreed	Allotments committee formed Allotments > OSPC
Expand Tracker	Highway Issues Pot holes HGV traffic	> Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist – resent
Ongoing	Blocked drains	When required	Monitoring (River bridge)
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles resolution sought > parking regs NCC Small works agreed? Improvements completed some safety issues remain > A508 Only Cedar Close approved Cosgrove Road & Towcester Rd enforcement requested
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance (In addition to regular mowing)	Tree work completed - front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues resolved by RoSPA report Old Canal issues	Management Scheme tba NFA > Awaits SNC advice

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL
Held on Tuesday 20th August 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Ms K Morris, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC) & 3 members of the public

1. Apologies for Absence

Cllrs Mr A Holloway, Mrs N Laurence & Mrs L Murgatroyd (family commitments)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Tuesday 9th July 2019

Minutes of the Meeting held 9th July 2019 were signed as true record

4. Clerks Report

- Arnold Cottages - The company in charge No's 3 & 5 London Road) is Broadlands Estate Management, Joplin Court, 4 Crownhill, MK8 0JP Tel 01908 555888 > Dist Cllr
- DYL issue lay-by opposite shop > residents advised position
- MH outside tap > deferred from last meeting awaits
- CH Ply Area > new benches (outstanding) either to approve type of wait until after Wicksteed's Inspection > deferred
- Footpath link from Hall Close > CH damaged Drain / culvert > fixed
- New VAS > NCC Steve Barber (in hand)
- Northamptonshire Health & Care Partnership - previously circulated > Chairman /Clerk

5. To consider Blackhorse POS & Attenuation pond adoption

Chairman's report circulated and attached to the minutes and was formally adopted

*After a short discussion and further history, it was unanimously **RESOLVED** to adopt Allotments ONLY for the reasons outlined in the attached report and reject the adoption of the public open space, LEAP and attenuation pond. The clerk to ensure that a right of access to allotments (via private unadopted road) is binding when instructing solicitors

6. Public Speaking Time (this is limited to 15 minutes)

Mr Goodchild (Friends of Passenham) outlined an application to extend toilet and kitchen facilities for the church and spoke on proposals and benefits > thanked the council and left the meeting
Resident spoke on Arnold Cottage issues > details to Dist Cllr – Also on Cafe proposals

* Chairman outlined the CRB issues especially if children under 18 and adults mixed. Principle for adults 11am – 2pm Wednesdays approved after requirements outlined were in place before 3 month trial period > thanked the council and left the meeting

7. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on speed / Police London Road update; shop approval and proposed green burial ground and unitary negotiations

(b) Cllr Walker (NCC)

Spoke on a major application > discussed, gave apologies and left the meeting

8. Correspondence received since last meeting (list at the meeting)

(a) DNH Contracts

Duty of Care Waste Transfer Note > completed by the clerk for file

(b) SNC / Cherwell DC

Polling places review and booking MH for May 2020 > clerk

(c) Arnold Thomson (OSPC Solicitors)

Request update on Blackhorse adoption > Min: 5

(d) Northants CALC Conference and AGM

Sat 5 October at Moulton Community Centre + Delegate nominees

* Discussed > NFA

(e) CAB North Oxon and South Northants

Update on work carried out > noted

(f) West Northamptonshire Strategic Plan – Issues Consultation – Briefing Sessions

Tuesday 3rd Sept 1830 – 2030 or Friday 6th Sept 1400 - 1600

* Chairman and clerk to attend 6 Sept

(g) Fullers Slade Residents Association Regeneration Committee

Treasurer; suggests short meeting to discuss possible effects of a regeneration option on the wider community?

* Agreement to meet (Chairman / clerk)

(h) Chair (from Sept) of OSPS PTA

Requesting use of playing field for a Circus ‘come to town’ Thursday 14th May (during term 5)
5 vehicles overnight 4 days? Circus Insurance and Risk Assessment for use of the field > OSCH

9. Monthly roundup and issues from each councillor

(a) Cllr Allin > Boat in place; RAB / Travelodge entrance proposals

(b) Cllr Carey > BCS update

(c) Cllr Holloway > x

(d) Cllr Laurence > x

(e) Cllr Murgatroyd > x

(f) Cllr Morris > Agreed to liaise with allotments chair

(g) Cllr Ritson > Incident re rubbish; Churchyard; Wrong Daffs (3,000 replace)

(h) Cllr Ryder > Mounthill obstructions

(i) Cllr Smith > OSCH improvements new management: Height barrier app > Oct

(j) Cllr Tait > OSIB; Bus service; gas pipes left; Manorfields build

(k) Chairman’s Report > SIDS / VAS for OS & Passenham update; Parking in Towcester Road and FPN issues > Statement read and report for the minutes and next meeting

10. Planning

(a) Applications Received

S/2019/1459/FUL Front extension and detached garage 15A Wharf Lane > noted

S/2019/1365/LDP Lawful development certificate for proposed loft extension with roof lights on front elevation and dormer extension on rear 6 Blackhorse Drive > noted

INTERIM

S/2019/1592/ADV 2 x externally lit fascia signs Bridge Stores (externally lit and reduced in size)
Now noted for approval

S/2019/1582/FUL & S2019/1583/LBC Glazed link between main house and barn Firs Farm
No objections

(b) Decision Notices

Withdrawn Two internally illuminated fascia signs Bridge Stores > see above

Approved Two storey side and single storey rear extensions 47 Deanshanger Road

Approved Loft conversion to bedroom with new front dormers 19 Wheelwrights Way

(c) Enforcement / Appeals

(d) Press Notices

No reports

11. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£1,248.28
Business Inst a/c:	£62,147.61 (Incl: NHB grants + anonymous donation OSIB)
Earmarked Reserves:	£60,641.18
Available Capital:	£2,754.71

Proposed by Cllr Pateman seconded Cllr Tate and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003238	Clerks Salary:	£796.00
003239	HMRC:	£199.00
003240	Petty Cash:	£39.27 (Incl Mileage/MH Sundries)
003241	Cleaner:	£60.00 (MH cleaning)
003242	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field July)
003243	DNH Contracts:	£176.64 (Environmental Contract July)
003244	Axiom b2:	£1,069.20 (Watering May/June/July)
003245	NJ Blackwell:	£1,603.52 (Mowing + POS Maintenance July)
003246	Aylesbury Mains:	£345.60 (Repairs x 3 + new pole bracket o/s 59 DRd)
003247	E.ON:	£173.01 (MH Energy)
003248	Anglian Water:	£24.10 (MH Water Rates)
003249	Viking:	£47.06 (MH Supplies)
003250	Canon UK:	£83.75 (Equip Hire)
003251	Wilford & Dean:	£11,839.20 (MH Floor replacement)

12. Street Lighting

(a) PL3 Oxfield Park Drive (vegetations obstructs)

13. Highways

(a) Willow Grove signs noted

(b) Towcester Road 30mph roundels missing from the carriageway & whether the old 30signs London road should now be removed as redundant

14. Councillor Questions and Items for Next Agenda

(a) Towcester Road issues

15. Date of Next Meeting

Tuesday 10th September 2019 commencing at 7.30pm

With no other business the meeting closed at 9.30pm

**Old Stratford Parish Council
Outstanding Activities
August 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters Canal fencing	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed SNC/OSPC grant completed - others to follow Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi-monthly for 2019 > web/nb
Ongoing	Allotments	Allocation agreed	Allotments committee formed Allotments > OSPC
Expand Tracker	Highway Issues Pot holes HGV traffic River Bridge	> Highway Tracker Continual review Monitored Cycle issues	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC to assist – request resent as No Response Under Investigation
Ongoing	Blocked drains	When required	Monitoring (River bridge)
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought > parking regs</i> NCC Small works agreed? Improvements completed some safety issues remain > A508 Only Cedar Close approved Cosgrove Road & Towcester Rd enforcement issues
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance (In addition to regular mowing)	Tree work completed - front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues resolved by RoSPA report ? Old Canal issues	Management Scheme tba > as OSPC decline adoption NFA > Awaits SNC advice

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL
Held on Tuesday 10th September 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllr Mr K Pritchard (SNC) & 1 member of the public

1. Apologies for Absence

Cllrs Mr C Carey (family illness) & Mr A Walker (NCC) (away)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Tuesday 20th August 2019

Minutes of the Meeting held 20th August 2019 were signed as a true record subject to 2 minor typos

4. Clerks Report

- MH outside tap > in place (stop under sink if required)
- Play Area rear CH > new benches (ordered) (Wicksteed Inspection)
- New VAS > NCC Steve Barber (chased away until 16th)
- Northamptonshire Health & Care Partnership – Consultation completed by Chairman /clerk
- Towcester Road 30mph roundels missing from the carriageway & whether the old 30signs London road should now be removed as redundant > both in hand
- Blackhorse > reply awaited from solicitors / Persimmon re allotments and right of access
- Fullers Slade Residents Association Regeneration Committee (Chairman / clerk) Meeting date was cancelled
- West Northamptonshire Strategic Plan – Issues Consultation – Briefing Sessions Tuesday 3rd Sept 1830 – 2030 or Friday 6th Sept 1400 - 1600 (attended by Chairman /clerk 6th Sept)
* Chairman spoke on the item

5. Public Speaking Time (this is limited to 15 minutes)

Resident of Towcester Road spoke on recent enforcement and the defibrillator as first on scene of accident o/s shop due to illegal parking

6. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on reorganisation; Shadow cabinet/council; New government Spending > Social Care and funding (promises > NHS now?) discussed at length: Northampton Borough - SNC/ DDC planning pressures for future Unitary

(b) Cllr Walker (NCC)

No reports

7. Correspondence received since last meeting (list at the meeting)

Other than previously circulated correspondence

(a) RBL Annual Poppy Appeal Wreath > Annual Order approved + Donation

* **RESOLVED** to donate £50

(b) **Northants CALC Conference and AGM** (Previously circulated and advised last meeting)
Sat 5 Oct at Moulton Community Centre + Delegate nominees and attendees on behalf of OSPC

8. **Monthly roundup and issues from each councillor**

- (a) **Cllr Allin** > Travelodge entrance cut and future proposals (greenhouse)
- (b) **Cllr Carey** > x
- (c) **Cllr Holloway** > Update re Defib registration: MH Cafe (lead facilitator) agreed after discussion (MH kitchen requirements); OSIB local radio re barge
- (d) **Cllr Laurence** > Face book and tender doc; Next newsletter and litter pick
- (e) **Cllr Murgatroyd** > Chairman's report welcomed re Towcester Road
- (f) **Cllr Morris** > Agreed to liaise with allotments chair
- (g) **Cllr Ritson** > Sat 28 September @ 11am Classic car drive thro' & BG Lime trees?
- (h) **Cllr Ryder** > Chicken Shop and structures discussed
- (i) **Cllr Smith** > OSCH issues & Defibrillator/ training: Chicken shop issues discussed; New playgroup signs for Xroads? and RAB issues update
- (j) **Cllr Tait** > OSIB; gas pipes remain > discussed
- (k) **Chairman's Report** > Statement read re Towcester Road face book issues and approved to form Minutes/ Website and OSPC (Suggested that resident canvas support for NCC Highways approach on future enforcement); Also Attended with the clerk WN presentation /Spatial Strategic report > 2041 including Cambridge / Oxford arc and the call for sites (+ 700 dwellings) / 20 Hectares (Industrial); Allotments Constitution drawn up > Allotment committee (16 Full & 5/6 x 1/2 plots) & AW meter discussed

9. **Planning**

(a) **Applications Received**

S/2019/1694/FUL Dog day centre, including groomers using wooden log cabin style temp Buildings (Sui Generis) to include change of use of this section of land; Hobby Fish Farm, Watling St

* No objections – support for new venture

S/2019/1645/AGD Determination as to whether prior approval is required (under Class A of Part 6) for the erection of an agricultural storage building in respect of the siting, design and external appearance of the building; Manor Farm, Passenham Road (MK Parks Trust)

* **OBJECTION** whilst the application complies with Class A of Part 6 T&CP (GPD) Order 2015 We question whether the proposal should be dealt with as permitted development without a requirement for a FULL application for the following reasons; Whether the works are reasonably necessary for the purposes of agriculture given the previous history of Manor Farm. It is said to be required for the storage of hay and farm machinery. There are ample facilities for the storage of farm machinery in the existing farm buildings and the storage of hay, given modern farm practices does not make sense. This is an incongruous and very large building in open countryside, visible from Old Stratford and the A422 and affecting the current setting of the Passenham Conservation Area. Its isolated position is also a concern

(b) **Decision Notices**

(c) **Enforcement / Appeals**

(d) **Press Notices**

No reports

10. **Finance**

(a) **The Council to approve budgetary control to date (attached to the Agenda)**

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£1,248.28
Business Inst a/c:	£62,147.61 (Incl: NHB grants + anonymous donation OSIB)
Earmarked Reserves:	£60,641.18
Available Capital:	£2,754.71

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003252	Clerks Salary:	£796.00
003253	HMRC:	£199.00
003254	Petty Cash:	£23.70
003255	Cleaner:	£60.00 (MH cleaning)
003256	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field Aug)
003257	DNH Contracts:	£220.80 (Environmental Contract Aug)
003258	NJ Blackwell:	£677.22 (Mowing Aug)
003259	Aylesbury Mains:	£75.96 (Repairs PL10 Willow Grove)
003260	K Peach:	£84.25 (MH maintenance lighting /tap)
003261	C Allin:	£207.54 (Petrol mower OSIB)
003262	A Holloway:	£100.45 (Barge incidentals OSIB)
003263	British Gas;	£70.53 (MH Gas)
003264	Spoilt	
003265	FBL:	£67.00 (Wreath + Donation (Min:7(a))
003266	A Holloway:	£149.22 (OSIB planting)

* Note: £220 donation from The Swan towards OSIB > Clerk to deal receipt and thanks

11. Street Lighting

- (a) PL2 Chapmans Drive loose cowl

12. Highways

- (a) Overgrown canal side hedges Deanshanger Road (Cllr Morris re fencing?) + Brookside hedge and opposite former B&B re PL obstruction, work awaits also Falcon Drive POS overgrowth

13. Councillor Questions and Items for Next Agenda

- (a) Sponsorship for OS RAB?

14. Date of Next Meeting

Tuesday 10th September 2019 commencing at 7.30pm

With no other business the meeting closed at 9.30pm

Reminder of Litter Pick Saturday 21st September 9 - 11

**Old Stratford Parish Council
Outstanding Activities
September 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters Canal fencing	Completed Sept 2017 Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed SNC/OSPC grant completed - others to follow Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi-monthly for 2019 > web/nb
Ongoing	Allotments	Allocation agreed	Allotments committee formed Allotments > OSPC
Expand Tracker	Highway Issues Pot holes HGV traffic River Bridge	> Highway Tracker Continual review Monitored Cycle issues	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC to assist – request resent as No Response Under Investigation
Ongoing	Blocked drains	When required	Monitoring (River bridge)
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought > parking regs</i> NCC Small works agreed? Improvements completed some safety issues remain > A508 Only Cedar Close approved Cosgrove Road & Towcester Rd enforcement issues
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance (In addition to regular mowing)	Tree work ongoing- front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues resolved by RoSPA report ? Old Canal issues	Management Scheme tba > as OSPC decline adoption NFA > Awaits SNC advice

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL Held on Tuesday 8th October 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr A Holloway, Mrs N Laurence,
Mrs L Murgatroyd, Mrs L Ritson, Mr R Smith & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllr Mr K Pritchard (SNC) and 1 member of the public

1. Apologies for Absence

Cllrs Mr C Carey (family bereavement), Mrs N Ryder (family commitments) & Mr A Walker (NCC)(unwell); Late apologies Cllr Ms K Morris (unwell)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Tuesday 10th September 2019

Minutes of the Meeting held 10th September 2019 were signed as a true record

4. Clerks Report

- New VAS OS & Passenham > NCC Steve Barber (in hand / Western Power and Aylesbury Mains)
- Blackhorse > reply awaits from solicitors / Persimmon re allotments and right of access Planning Application to amend s106C (see below Min:9(a)); The Clerk spoke on the item access to allotments is assured by s106
- Fullers Slade Residents Association Regeneration Committee (Chairman / clerk) Meeting date was cancelled not now required, as new MKC proposals for Fullers Slade is agreed

5. Public Speaking Time (this is limited to 15 minutes)

MH cafe > Cllr Holloway deals

6. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on Grant Panel (VAS application @ 50% = £8.2 K); Silverstone Heritage Programme (£5M > Oct); Towcester Co-op site and Silverstone racecourse closure; Manor Farm Passenham > Full application required: Unitary progress; Northampton Gateway (Roade approval?); Other Central Gateway > deferred to end 2020; SN Local Plan Part 2; £25K approved for Air Quality project: MP surgery dated; NCC > trust for Social care (with Unitary implications later); Surgery dates > clerk;

(b) Cllr Walker (NCC)

No reports > But a request to attend Nov meeting to update on traffic and highway infrastructure

7. Correspondence received since last meeting (list at the meeting)

Other than previously circulated correspondence

(a) PKF LLP

Completion of Audit Year Ending 31 March 2019 > No issues - notices posted as required

* see Min:10(d); Notice received after Agenda circulated

(b) Resident complaint

Re general parking on footways and verges Deanshanger Road / Willow Grove & Mounthill Av

* deferred > Min:12

8. Monthly roundup and issues from each councillor

- (a) **Cllr Allin** > OSIB update; School OS/SS presentation; new planters X Roads;
- (b) **Cllr Carey** > x
- (c) **Cllr Holloway** > Liability re MH Cafe; OSIB & RAB ambitions; Defibrillator training and unit marking. PT and route 89:
* Contractor to quote travel lodge / RAB clearance;
- (d) **Cllr Laurence** > Newsletter – school / OSIB/ OSCH and highway issues
- (e) **Cllr Murgatroyd** > Parking
- (f) **Cllr Morris** > x
- (g) **Cllr Ritson** > Commented OSIB; Churchyard when VAR? Passenham
- (h) **Cllr Ryder** > x
- (i) **Cllr Smith** > RAB (HE > email re maint); CH defibrillator and entrance application
- (j) **Cllr Tait** > Silt o/s 14 Deanshanger Road after flooding
- (k) **Chairman's Report** > VAR update (Elan City) NCC (SB) support – connection quote awaits;

9. Planning

(a) Applications Received

S/2019/1892/TR Removal of public payphone Towcester Road > no objection

S/2019/1833/106C Application for approval details submitted (Transfer of POS and footpath link to Primary School and new boundary treatment to allow alternative details and boundary treatment to be approved) Persimmon development Blackhorse Field > noted

S/2019/1818/NMA No-material amendment S/2018/1939/FUL raise height of roof etc and division into two dwellings 25 Deanshanger Road > noted

S/2019/1867/FUL Rear extension part garage conversion with extended dormer 81 Deanshanger Rd

S/2019/1883/FUL Single storey rear extension with loft conversion and /dormer to rear 79 Deanshanger Rd

* No objections

S/2019/1771/FUL & S/2019/1172/LBC Orangery style building to rear 15 London Road

* No objection

S/2019/1814/LDP Cert of lawfulness for single storey rear extension 18 Chapmans Drive > noted

S/2019/1745/FUL Single storey rear extension to replace conservatory and link dwelling to rear garden 18 Oxfield Park Drive

* No objection – unsure of whether there is a change of vehicular access

(b) Decision Notice

Withdrawn > Manor Farm, Passenham Full Planning application required

(c) Enforcement / Appeals

None

(d) Press Notices

From SNC re **South Northamptonshire Part 2 Local Plan – Modifications Consultation**

* circulated

10. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£1,280.28
Business Inst a/c:	£74,522.64 (Incl: VAT repay / 2/2 Precept)
Earmarked Reserves:	£48,533.57
Available Capital:	£27,269.35

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

003267	Clerks Salary:	£796.00
003268	HMRC:	£199.00
003269	Petty Cash:	£49.56 (Incl mileage)
003270	Cleaner:	£60.00 (MH cleaning)
003271	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field Aug)
003272	DNH Contracts:	£176.64 (Environmental Contract Sep)
003273	Axiom b2:	£633.60 (Watering OSIB Aug/Sep)
003274	NJ Blackwell:	£1,146.12 (Mowing/Maint Sep)
003275	Aylesbury Mains:	£38.40 (Main PL3 Oxfield)
003276	ACS:	£30.00 (MH Windows Aug/Sep)
003277	C Allin:	£102.00 (Compost / plants OSIB)
003278	E.ON:	£1,756.64 (PL energy)
003279	PKF Littlejohn LLP:	£360.00 (Annual Audit fees)
003280	OSCH:	£2,000.00 (Annual donation > Village events)
003281	A Holloway:	£60.00 (OSIB Compost and poppies)

ADDITIONAL (Notice received after Agenda circulated)

(d) To Approve and Adopt End of Year Accounts

* **RESOLVED** to Adopt > No issues - notices posted as required

11. Street Lighting

(a) PL2 Chapmans Drive accident damage? Awaits Western Power repair to damaged supply

(b) Proposed PL renumbering > clerk to seek Aylesbury Mains quote

(c) Comments again made about the poor London Road / Towcster Road lighting compared with RAB and SS

12. Highways

(a) Parking generally > newsletter and Face book > Local Police are aware – NCC enforcement in Cosgrove Road?

* Yellow lines discussed (reviewed Biannually by NCC next due 2021) oly Cedar Close added this year despite other location requests (including Bus Stops within 18 months – 2years)

13. Councillor Questions and Items for Next Agenda

Remembrance Sunday service at 11am on 10th November 2019 – School 8th November 11am

14. Date of Next Meeting

Tuesday 12th November 2019 commencing at 7.30pm

With no other business the meeting closed at 9pm

**Old Stratford Parish Council
Outstanding Activities
October 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade A5 upgrade Planters Canal fencing	Completed Sept 2017 Tow / London Road Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed (NCC poor lighting complaint) SNC/OSPC grant completed - others to follow (OSPC) Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi- monthly for 2019 > web/nb
Ongoing	Allotments	Allocation agreed	Allotments committee formed Allotments > OSPC
Expand Tracker	Highway Issues Pot holes HGV traffic River Bridge	> Highway Tracker Continual review Monitored Cycle issues	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC to assist – request resent as No Response Under Investigation
Ongoing	Blocked drains	When required	Monitoring (River bridge)
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought > parking regs</i> NCC Small works agreed? Improvements completed some safety issues remain > A508 Only Cedar Close approved Cosgrove Road & Towcester Rd enforcement issues
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance (In addition to regular mowing)	Tree work ongoing- front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues resolved by RoSPA report ? Old Canal issues	Management Scheme tba > as OSPC decline adoption NFA > Awaits SNC advice

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL
Held on Tuesday 12th November 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs N Ryder, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC), Mr A Walker (NCC), SPC Phil Croney (Northants Police) and 2 members of the public

1. Apologies for Absence

Cllr Mrs L Ritson (family commitment in Southampton)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Tuesday 8th October 2019

Minutes of the Meeting held 8th October 2019 were signed as a true record

4. Clerks Report

- Remembrance Sunday was well attended 52 adults and 9 children
- OSPC Safeguarding Policy for formal acceptance and adoption > previously circulated * **RESOLVED** to approve as OSPC policy
- Renumbering x195 PLs = £1023 > deferred Min:11(a)
- Replacement benches play area re of OSCH (£1985) awaits installation
- Play areas (x3) Inspection reports > to consider – circulate

5. Public Speaking Time (this is limited to 15 minutes)

Traffic issues and damage to LBs in CA London Road especially during night + Police issues

* After a heated exchange of views > deferred to Min:11 & 12 (they left the meeting)

6. District and County Councillor Reports**(a) Cllr Pritchard (SNC)**

Spoke on local grants (£1.45M reserves); Community charges = increase NCC 1.99 – 2% + 2% Social Care; Silverstone experience Heritage Centre open; Unitary on hold due to election

(b) Cllr Walker (NCC)

Ward report sent > request that clerk now circulate after brief outline & financial position explained

7. Correspondence received since last meeting (list at the meeting)

Other than previously circulated correspondence

(a) Northants Police advice to residents within Hall Close, Paddock View & Deanshanger Road
* > 12(a)

8. Monthly roundup and issues from each councillor

- (a) Cllr Allin** > OSIB update (Travel Lodge (awaits NJ Blackwell copy quote); Woodland Trust trees; Xmas lights + festoon near canal barge; Approved if less than £200 or OSPC
- (b) Cllr Carey** > BCS update
- (c) Cllr Holloway** > Defib training; MH use: RAB & A roads lighting.
- (d) Cllr Laurence** > Newsletter

- (e) **Cllr Murgatroyd** > Towcester Road and verges
- (f) **Cllr Morris** > Allotment assessment > loo update
- (g) **Cllr Ritson** > x
- (h) **Cllr Ryder** > Mounthill Ave parking due to school /layby
- (i) **Cllr Smith** > Complaint dog fouling; Drug watch; OSCH Fireworks and Halls HSE safety advice (meeting 4 Dec)
- (j) **Cllr Tait** > Village sign update; letter to both Mrs Friell's re poppies
- (k) **Chairman's Report** > RAB; SIDs (> to order agreed); HSE re MH to complete

** During this minute Cllr Walker gave apologies and left the meeting*

9. Planning

(a) Applications Received

S/2019/2136/LBC & S/2019/2135/FUL Demolition of an existing rear conservatory and construction of a single storey extension The Dovecot, Passenham

* Provided the Conservation Officer supports application – No objection

S/2019/2023/FUL Change of use of land to an open storage yard (class B8) and associated works Land west of Old Cosgrove Road

* No objection - application formalises current usage

(b) Decision Notice

(c) Enforcement / Appeals

None

10. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£1,591.92
Business Inst a/c:	£67,760.37
Earmarked Reserves:	£48,683.80
Available Capital:	£20,668.49

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

14/10 after last meeting

003282	Britton Newbury:	£590.40 (Plants OSIB)

003283	Clerks Salary:	£796.00
003284	HMRC:	£199.00
003285	Petty Cash:	£25.00
003286	Cleaner:	£60.00 (MH cleaning)
003287	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field Oct)
003288	DNH Contracts:	£176.64 (Environmental Contract Oct)
003289	Axiom b2:	£277.20 (Watering OSIB Oct)
003290	NJ Blackwell:	£1,012.68 (Mowing/Maint Oct)
003291	TJ Haycock:	£171.14 (MH light replacment)
003292	ACS:	£10.00 (MH Windows Oct) * see note
003293	C Allin:	£428.95 (personal payment Compost / plants OSIB)
003294	E.ON:	£134.65 (MH energy)

003295 Canon (UK): £147.40 (Equipment hire and copy costs)
003296 Wicksteed: £162.00 (Play areas Annual Inspection)
003297 Colin A Dundas: £300.00 (Sign writing/painter of replica barge > OSIB)
003298 Chubb Fire: £78.41 (MH Annual inspection)
003299 N Laurence: £193.00 (Newsletter costs personal cheque > Minuteman)
* Note ACS > BACS? **RESOLVED** that clerks pays direct and reclaims via Petty Cash

(d) To Approve Fixed Term Deposit 6 Nov 2019 > 7 Nov 2022

* To note Changes in T&Cs meaning 1.34% Interest paid annually - Approved > Budget meeting

11. Street Lighting

(a) PL o/s 57 Deanshanger Road still ooo after Western Power replaced supply? After column replacement by BT column > WP at fault

(b) Comments again made about the poor London Road / Towcster Road lighting compared with RAB and SS

* Clerk to seek Safety Audit

11(a) To accept and approve Aylesbury Mains PL numbering quote (circulated)

* **RESOLVED** to approve renumbering x195 PLs = £1023

11(b) To approve Highways quotation for Posts and supply for SIDs London Road and SIDs and Defibrillator at Passenham (circulated)

* **RESOLVED** to approve

12. Highways

(a) Parking generally > police advice discussed

(b) Resident complaint re HGV traffic especially at night causing damage and sleep deprivation

* Action discussed > clerk / Cllr Carey deal

12(a) Recent Crime issues in Old Stratford Parish

* Police present advised and discussed at length > arrest had been made

13. Councillor Questions and Items for Next Agenda

(a) Contractor quote request re Travel lodge entrance

(b) Seating around the village

14. Date of Next Meeting

Tuesday 10th December 2019 commencing at 7.30pm

With no other business the meeting closed at 9.25pm

**Old Stratford Parish Council
Outstanding Activities
November 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade A5 upgrade Planters Canal fencing	Completed Sept 2017 Tow / London Road Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed (NCC poor lighting complaint) SNC/OSPC grant completed - others to follow (OSPC) Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi- monthly for 2019 > web/nb
Ongoing	Allotments	Allocation agreed	Allotments committee formed Allotments > OSPC
Expand Tracker	Highway Issues Pot holes HGV traffic River Bridge	> Highway Tracker Continual review Monitored Cycle issues	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC to assist – request resent as No Response Under Investigation
Ongoing	Blocked drains	When required	Monitoring (River bridge)
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought > parking regs</i> NCC Small works agreed? Improvements completed some safety issues remain > A508 Only Cedar Close approved Cosgrove Road & Towcester Rd enforcement issues
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance (In addition to regular mowing)	Tree work ongoing- front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues resolved by RoSPA report ? Old Canal issues	Management Scheme tba > as OSPC decline adoption NFA > Awaits SNC advice

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL Held on Tuesday 10th December 2019 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Allin, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllr Mr K Pritchard (SNC), and 1 member of the public

1. Apologies for Absence

Cllrs Mr C Carey (family commitments (agreed absence > March 2020)) & Mr A Walker (NCC) (family illness)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated Tuesday 12th November 2019

Minutes of the Meeting held 12th November 2019 were signed as a true record

4. Clerks Report

- ELVIS Abandoned vehicles (No tax > 2 month + day after expiry before removal allowed)
Note: Expired MOT is NOT a removable offence (must be seen driven by Police)
- Flag Flying > clerks report / resident suggestion re Northamptonshire Flag > OSPC permit
- London Road / Arnold Cottages issues > Cllr Pritchard's report circulated
- Replacement benches play area rear of OSCH (£1,985) installation w/c 13 Jan 2020
- Play areas (x3) Inspection reports > circulated for action
- Allotments request re tree line > clerk deals after access discussion (for site visit)
- Pocket Parks grants? > meeting with (AW) SNC / Chairman 16/12 @ 12noon

5. Public Speaking Time (this is limited to 15 minutes)

None

6. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on new planning apps (and grants for); Finance; SNC Local Plan Part 2 & New Unitary x 3 (awaits General Election result); London Road traffic & CA and Neighbour issues (last Dist Cllr surgery) > responses circulated + letting Agents issues discussed + ASBO police issues;

** Members wished minutes to note once again the thanks of OSPC and the wider community for his diligent work*

(b) Cllr Walker (NCC)

No reports other than Xmas greetings via e-mail

7. Correspondence received since last meeting (list at the meeting)

Other than previously circulated correspondence

(a) Northants Police and ANPR discussed

* Double accounting costs thanks but no thanks > NFA

(b) Nationwide BS impending closure of Gross interest a/c's (Clerks Pension)

* **RESOLVED** NWBS to close at financial year end and pension gratuity > Clerks account with annual pension payment > direct to the clerk (IR approved scheme prior to work place pension)

- (c) SNC Precept letter > for Finance meeting tba
- (b) FSG (via OSCH Manager) re EV charging points > NFA
- (e) Letter from resident after last meeting > circulated (School access closed to Blackhorse Drive residents) School response to OSPC letter also circulated > for file
- (f) Mh-p letter to review website agreement > next meeting

8. Monthly roundup and issues from each councillor

- (a) **Cllr Allin** > OSIB + Viz Jackets and festoon lights
- (b) **Cllr Carey** > x
- (c) **Cllr Holloway** > Defib training; MH Food safety; Bus time-tables
- (d) **Cllr Laurence** > Website; Face book
- (e) **Cllr Murgatroyd** > Tow Rd grass condition
- (f) **Cllr Morris** > Allotments loo; canal fencing
- (g) **Cllr Ritson** > Passenham issues; church loo?
- (h) **Cllr Ryder** > Complaint school parking
- (i) **Cllr Smith** > RAB issues(HE response to sponsorship); ATS repaired)
- (j) **Cllr Tait** > Willow Gr sign replaced; Bus Stop markings; School choir @ seniors xmas dinner.; o/s 40 Deanshanger Rd tidy up > Agent
- (k) **Chairman's Report** > Consider proposals circulated; Passenham (LR)

9. Planning

(a) Applications Received

S/2019/2320/FUL Single storey rear extension 57 Dickens Drive

* No objections

S/2019/2336/FUL Proposed two storey extension to rear 16 Dickens Drive

* No objections

(b) Decision Notice

(c) Enforcement / Appeals

None

10. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c:	£838.69
Business Inst a/c:	£67,760.37
Earmarked Reserves:	£57,153.64
Available Capital:	£11,435.42 (Vat repayment awaits)

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

DD	ICO:	£35.00 (Annual Registration fee)
003300	Clerks Salary:	£796.00
003301	HMRC:	£199.00
003302	Petty Cash:	£41.17 (incl: MH Windows > ACS)
003303	Cleaner:	£60.00 (MH cleaning)

003304	Litter Pick (CH)	£40.00 (CH Play Area & Playing Field Nov)
003305	DNH Contracts:	£220.80 (Environmental Contract Nov)
003306	NJ Blackwell:	£809.16 (Mowing/Maint Nov)
003307	Aylesbury Mains:	£54.48 (PL repair)
003308	E.ON:	£97.62 (MH Energy)
003309	M-hp:	£38.35 (Domain renewal)
003310	Minuteman Press:	£132.00 (Plaques and Stickers part OSIB)
003311	A Holloway:	£21.00 (Poles for Xmas lights)
003312	Odell & Co:	£13.85 (Additional MH keys OSIB)
003313	LT Illuminations:	£439.68 (Festoon lights barge area +Installation cert)
003314	Xmas Direct:	£72.48 (Outdoor cabling for above)
003315	British Gas:	£133.51 (MH heating)
003316	NM Electrical:	£450.00 (Towcester Road Xmas lights connection)

* Note: Canon credit note = £18.66 (adjustment of estimated copy costs on previous payment)

(d) To Accept and Approve Interim Audit (circulated with Agenda)

*** RESOLVED to accept and approve** (attached to the minutes)

11. Street Lighting

(a) PL o/s 57 Deanshanger Road still ooo after Western Power replaced supply? After column replacement by BT column > WP at fault (now repaired)

(b) Comments again made about the poor London Road / Towcester Road lighting compared with RAB and SS

* Response by NCC to OSPC complaint > lighting has been passed as suitable (NCC = NFA)

12. Highways

(a) A422 former entrance to AW site (100 acre field) obsolete posts remain

13. Councillor Questions and Items for Next Agenda

(a) Finance WP meeting Tuesday 21st Jan 2020 prior to Precept agreement at February meeting

(b) Website proposals (Min:7(f))

14. Date of Next Meeting

Tuesday 14th January 2020 commencing at 7.30pm

With no other business the meeting closed at 9.05pm and retired for Xmas fare. The Chairman wished all members and those present a Happy Christmas and Health and Prosperous New Year

**Old Stratford Parish Council
Outstanding Activities
December 2019**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade A5 upgrade Planters Canal fencing	Completed Sept 2017 Tow / London Road Siting completed ongoing OSIB (OS in Bloom) Deanshanger Road	NHB grant + ER completed (NCC poor lighting complaint) SNC/OSPC grant completed - others to follow (OSPC) Old Metal fencing Under review
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard continues Bi- monthly for 2019 > web/nb
Ongoing	Allotments	Allocation agreed	Allotments committee formed Allotments > OSPC
Expand Tracker	Highway Issues Pot holes HGV traffic River Bridge	> Highway Tracker Continual review Monitored Cycle issues	Faults and complaints noted Some patching repairs only HGV traffic <> Letters to hauliers. MKC to assist – request resent as No Response Under Investigation
Ongoing	Blocked drains	When required	Monitoring (River bridge)
Hold	Speed complaint SIDs Passenham	Permanent power SIDs? Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA (SID in place) Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy (Report to NCC highways) Markings requested HE funded scheme Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought > parking regs</i> NCC Small works agreed? Improvements completed some safety issues remain > A508 Only Cedar Close approved Cosgrove Road & Towcester Rd enforcement issues
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Now Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance (In addition to regular mowing)	Tree work ongoing- front Wall rebuild completed Maintenance is reviewed
Ongoing	Balancing Pond Blackhorse Dr Hall Close	Safety issues resolved by RoSPA report ? Old Canal issues	Management Scheme tba > as OSPC decline adoption NFA > Awaits SNC advice