

Old Stratford Parish Council

MINUTES OF OLD STRATFORD PARISH COUNCIL MEETING

Held on Tuesday 14th JUNE 2022 at the Memorial Hall Commencing at 7.30pm

Under Covid-19 Protocol *Face coverings remain optional*

Present:

Cllrs Mr T Pateman (in the chair), Mr C Allin, Mr C Carey, Ms K Morris, Mrs L Murgatroyd, Mr R Smith, Dr S Tolley & Mrs D Wallace

Also present was Cllr Mr K Pritchard (WNC), Mr D Everett (Clerk), Mrs N Laurence (OSPC IT liaison). There were no members of the public present

1. Apologies for Absence

Cllrs Mr A Holloway (other)

2. Casual Vacancies remain x 2

3. Members Declaration of Interest (for items on the Agenda)

None

4. Minutes for approval of the Annual Meeting dated Tuesday 10th May 2022

Minutes of the Annual meeting held Tuesday 12th May 2022 were signed as true record

5. Election of Working Party Groups & Representatives

(The clerk advised on the benefits of Working Parties over Committees at PC level)

Planning:	Full council
Finance:	Cllrs Pateman, Carey, Morris, Holloway and Smith
General Purpose:	Cllrs Pateman, Morris, Carey and Smith
Scrutiny:	Cllrs Pateman, Dr Tolley, Carey and Smith
Transport / Highways	Cllrs Holloway, Smith and Murgatroyd
Pocket Park:	The clerk
Passenham United Charities:	Cllr Ritson
Parish Path Warden:	Mrs Laurence
Whalley's Charity:	The clerk
Neighbourhood Watch:	Cllr Smith (Liaison)
Allotments:	Cllr Allin
OSIB:	Cllrs Allin and Holloway
Parish Charity (Community Hall):	Cllr Smith
Buckingham Canal Society:	Cllr Carey (Liaison)

6. To Adopt Standing Orders (as amended), New WNC Code of Conduct (circulated with the Agenda), Financial Regulations & Risk Assessment; Fixed Asset Register for 2022/2023:

Complaints procedure: Freedom of Information Procedure; Terms of Reference for GDPR & (DPO) Service and the Internal Auditor: all reviewed and recommended for adoption

RESOLVED to approve and adopt

* **RESOLVED** That where appropriate and subject to agreed conditions, the clerk would continue to act and deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the council

7. Clerks Report including Chairman's update on Queens Jubilee celebrations

- Playing Field Non Domestic Rates issues outlined (MH is finally sorted)
- Chicken Select litter complaints > shop ensures litter pick > to be monitored
- Tree Oxfield Park car park issues > awaits further arboreal report and problem kick rail which householder states not theirs to be removed > OSPC Tree policy

8. Public Speaking Time (or points raised before the meeting)

None

9. WNC Councillors Report

WNC are undergoing an Admin Consultation; Planning100 options 2024/25 (Proposals for 2023> 2024 onward re Local Plan Part 2 Land supply currently 6.3 > 6.9 years; Highways Maintenance contract awarded to Kier worth £30M; Gigaclear issues discussed (clerk to deal); Deanshanger expansion plans? All outside village confines; ALs DHL > SoS – Call in? others await that decision and individual design briefs; Q re A5 dual refuse and detritus:

10. Correspondence received since last meeting not circulated (list at the meeting)

- Gigaclear's latest works time-table (more temporary traffic light issues!) > posted website
- Insurers Questionnaire prior to renewal > clerk

11. Planning

- (a) Applications
- (b) Decision notices
- (c) Enforcement / Appeals
- (d) Press Notices

None although apps for Permitted Development Rights not listed for discussion (KM);
Home Farm Passenham approved (Barn subject to re app for Env Study if beyond set time period)

12. Finance

- (a) The Council to approve budgetary control to date (attached to the Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision

(b) To Approve Current State of Finance

Treasurer's a/c	£13,777.08
Business Inst a/c:	£69,593.68 (+ /2 Precept + VAT repayment)
Earmarked Reserves:	£48,029.56
Available Capital:	£27,054.20

(c) To Approve Accounts for Payment (proposed KM seconded ST and carried unanimously)

Paid 23/5

003675	E.ON Next:	£98.38 (MH Electric > replaced 3668 damaged)
003676	R&S Barnwell:	£303.26 (OSIB)
003677	Chairman:	£1,000.00 (Jubilee costs, corgi hunt/prizes+ Band etc)

003678	Clerks Salary:	£1,028.92 (£860.00 + 168.92 petty cash (R/P + sign))
003679	HMRC:	£215.00 (PAYE)
003680	Cleaner:	£120.00 (MH cleaning)
003681	DNH Contracts:	£180.00 (Environmental Contract > May)
003682	NJ Blackwell GS:	£1,901.62 (Mowing > May)
003683	Odell & Co. Ltd:	£96.97 (Supplies/ Beacon Gas & OSIB)
003684	Hickford Lighting:	£348.00 (PL Repairs)

003685	WNC:	£60.00 (Damaged planter collection/disposal)
003686	E.ON Next:	£48.58 (MH Gas)
003687	E.ON Next:	£53.06 (MH Electric)
003688	Canon UK:	£4.01 (copy costs)
003689	Sue Tait::	£10.69 (Sunflower canes OSIB)
003690	M Holloway:	£56.93 (OSIB)
003691	K Peach:	£826.10 (Jubilee bench base/MH & Bench maintenance)
003692	SNAST/NHW:	£25.00 (Local NHW Donation s137)
003693	NBB Outdoors:	£594.00 (Platinum Jubilee Bench)
003694	AL Pateman:	£40.00 (Bouquet costs re Jubilee)

(d) To Receive Internal Audit Report for End of Year Accounts

* Discussed and comments noted

13. Street Lighting

OSPC awaits Lighting engineers full survey > as and when? Although replacement lamp Mounthill noted > to consider replacement scheme

* PL1 Chapmans Drive obstructed by tree

14. Highways

Parking obstruction (vision) opposite OSCH and build out especially when leaving hall deal with Likewise build out Deanshanger Road pinch point (priority give way) van parking has moved

* Dickens Drive / Deanshanger Road hedge obstructs vision; Village appearance due to Gigaclear (damaged verges etc) discussed at length

15. Councillor Questions and Items for Next Agenda

Village Library (LM leads)

Chairman's Statement:

The school had written with thanks for OSPC support for Jubilee Celebrations (Mugs etc)

Issues Towcester Road an Travel Lodge (residents?)

16. Date of Next Meeting

Tuesday 12th July 2022 commencing at 7.30pm

With no other business the meeting closed at 9pm

Old Stratford Parish Council
Outstanding Activities
June 2022

Date	Item	Parish Action	Action by Others
Projects	Canal fencing	Deanshanger Road	Original Metal fencing still Under review > deferred
Ongoing	WNC Council Surgeries	Suspended UFN	WNC
Ongoing	Allotments	Allocation agreed	Allotments committee running allotments > WC installed <i>Gate entrance Dickens Drive soon</i>
Expand Tracker	Highway Issues Pot holes HGV traffic River Bridge	> Highway Tracker Continual review Monitored Cycle issues Grade 2* Bridge CA appearance > MKC	Faults and complaints noted Some patching repairs only HGV traffic Still Under Investigation Unresolved As yet unresolved
Ongoing	Blocked drains	When required	Monitoring
SIDs	Installed and working Passenham	Data reading available to collate 'One Way?' proposal	Monitoring early responses are positive Supported by OSPC awaits WNC
Highways Tracker	Towcester Road Bus Stop obst'n RAB	> verge repairs OSPC to consider remedy (Report to WNC highways) Markings requested HE funded scheme	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought > parking regs option?</i> (WNC) Small works agreed > chase Improvements completed some safety issues remain > A508
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - but better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO * Londris (supports)	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter awaits Disabled bay required by WNC?
Ongoing	St Guthlac's	Churchyard maintenance (In addition to regular mowing)	Tree work ongoing Maintenance is reviewed
Ongoing	Hall Close	Old Canal issues	NFA > Awaits WNC advice Water flow test Tree work POS rear of Hall Close completed:

Note: Most outstanding issues had been put on hold due to Covid19 & last Lockdown > improving